

Town Clerk: Ms. Helen Watson FSLCC
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Thursday 29th October 2020

To all members of the Town Council Personnel Committee
Councillors P. Astell, L. Johnson, D. Healy (Chair), D. Jack

Dear Councillors Astell, Healy, Jack and Johnson

PERSONNEL COMMITTEE

You are hereby summoned to attend a meeting of the Beverley Town Council Personnel Committee to be held remotely via Zoom on Tuesday 3rd November 2020 at 10.00am.

Yours sincerely

H Watson

Helen Watson
Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **Declarations of Interest and Dispensations**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
3. **To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).**

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)
4. **Correspondence**

To consider correspondence received.
5. **Operation Re-set**

To consider how best to positively move forward following a constructive meeting between the Chair of Personnel Committee and Council Officers.
6. **Maintenance Officer/Provision**

To resolve how best to deliver Town Council maintenance work, including operational work on allotments, practical/physical support at events, skate park maintenance, noticeboard updates, general maintenance, etc.

7. NJC Annual Pay Award

To confirm the NJC 2.75% annual across-the-scale pay increase award from 1st April 2020, which will be implemented in November 2020 in line with NJC contracts.

8. Staff Issues

To consider and resolve any other staffing issues (should there be any to discuss).