



Planning, Property & Services Meeting

21st July 2020

6:30pm via Zoom

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

Present: Councillors P. Astell (Chair), D. Horsley, Cllr L. Johnson (substitute), D. Tucker, C. Wildey, A. Willis.

In Attendance: Matthew Snowden (Deputy Town Clerk), Helen Watson (Town Clerk)
Councillor M. Pinder - One member of the public

48/20 Apologies for Absence

Apologies were received from Cllrs T. Astell, D. Boynton and I. Gow

49/20 Declarations

49.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr L. Johnson declared a non-pecuniary interest regarding planning application 20/01303/PLF in item 5 of the agenda, as she will be speaking on this matter at the East Riding of Yorkshire Council's Planning Meeting in her capacity as an elected member of that authority.

29.2 To note dispensations given to any member of the council in respect of the agenda items below.

No dispensations were given.

50/20 To approve and sign the minutes of Planning, Property and Services Committee held on Tuesday 30th June 2020.

Proposal: That the minutes of Planning, property and Services Committee held on Tuesday 20th June 2020 be approved and signed.

Proposed: Cllr D. Tucker **Seconded:** Cllr C. Wildey

Resolved: *That the proposal be accepted.*

51/20 Town Centre Bins: To consider issues raised by a member of the public regarding town centre bins.

The Chair invited Cllr D. Tucker and Mr E. Harrod to express their concerns regarding the unsafe and unsightly issues of bins (both public litter and commercial plus items used on market days) around the vicinity of Saturday Market Place, in particular that passage that runs between properties from The Grapes/Browns. Particular concerns were made regarding blocking of fire exits, flammable waste, hygiene issues and negatively affecting the overall appearance

Proposal: That Cllr L. Johnson liaises with Mr Neil Richardson (ERYC Operations Manager) to arrange an online meeting to discuss this issue and propose a subsequent site meeting at the location in questions with Mr Richardson, Cllr L. Johnson, Cllr P. Astell and Cllr D. Johnson in attendance. Councillors also thanked Mr Harrod for his input and would keep him updated on progress.

Proposed: Cllr L. Johnson **Seconded:** Cllr D. Tucker

Resolved: *That the proposal be approved.*

52/20 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Planning Ref	Address	Ward	Application Details	Delegated Response / Committee Responses
20/01303/PLF	9 Westwood Road Beverley HU17 8EN	SMW	Erection of single storey and first floor extension to rear, construction of dormer extension with glass balustrade to rear and installation of roof light to front and rear (AMENDED PLANS & DESCRIPTION)	DELEGATED RESPONSE: Beverley Town Council reconfirms its previous comments of objection to this application. Whilst noting the revisions, these do still not fully address the concerns of residents regarding loss of amenity for neighbouring properties and the significant changes to a listed property. The Town Council is concerned that if approved, the decision would set a concerning precedence and open the way for similar alternations to other listed properties.
20/01795/PLF	10 Wylies Road Beverley HU17 7AP	SMW	Erection of single storey extension to side and rear and construction of replacement bay window to front	DELEGATED RESPONSE: Beverley Town Council has no objection to this application.
20/01838/PLF	26 Minster Moorgate Beverley HU17 8HR	MS	Erection of single storey extension following removal of conservatory	DELEGATED RESPONSE: Beverley Town Council has no objection to this application.
20/01816/REG3	Crosskill Close Amenity Land Crosskill Close Beverley HU17 9NT	MN	Creation of a parking area with associated works and infrastructure	COMMITTEE RESPONSE: Beverley Town Council has no objection to this application and welcomes the Council's initiative to provide additional residential parking spaces.
20/01928/PLF	6 St Nicholas Road Beverley HU17 0QT	MS	Erection of single storey extension to front	COMMITTEE RESPONSE: Beverley Town Council has no objection to this application.
20/00848/PLB AND 20/00818/PAD	PIZZAEXPRESS 37 North Bar Within Beverley HU17 8DB	SMW	Display of 1 non-illuminated projection sign, 1 internally illuminated roundel sign set behind glazing, 1 internally-illuminated plaque sign, and vinyl lettering applied to rear of glazing	COMMITTEE RESPONSE: Beverley Town Council has no objection to this application.
20/01906/PLF	20 Springdale Way Beverley HU17 8NU	SMW	Erection of a two storey extension to side and a single storey extension to rear	PROPOSED RESPONSE: Beverley Town Council has no objection to this application.

20/01994/PLF	37 Trinity Grove Beverley HU17 0EB	MS	Erection of single storey extension to rear	COMMITTEE RESPONSE: Beverley Town Council has no objection to this application.
20/01309/PLF	Perfect 32 Dental Practice 8 Ladygate Beverley HU17 8BH	SME	Conversion of dental practice (D1) to residential dwelling (C3)	COMMITTEE RESPONSE: Beverley Town Council has no objection to this application.
20/02010/PLF	The Dell Seven Corners Lane Beverley HU17 7AJ	SMW	Erection of single storey extension to rear following demolition of workshop, alterations to enclose existing carport to create additional living accommodation and widening of vehicular access with replacement pillars and entrance gates (revised scheme of 19/01190/PLF)	COMMITTEE RESPONSE: Beverley Town Council has no objection to this application.
20/01883/PLF	Lakelands 24 Woodhall Way Molescroft HU17 7BJ	SMW	Erection of two storey and single storey extensions to side and rear	COMMITTEE RESPONSE: Beverley Town Council has no objection to this application, on the condition the extension does not negatively affect the quality of life of all neighbours.

