



Town Clerk: Ms. Helen Watson FSLCC

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Wednesday 6th May 2020

To all members of the Town Council

Dear Councillor,

**MEETING OF THE TOWN COUNCIL
MAYOR MAKING**

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held remotely via Zoom on **Monday 11th May 2020** to commence at 6.30pm.

Members of the Public and Press are welcome to observe the meeting – upon entering the Zoom meeting microphones will be muted and must remain so for the duration of the meeting.

Yours faithfully,

Helen Watson

**Helen Watson FSLCC
Town Clerk**

AGENDA

- 1. Apologies**
To receive and accept apologies for absence.
- 2. Welcome**
The outgoing Mayor to welcome Councillors, Members of the Public and the Press.
- 3. Declarations of Interest**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.**
- 4. Good Neighbour Award, Young Persons Award and Honorary Freeman/Freewomen**
The outgoing Mayor to make a statement regarding the postponement of these awards and honours, due to the COVID-19 pandemic.
- 5. Address by the outgoing Mayor Cllr Duncan Jack**
 - (a) The outgoing Mayor to announce the total of funds raised during their Year of Office and which organisations have benefited from this support.**
 - (b) Short address and by the outgoing Mayor Cllr Duncan Jack**

6. Election of new Mayor

- (a) To elect a Mayor for the current Municipal Year.
- (b) The newly elected Mayor will be robed and adorn the Chains of Office and sign the Declaration of Acceptance of Office.

7. Address by the incoming Mayor

- (a) To receive a short address and vote of thanks to the outgoing Mayor from the incoming Mayor, including the awarding of Past Mayor and Consort badges.
- (b) The incoming Mayor will announce their Consort.
- (c) The incoming Mayor will announce their Mayoral Charities.

8. Election of Deputy Mayor

- (a) To elect a Deputy Mayor for the current Municipal Year.
- (b) The newly elected Deputy Mayor will be robed and adorn the Chains of Office.
- (c) The Deputy Mayor will announce their Consort.

9. To elect members to the subcommittees, working groups and external groups of Beverley Town Council as received and tabled by members:

(a) Town Council Committees

- i. Policy Committee (8 members, plus 2 substitutes – Quorum 4)
- ii. Planning, Property and Services Committee (8 members, plus 2 substitutes – Quorum 4)
- iii. Personnel Committee (4 members – Quorum 3)
- iv. Grievance Committee (Due to the nature of this committee, membership is only selected if there is a grievance or disciplinary matter - 3 councillors, excluding members of the Personnel Committee and any members who may be involved with the issue. The Clerk to consult with the Chair of Council)
- v. Grants Committee (8 members – 2 from each Ward – Quorum 4)

(b) Town Council Working Groups

- i. Beverley in Bloom (3 members)
- ii. Beverley Christmas Lights (4 members)
- iii. Brighter Beverley (3 members)

(c) External Groups

- i. Local Growth Partnership (2 representatives)
- ii. Parish Planning Liaison Meetings (1 representative)
- iii. East Riding and North Lincolnshire Local Councils Association – ERNLLCA (2 representatives)
- iv. East Yorkshire Town Council Network (The Mayor and the Town Clerk)
- v. Beverley War Memorial Hall (2 representatives)
- vi. Flood Liaison (1 representative)
- vii. Beverley Chamber of Trade (1 representative)
- viii. Parish Transport Champion (1 representative, plus 1 substitute)

10. To approve a calendar of meetings for the 2020/21 Municipal Year in accordance with Standing Orders.