



Minutes of the Full Council Meeting

24th February 2020

6:30pm at 12 Well Lane, Beverley

Present: Cllrs Duncan Jack (Mayor), Tom Astell (Deputy Mayor), Peter Astell, David Boynton, Ian Gow, Denis Healy, Chloe Hopkins, David Horsley, Linda Johnson, Clare Wildey and Ann Willis.

In Attendance: Helen Watson (Town Clerk) and Libby Woodhouse (Administrative Assistant)
One member of the public
Laura Hutchinson, ERYC
Hamish Stewart, re Hanseatic League

Public Forum – no member of the public wished to speak.

148/19: To receive apologies for absence

Apologies of absence were received from Councillor Margaret Pinder

149/19: Declarations of Interest

(a) **To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

There were no declarations of interest.

(b) **To note dispensations given to any member of the council in respect of the agenda items listed below.**

There were no dispensations.

150/19: To confirm and sign the minutes of Full Council held on Monday 13th January 2020.

Proposed: Councillor Healy **Seconded:** Councillor P Astell

Resolved: The Minutes of this Meeting are approved and signed as a true and correct record.

151/19: To approve and sign the following minutes

(a) Personnel Committee held on 27th January 2020

Proposed: Councillor Healy **Seconded:** Councillor Johnson

Resolved: The Minutes of this Meeting are approved and signed as a true and correct record.

(b) Planning, Property and Services Committee held on 28th January 2020 (to note - previously approved and signed at the Planning, Property and Services Committee held on 18th February)

Proposed: Councillor P Astell **Seconded:** Councillor Boynton

Resolved: To note the Minutes of this Meeting were approved and signed as a true and correct record on 18th February 2020.

(c) Policy Committee held on 10th February 2020

Proposed: Councillor Johnson **Seconded:** Councillor Healy

Resolved: The Minutes of this Meeting are approved and signed as a true and correct record.

152/19: Mayor's Announcements and Correspondence - Cllr D. Jack.

The Mayor reported on his engagements and had no further announcements.

153/19: Social Prescribing

To receive a presentation from Laura Hutchinson, ERYC Healthy Lifestyles Development Officer, regarding Social Prescribing and how it can benefit the residents of Beverley.

Councillor Wildey arrived at 6.40 pm

Laura Hutchinson gave an informative presentation to the meeting. The Town Clerk will pass on contact details and circulate information to Councillors. A meeting will be held to start to work together and discuss help with initiatives.

The Mayor thanked Laura and she left the meeting.

154/19: The Hanseatic League in Beverley

To receive a presentation from Hamish Stewart on the history of Beverley's role as part of the Medieval Hanseatic League and the possibility of the town becoming involved with the Modern Hanseatic League, which was re-established in 1980 and currently includes Hull and York.

Hamish Stewart gave a presentation to the meeting regarding Beverley becoming part of the Modern Hanseatic League.

Proposed: Councillor Healy **Seconded:** Councillor Hopkins

Resolved: This Council is delighted that Beverley has been accepted as a member of the Modern Hanseatic League, and congratulates those who have undertaken the research which has secured Beverley's status as a member. This Council resolves to join the Modern Hanseatic League and to promote and support Beverley's membership. The initial cost is 500 Euros plus 50 Euros each year thereafter to maintain a website presence.

Mr Stewart will liaise with the Town Clerk with regard to joining the league.

A Working Group will be set up to look at providing a Hanseatic Market to coincide with 1300 years commemorations of the death of St John of Beverley next year.

The Mayor thanked Mr Stewart and he left the meeting.

155/19: Code of Conduct

To receive a report from a recent meeting of the East Yorkshire Local Towns Network regarding the Code of Conduct (see attached – Mayor to report).

The Mayor reported on the recent meeting which had including the latest information regarding the Code of Conduct. A national project is ongoing to revise the Code of Conduct and the presentation included a section on interacting with Social Media which was particularly relevant with regard to treating people with respect.

156/19: Interim Audit

- (a) To receive the Interim Audit Report (see attached – Mayor to report).

Proposed: Councillor P Astell **Seconded:** Councillor T Astell

Resolved: To accept the Interim Internal Audit Report for the year ended 31st March 2020.