53/20 Environmental Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Environment Authority.

Planning Ref	Address	Ward	Application Details	Delegated Response / Committee Responses
20/01899/TPO	7 Langholm Close Beverley HU17 7DH	SMW	TPO HURN LODGE - BEVERLEY - 1974 (REF 451) A1. NTH BAR WITHOUT CONSERVATION AREA - Remove 1 no. Yew tree due to tree having decay and a large fungal bracket, Crown reduce 3 no. Yew trees by 2.4 metres to fence height to match existing perimeter hedge and due to trees extending into neighbouring garden; Crown reduce 1 no. Yew tree by 1.2 metres due to branches overhanging neighbouring property.	DELEGATED RESPONSE Beverley Town Council has no objection to this application, on the condition the wellbeing of bird or wildlife living in the tree is taking into consideration and work takes place at a time when such creatures will not be negatively affected.
20/01944/TCA	18 Minster Moorgate Beverley HU17 8HR	MS	BEVERLEY (MINSTER AREA) CONSERVATION AREA - Remove 1no. Leylandii tree due to access problems and damage being caused by roots to neighbouring wall and vehicles passing the tree	DELEGATED RESPONSE Beverley Town Council has no objection to this application, on the condition the wellbeing of bird or wildlife living in the tree is taking into consideration and work takes place at a time when such creatures will not be negatively affected.

20/02000/TCA	12 Woodlands Drive Beverley HU17 8BZ	SMW	WESTWOOD AREA CONSERVATION AREA - Remove 2 no. Holly trees	DELEGATED RESPONSE Beverley Town Council objects to this application, as there is not enough information to make an informed decision (e.g. purpose for removal, consideration for replacing, etc.).
20/02071/TPO	The Old Hall 22 Vicar Lane Beverley HU17 8DF	SMW	TPO - BEVERLEY NO. 23 - 1999 (REF 539) T2. WESTWOOD AREA CONSERVATION AREA - Crown reduce 1 no. Copper Beech tree (T2) by 1 metre due to remove the low risk to people beneath from possible falling deadwood and to greatly the improve the tree's overall appearance and longer term health	COMMITTEE RESPONSE Beverley Town Council has no objection to this application, on the condition the wellbeing of bird or wildlife living in the tree is taking into consideration and work takes place at a time when such creatures will not be negatively affected.
20/02095/TCA	24 New Walk Beverley HU17 7DJ	SMW	NTH BAR WITHOUT CONSERVATION AREA - Crown reduce 1 no. Ash tree (T1) by 5 metres to allow the crown to regenerate, improve light into gardens and minimise the shedding of large scaffold limbs and falling deadwood; Fell 1 no. Cherry tree (T2) due to low amenity value and to create more space on the lawn	COMMITTEE RESPONSE Beverley Town Council has no objection to this application, on the condition the wellbeing of bird or wildlife living in the tree is taking into consideration and work takes place at a time when such creatures will not be negatively affected.
20/02133/TCA	8 Hurn View Beverley HU17 7DP	SMW	NTH BAR WITHOUT CONSERVATION AREA - Remove 1 no. tree due to tree being self seeded, blocking footpath and has caused previous damage to concrete boundary wall	COMMITTEE RESPONSE Beverley Town Council has no objection to this application, on the condition the wellbeing of bird or wildlife living in the tree is taking into consideration and work takes place at a time when such creatures will not be negatively affected.
20/01987/TCA	12 New Walk Beverley HU17 7AD	SMW	NTH BAR WITHOUT CONSERVATION AREA - Crown thin 1 no. Purple Plum tree (T1) by 10-15% to remove epicormic growth from within the canopy; Remove 1 no. Hawthorn tree (T2) due to tree being 80% covered by ivy and is being suppressed by neighbouring trees	COMMITTEE RESPONSE Beverley Town Council has no objection to this application, on the condition the wellbeing of bird or wildlife living in the tree is taking into consideration and work takes place at a time when such creatures will not be negatively affected.

20/02139/TCA	2 Grosvenor Place Beverley HU17 8LY	SMW	BEVERLEY GROS PL CONSERVATION AREA - Fell 1 no. Conifer tree due to tree outgrowing its location and limbs growing out against each other	PROPOSED RESPONSE Beverley Town Council has no objection to this application, on the condition the wellbeing of bird or wildlife living in the tree is taking into consideration and work takes place at a time when such creatures will not be negatively affected. The Town Council would also encourage the applicant to replace the tree with a more suitable variety for the location.
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54/20: Allotment Updates

54.1 Allotment Waiting List Update

The Deputy Town Clerk reported that there were 42 applicants resident within the Town Council boundaries on the waiting list, but 8 of these have been offered plots or are in the process of letting, whilst 11 already have half a plot. Therefore, 23 of the 42 are waiting. The number on the out-of-boundary waiting list is 26.

