



Planning, Property & Services Meeting

9th June 2020

6:30pm via Zoom

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

Present: Councillors P. Astell (Chair), T. Astell, D. Boynton, I. Gow, D. Horsley, D. Tucker, C. Wildey, A. Willis.

In Attendance: Matthew Snowden (Deputy Town Clerk), Helen Watson (Town Clerk), Cllr L. Johnson.

20/20: To receive apologies for absence

No apologies were received.

21/20: Declarations of Interest

21.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations were given.

21.2: To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

22/20: To approve and sign the minutes of Planning, Property and Services Committee held on Tuesday 19th May 2020

Cllr P. Astell reported back that the mobile CCTV units detailed in item 12/20 of the minutes had arrived and were with Alan Frankish (ERYC) and the police, and that three would be placed on Swinemoor Estate and one at the skate park.

Proposal: That the minutes be approved and signed as a correct record.

Proposed: Cllr P. Astell **Seconded:** Cllr I. Gow

Resolved: *That the proposal be accepted.*

23/20: Planning Applications

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Delegated Response / Committee Responses
20/01394/PLB AND 20/01598/PLF	Crew Clothing Co. 2 Butcher Row Beverley HU17 0AB	SMW	Erection of two rooflights and replacement of flat roof over passageway, replacement of existing door with sash window and enlargement of existing escape door at first floor to side, internal alterations to include removal of internal walls and modern staircase and alterations to original staircase	DELEGATED RESPONSE Beverley Town Council has no objection to this application.
19/02545/PLF	3 The Old Racing Stables Coombs Yard Beverley HU17 8DL	SMW	Erection of a dwelling following demolition of existing building	DELEGATED RESPONSE Beverley Town Council reconfirms that it objects to this application and notes that the resubmission does not positively address the concerns previously raised.
20/01424/PLB AND 20/01423/PLF	3 North Bar Within Beverley HU17 8AP	SMW	Erection of a single storey extension to rear	DELEGATED RESPONSE Beverley Town Council has no objection to this application.
20/01443/PLF	15 Cartwright Lane Beverley HU17 8NB	SMW	Erection of single storey extension to rear	DELEGATED RESPONSE Beverley Town Council has no objection to this application.
20/01513/PLF	1 Bainton Close Beverley HU17 7DL	SMW	Erection of a single storey extension to side	COMMITTEE RESPONSE Beverley Town Council has no objection to this application.
20/01274/PLB AND 20/01273/PLF	11 Norfolk Street Beverley HU17 7DN	SMW	Erection of single storey and two storey extensions with balcony to rear and replacement of flat roof with pitched roof to rear	COMMITTEE RESPONSE Beverley Town Council has no objection to this application, on the condition the balcony does not result in a loss of privacy for neighbouring properties.

20/01491/PLB AND 20/01484/PLF	Phase Eight 28 and 30 Saturday Market Beverley HU17 8BE	SMW	Erection of single storey extension to rear, relocation of existing air-conditioning units and internal alterations	COMMITTEE RESPONSE Beverley Town Council has no objection to this application.
20/01530/PLF	17 Newbegin Beverley HU17 8EG	SMW	Erection of single storey extension to integral garage and detached outbuilding	COMMITTEE RESPONSE Beverley Town Council has no objection to this application.
20/01363/PLF	8 Windsor Close Beverley HU17 0JA	MN	Erection of single storey side extension to side following demolition of existing garage	COMMITTEE RESPONSE Beverley Town Council has no objection to this application.
20/01535/PLF	Manxman 1 Hull Bridge Road Beverley HU17 9HY	SME	Construction of hip to gable roof extensions to both sides, construction of dormer window to rear, installation of rooflights to front and erection of porch canopy to front	COMMITTEE RESPONSE Beverley Town Council has no objection to this application.
20/01231/PLB	Haller Of Beverley 2 North Bar Within Beverley HU17 8AX	SMW	Internal and external alterations, repairs and refurbishment including: installation of a rear ground floor door with steel lintel (retrospective); removal of stone paving slabs and replacement with timber floorboards; fitting of decorative Georgian cast iron fire insert; installation of new front door to shop with reinstated fanlight above; installation of replacement shopfront; reinstatement of window to basement; brick up opening to Prescotts Yard; re-tiling of roof (retrospective); and installation of a conservation roof light to rear	COMMITTEE RESPONSE Beverley Town Council has no objection to this application and commend the application for such thorough and detailed yet clear and accessible set of documents.