- (b) To consider increase the level of reserves that need allocating for the potential purchase of freehold property for the Town Council (this currently stands at £90,000).

This will be discussed by the Policy Committee who will make a recommendation to Full Council.

The Town Clerk advised that four earmarked reserve headings need to be amended to show exactly what the reserves were to be earmarked for.

157/19: Policies and Standing Orders

- (a) **Standing Orders:** To approve and sign final version (see attached).

Resolved: To approve and sign the final version.

- (b) **Financial Regulations:** To approve and sign final version (see attached).

The Town Clerk reported that no comments had been received and that amendments were required to parts where there were square brackets and either/or statements. The Chair of Policy and the Town Clerk will recommend amendments to Full Council.

158/19: Events

- (a) **Beverley Event Calendar**

To receive a calendar of events, meetings, etc. from April 2020 to May 2021 (see attached) of which the Town Council is currently aware.

Resolved: To receive the calendar of events from April 2020 to May 2021.

- (b) **Pancake Race 2020**

To receive feedback from the Pancake Race which took place on Sunday 23rd February.

The Mayor reported on the event which had well attended and a great success again this year. There had been approximately 10 teams and a great community spirit. The Mayor thanked the teams, the Rotary Club and Beverley FM.

Resolved: To pass on the Council's thanks to Officers and volunteers.

- (c) **Tour de Yorkshire Community Fund**

To consider how the Town Council may wish to support the Tour de Yorkshire and to consider applying for external funding (see attached).

Proposed: Councillor P Astell **Seconded:** Councillor Jack

Resolved: To apply for £500 funding from ERYC to assist the College with materials for proposed land art on top of the College building.

- (d) **V.E. Day 75th Anniversary**

To receive an update and consider applying for external funding, (see attached - Mayor to report).

The Mayor reported that a successful meeting had been held with Beverley Minster and a timetable discussed. A Working Group Meeting needs to be held shortly to take this forward and the Town Clerk will send out dates.

- (e) **The Big Spring Clean – 20th March to 13th April** (see attached).

To consider how the Town Council may wish to become involved with this initiative, also promoted by NALC (Mayor to report).

A date of Tuesday 24th March 2020 at 10 am had been arranged. Work to clean up the areas will take place between Grovehill Road and Holderness Crescent following the fence being taken down, and also the area around St Nicholas School. The Council will engage with ERYC Officers and other Tidy Groups in Beverley.

Councillor Healy left the meeting at 7.30 pm.

- (f) **Beverley Pride Saturday 1st August 2020**

To convene a working group of three councillors to work with partner organisations to develop Beverley Pride (Cllr T. Astell to report).

Councillor T Astell reported that Flemingate had been secured as a venue and that Hull Pride, ERYC and East Riding College were supportive. A Working Group will take place on Monday 2nd March at 6.30 pm at the Town Council Officers. Councillors Hopkins, Willey and T Astell will attend.

159/19: External Meetings and Training Opportunities

(a) Rural Services Network (see attached).

This is ongoing and more information is needed.

(b) ERNLLCA Financial Responsibility Training – Thursday 26th March – to consider sending representation.

Resolved: That the Town Clerk, Deputy Town Clerk and Councillors Johnson, P Astell and Hopkins will attend on 19th March 2020 (and not 26th).

(c) Employment Training: To receive copies of the ERNLLCA Employment Law Training presentation (see attached).

The Town Clerk and Councillors had attended and the Council noted receipt of the Employment Law Training Presentation.

(d) Introduction to Local Council Administration (ILCA): To consider enabling Councillors to take ILCA training (£99 per applicant).

Resolved: The Deputy Town Clerk and Councillors P Astell, Johnson and Horsley are to undertake this training.

160/19: To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Motion: That the public be excluded from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Members of the public and the press were not required to leave the meeting as no confidential information would be disclosed.

161/19: Town Council Website:

To consider tenders received from businesses to develop a new website for Beverley Town Council.

Proposed: Councillor Johnson **Seconded:** Councillor T Astell

Resolved: To defer the decision and ask for more information from all the companies in order to compare like-for-like and to ensure the website fulfils all criteria required by Beverley Town Council. This will be referred to the Policy Committee to make a recommendation to Full Council.

The meeting finished at 7.45 pm

Signed: _____

Date: _____