



**Town Clerk:** Ms. Helen Watson FSLCC

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Wednesday 13th May 2020

To all members of Beverley Town Council

Dear Councillor

## **FULL COUNCIL MEETING OF BEVERLEY TOWN COUNCIL**

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held remotely via Zoom on **Monday 18<sup>th</sup> May 2020** to commence at 6.30pm.

Yours faithfully,

*H. Watson*

**Helen Watson FSLCC**

**Town Clerk**

In normal circumstances, members of the public are welcome to address the meeting in a public forum at 6:30pm. Whilst Beverley Town Council still supports the rights of people to do this, during the current crisis relating to COVID-19, for health and safety reasons, and to ensure physical social-isolation guidance can be followed, meetings will be held digitally via online video technology. **Members of the public are welcome to join the meeting via the link on the Town Council's website homepage, but must turn their cameras and microphones off – thank you.**

## **AGENDA**

- 1. Roll call of Councillors, Officer and members of the public present.**
- 2. Apologies for Absence**
- 3. Declarations**
  - (a)** To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - (b)** To note dispensations given to any member of the council in respect of the agenda items below.
- 4. To confirm and sign the following minutes of Full Council:**
  - (a)** Full Council held on 06<sup>th</sup> April 2020
  - (b)** Extra-ordinary Full Council held on 28<sup>th</sup> April 2020
  - (c)** Full Council (Mayor Making) held on 11<sup>th</sup> May 2020
- 5. To confirm and sign the following committee minutes:**
  - (a)** Policy Committee held on 20<sup>th</sup> April 2020
  - (b)** Planning, Property and Services Committee held on 21<sup>st</sup> April 2020
  - (c)** Personnel Committee held on 27<sup>th</sup> April 2020

6. **Mayor's Announcements and Correspondence** (Cllr T. Astell).
7. **Reports from Councillors serving on external bodies**  
To receive brief reports (if any) from Councillors who represent the Town Council on external bodies.
8. **To finalise and approve the meeting schedule for the 2020/21 Municipal Year, following the resolution from Mayor Making on 11<sup>th</sup> May 2020.**
9. **COVID-19 Flyer Update**  
To receive an update on the COVID-19 Support Hub flyer for Beverley households, as resolved by Policy Committee on 20<sup>th</sup> April 2020 (Cllr T. Astell to report).
10. **Face Shields Project**  
To receive an update on the Face Shields Project that has been supported by Councillors (Cllr D. Tucker to report).
11. **To discuss the following Planning, Property and Services Committee matters with regards to allocating funds** (Cllr P. Astell to report):
  - (a) Planting of barrier planters on North Bar and Norwood/Manor Road junction.
  - (b) Flagpole
  - (c) Sit-on Lawnmower
12. **Beverley Town Council Annual Meeting (to be noted) – in line with Standing Order 5.J Ordinary Council Meetings, these obligations are under ongoing review by the relevant committees, followed by final approval at Full Council** (see attached exert from Standing Orders).