24/20: Environmental Planning Applications

Planning Ref	Address	Ward	Application Details (click on the description to link to the documents on Planning Portal)	Delegated Response / Committee Responses
20/01456/TCA	34 North Bar Without Beverley HU17 7AB	SMW	NTH BAR WITHOUT CONSERVATION AREA - Fell 1 no. Cherry Tree due to tree outgrowing its location with branches overhanging neighbouring properties and casting shadows of whole gardens of neighbouring properties	DELEGATED RESPONSE Beverley Town Council has no objection to this application, on the condition any bird or wildlife living in the tree be considered and work takes place at a time when such creatures will not be negatively affected.

20/01442/TCA	16 New Walk Beverley HU17 7DJ	SMW	<u>NTH BAR WITHOUT CONSERVATION AREA - Crown lift 1 no. Sycamore tree (T1) to 6 metres to the west due to branches overhanging garden of neighbouring property</u>	DELEGATED RESPONSE Beverley Town Council has no objection to this application, on the condition any bird or wildlife living in the tree be considered and work takes place at a time when such creatures will not be negatively affected.
20/01615/TCA	39 Flemingate Beverley HU17 0NT	MS	<u>FLEMINGATE BECKSD CONSERVATION AREA - Remove 1 no. Sycamore tree (T1) due to tree root plate lifting foundation of the garden shed and pushing boundary fence over</u>	COMMITTEE RESPONSE Beverley Town Council has no objection to this application, on the condition any bird or wildlife living in the tree be considered and work takes place at a time when such creatures will not be negatively affected.
20/01630/TCA	The Lodge Westwood Road Beverley East Riding Of Yorkshire HU17 8EN	SMW	<u>WESTWOOD AREA CONSERVATION AREA - Fell 1 no. Sycamore tree (T1) due to tree being a regeneration from a stump and having multiple unions</u>	COMMITTEE RESPONSE Beverley Town Council has no objection to this application, on the condition any bird or wildlife living in the tree be considered and work takes place at a time when such creatures will not be negatively affected.

24/20: Highways and Footway Notices from East Riding of Yorkshire Council (see all attached)

- Major Carriageway Maintenance Works
- Notification of temporary up-coming road closure for - Railway Street, Highgate, Lord Roberts Road and Eastgate, Beverley for carriageway and footway works - Commencing (Monday 29 June 2020).
- Notification of temporary up-coming road closure for - North Bar Without, York Road and Wylies Road, Beverley - carriageway and footway repair works - commencing (Wednesday 17 June 2020).
- Notification of temporary up-coming road closure to - layby (Eastbound A1079) Beverley South Western By-pass - commencing Monday 22 June 2020 (Layby closed until 9 October 2020).
- Grovehill Road Footway Works Update

Resolved: *That the above works be noted.*

25/20: Allotment Waiting List Update

The Deputy Town Clerk reported the following:

Waiting list within the Beverley Town Council boundary:

- 41 applicants on waiting list
- Of which:
- 8 have been offered plots or are in the process of letting
- 8 of which want the other half of their plots
- Therefore, 33 remain on the list with no offer letter or half plot

Waiting list outside the Beverley Town Council boundary

- 18 applicants on the waiting list from out of the town boundary

Proposal: That due to an increasing waiting list, the Deputy Town Clerk liaises with Hull City Council to see if they have any spare allotments they may be willing to lease to residents from outside of the city who are prepared to travel. The Deputy clerk will also write to the chairs of Woodmansey and Molescroft Parish Councils, to explain the increasing numbers of people from outside the Town Council's boundaries requesting allotments to see if they can proactively provide support to their residents.