It was also reported that the Chair of Molescroft Parish Council had responded to the letter sent from PPS regarding the issue of residents from their area applying for Beverley Town Council allotments. No response has yet to be received from the Chair of Woodmansey Parish Council.

Proposal: That when the Town Council receives an application from an out-of-boundary residents, whilst still going on the Town Council's waiting list, the applicant be directed to their appropriate parish council to either additionally or alternatively be placed on their respective waiting lists. In addition, the Committee thanked Cllr Mike Hildyard, Chair of Molescroft Parish Council, for his response and Cllr P. Astell will liaise with him to discuss this matter further.

Proposed: Cllr P. Astell **Seconded:** Cllr A. Willis

Resolved: *That the proposal be approved.*

54.2 Skip Hire Request

Proposal: That skips be hired for Spark Mill, Queensgate and Kitchen Lane allotments for three weeks, but that signs are attached explaining that they are for allotment waste only, that household waste is not permitted and if any is found in the skips this service may not be repeated. In addition, new signs to strengthen the message regarding no bonfires during the months in which they are not permitted and promoting the public waste site in Weel.

Proposed: Cllr P. Astell **Seconded:** Cllr A. Willis

Resolved: *That the proposal be approved.*

54.3 Composting Toilet Update

The Deputy Town Clerk reported that a file of information had been received from the Community Allotment Group regarding the proposed composting toilet, but further information was required.

Proposal: That Cllr P. Astell and Deputy Town Clerk meet with the group (either remotely or socially distanced) to discuss this further and carry out a site visit to consider potential locations.

Proposed: Cllr P. Astell **Seconded:** Cllr C. Wildey

Resolved: *That the proposal be approved.*

55/20 Trailer: To consider recommendations from officers to finalise the purchase of a trailer - previously agreed that the maximum budget for this item, along with the fixture of a towbar to the van is £6,000.

Proposal: That as a suitable trailer had yet to be found, this matter is classed as operational and for Officers to progress as they see best fit, in consultation with the Chair of Planning, Property and Services.

Proposed: Cllr P. Astell **Seconded:** Cllr D. Horsley

Resolved: *That the proposal be approved.*

56/20 Open Spaces

To be considered at the next meeting of Planning, Property and Services.

57/20 Litter Bins

57.20 To receive an update on previous litter bin requests

The Deputy Town Clerk reported that the proposed bin on the Long Lane/Keldgate corner could not be installed as East Riding of Yorkshire operational officers would have nowhere safe to park when emptying it. A request has therefore been made for the East Riding of Yorkshire Council to identify a more suitable location on Long Lane. In addition, the Deputy Clerk was still waiting for feedback from the senior authority regarding bin requests at the top of Grovehill Road where the path leads from the Swinemoor Pasture and another on Sigston Road/Kilvin Drive.

57.20 To consider new litter bin requests

Proposal: That the Deputy Town Clerk investigates potential locations for bins on Armstrong Way and reports back to the next meeting.

Proposed: Cllr P. Astell **Seconded:** Cllr D. Tucker

Resolved: *That the proposal be approved.*

58/20 Public Rights of Way

To be considered at the next meeting of Planning, Property and Services.

59/20 Dog Waste Bag Dispensers

Proposal: That the locations identified on the map produced by the Deputy Town Clerk and approved by the Chair of Planning, Property and Services now be forwarded onto the appropriate East Riding of Yorkshire Council officer so they can assess the proposed locations and start to install the waste bag dispensers once livery stickers are affixed.

Proposed: Cllr P. Astell **Seconded:** Cllr D. Horsley

Resolved: *That the proposal be approved.*

60/20 Benches

Proposed: That if Councillors have any proposed sites for benches to forward them to Cllr P. Astell. He will then liaise with Deputy Town Clerk to produce a map highlighting these locations, to then consult with East Riding of Yorkshire Council regarding permission to consider placement of benches on those sites. Further work will then be carried out regarding funding, designs, etc.

Proposed: Cllr P. Astell **Seconded:** Cllr C. Wildey

Resolved: *That the proposal be approved.*

Cllr C. Wildey left the meeting at 7:50pm

61/20 Skate Park

Proposal: That the Town Council officially starts to look improvements to the Skate Park, starting with the Town Council sending a letter to the appropriate East Riding of Yorkshire Council department, seeking permission in principle to start looking into this project and for Councillors and Officers to start investigating potential costs and funding streams. In addition, Councillors will seek further discussions with Alan Menzie's office to discuss the potential of accessing Commuted Sums.

Proposed: Cllr P. Astell **Seconded:** Cllr A. Willis

Resolved: *That the proposal be approved.*

62/20 Wall Mounted Flagpoles

Proposal: That as an operational matter the Town Clerk contracts JB Rural Services to install the flags by August 1st 2020 and removes them when required. In addition, they will produce a risk assessment.

Proposed: Cllr P. Astell **Seconded:** Cllr L. Johnson

The meeting finished at 8:05pm.

Signed: _____

Date: _____