

## **BEVERLEY TOWN COUNCIL**

### **GRANTS COMMITTEE**

**14<sup>th</sup> September 2020**

**6.00pm Via Zoom**

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

**Present:** Councillors D. Horsley (Chair), P. Astell, I. Gow, C. Hopkins, L. Johnson, M. Pinder, D. Tucker

**In attendance:** Matthew Snowden (Deputy Town Clerk)

**11/20: To receive and accept apologies for absence**

No apologies were received.

**12/20: Declarations of Interest**

**12.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

No declarations of interest were given.

**12.2: To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations were given.

**13/20 To discuss revisions to the Town Council Grants Scheme, taking into consideration Powers and Duties (Local Government Act 1972), and make resolutions to Full Council regarding the below:**

- (a) Self-assessment Form for Applicants**
- (b) Small Grants Scheme (including purpose, process, eligibility, budget, powers and duties, etc.)**
- (c) Recurrent/Sustainability Grants Scheme (including purpose, process, eligibility, budget, powers and duties, etc.)**

Councillors discussed in detail potential developments to the grants scheme, including how people apply, criteria for applications, different routes for different amounts and types of funding, how best to assess applications and the nature of grants in general.

**Resolved:** That whilst work still had to be carried out to firm up exactly how the Town Council Grants Scheme will be revised, the following general points were agreed:

**Criteria:** That applications must fulfil the following criteria:

- Be primarily for the good of the people of Beverley (those resident within the parish boundaries).
- The applicant organisation must be not-for-profit or the purpose of the application should be not-for-profit.
- Provide evidence that the applicant body is well run and has the capacity to fulfil the project.

**Application Forms:** The applications forms should be:

- Rigorous (to an appropriate degree)
- Clearly understandable
- Reflect this issue that some new groups or one-off events may not have a history of accounts.
- Provide Councillors with the actual information they require to make a decision.

Councillors and Officers to look at the grant forms of other organisations (e.g. other town councils, ERYC Positive Activities Grants, etc.) for inspiration regarding Beverley Town Council's new forms.

**Council Links:** That the Town Council could create stronger links with successful applicants by working in partnership with them, for example each applicant be given a link Councillor.

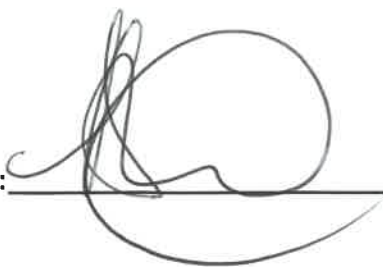
**Grant Strands:** That the Town Council develops the three strands (the details of which still need to be more fully developed):

- **Small Grants:** Up to £500 for organisations requiring smaller, one-off grant support and for small and new organisations that do not have audited accounts.
- **General Grants:** Up to £2,000 for organisations requiring one-off grant support and have audited accounts/proved track record.
- **Three Year Grants:** For larger, annual events or ongoing projects – an agreed annual amount for three years, with a review each year (e.g. a written report or meetings between the organisations with the link Councillor and a Council Officer) to ensure the applicant is working to plan and to confirm whether or not the next year of funding will be granted.

**Decision Making:** That a weighting system be apportioned to the application forms, which will allow Councillors to more professionally make decisions and would ensure applicants are considered equality within this agreed format.

**Next Steps:** The Deputy Town Clerk to produce a flowchart illustrating the suggested grants path, which will be considered at the next appropriate meeting of the Policy and Finance Committee. Once this has been finalised, the Council will develop application forms and a weighting system.

Signed: \_\_\_\_\_



Date: 19-10-2020