Proposed: Cllr I. Gow **Seconded:** Cllr P. Astell

Resolved: *That the proposal be accepted.*

At 7:00pm Cllr T. Astell left the meeting due to another commitment.

26/20: Sit-on Lawnmower: To receive an update on the purchase of a sit-on lawnmower.

Cllr P. Astell explained that the new sit-on lawnmower had arrived, but that there were logistical issues transporting it between allotment sites.

Proposal 1: That the Town Council recommends to Full Council that up to £6,000 is allocated for the purchase of an appropriate trailer to transport the lawnmower and for a tow bar to fitted to the van.

Proposed: Cllr P. Astell **Seconded:** Cllr I. Gow

Resolved: *That the proposal be accepted.*

Proposal 2: That the Town Council officially thanks Cllr P. Astell for all his work regarding the acquisition of the lawnmower.

Proposed: Cllr D. Tucker **Seconded:** Cllr I. Gow

Resolved: *That the proposal be accepted.*

27/20: Planters and Barrier Containers

27.1: To receive an update from Councillors regarding desired locations for tiered planters.

Cllr P. Astell explained that locations for the planters on Swinemoor Estate had been identified (two outside Sammon Road shops and two at the Sigston road entrance to the area) and that if they prove successful, in future years the Council may consider additional planters in other residential areas.

27.2: To receive an update on the planting of previously resolved barrier floral containers.

Cllr P. Astell reported that the plants were being prepared for the barrier planters and that they will be ready for the end of June to coincide with the arrival of the Plantscape hanging baskets and flower towers.

28/20: Open Spaces: To consider liaising with ERYC regarding maintenance and management of open spaces within Beverley that currently come under Special Expenses.

This item will be deferred until the next meeting to give Councillors the opportunity to familiarise themselves with the map of Special Expenses sites produced by the Deputy Town Clerk.

29/20: Dog Waste Bag Dispensers: To receive a short update on the delivery of Dog Waste Bag Dispensers.

The Deputy Town Clerk reported that all the dispensers had arrived and were in the Council's garage, and that he will liaise with East Riding of Yorkshire Council to see if they know when they may be able to start installing them taking the ongoing COVID-19 pandemic into consideration.

30/20: Benches: To consider (if any) the placement of additional benches

There was nothing to report on this occasion.

31/20: Skate Park: To receive an update on issues relating to the skate park

Proposal: That the Council re-opens the skate park, but with signage regarding social distancing, floor stickers to illustrate this distance and safe use rules displayed on the fence.

Proposed: Cllr I. Gow **Seconded:** Cllr P. Astell

Resolved: *That the proposal be accepted.*

32/20: Flagpoles

32.1: To receive an update regarding the two previously resolved freestanding flagpoles and their flags.

Proposal: That following advice from East Riding of Yorkshire Council that flagpoles fall under Schedule 1 of the Advertisement Regulations and therefore do not require planning permission, that this project moves forward.

Proposed: Cllr P. Astell **Seconded:** Cllr I. Gow

Resolved: *That the proposal be approved.*

32.2: To consider the purchase and installation of wall-mounted flagpoles throughout the town centre.

Proposal: That a maximum of £2,000 be allocated to purchase and install flag poles and Pride flags in as yet to be specified locations within the town centre (and must take into consideration the property owner's permission and public liability issues).

Proposed: Cllr I. Gow **Seconded:** Cllr C. Wildey

Resolved: *That the proposal be accepted.*

33/20: Tree Planting: To consider tree planting initiatives

Proposal: That Cllr P. Astell and Cllr I. Gow work together to identify potential locations for new trees on the Samman Road Estate and complete the application form accordingly.

Proposed: Cllr P. Astell **Seconded:** Cllr I. Gow

Resolved: *That the proposal be accepted.*

The meeting concluded at 19:45.

Signed: _____



Date: _____

24/6/2020