



## Planning, Property & Services Meeting

18<sup>th</sup> February 2020

6.30pm at 12 Well Lane, Beverley

**Present:** Councillors P. Astell (Chair), T. Astell, D. Boynton, I. Gow, C. Wildey, A. Willis.

**In Attendance:** Matthew Snowden (Deputy Town Clerk)

### 153/19: To receive apologies for absence

Apologies were received from Cllrs D. Healy and D. Horsley

### 154/19: Declarations of Interest

**154.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

No declarations were given.

**154.2: To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations were given.

### 155/19: To approve and sign the minutes of the Planning, Property & Services meeting held on 28<sup>th</sup> January 2020

**Proposed:** Cllr T. Astell

**Seconded:** Cllr I. Gow

**Resolved:** That the minutes from the Planning, Property & Services Committee held on 28<sup>th</sup> January 2020 be approved and signed.

### 156/19: Planning Applications

Planning Ref	Address	Ward	Application Details	Comments
19/04296/ REG3	97, 99, 101 And 103 Flemingate Beverley HU17 0NZ	MS	Change of use of 3 residential flats to offices and learning/activity rooms, installation of a door to rear following removal of existing window and construction of hard standing to existing courtyard	Beverley Town Council fully supports this application. Not only will it improve the appearance of the building, but it will also provide a much needed learning facility.

*P.S.*



20/00153/ PLF	114 Highfield Road Beverley HU17 9QT	SME	Erection of two storey extension to side and single storey extension to rear following demolition of existing garage and kitchen to side	Beverley Town Council has no objection to this application.
20/00017/ PLF	Minster House 23 Flemingate Beverley	MS	Installation of an aluminium framed glazed doorset to an existing entrance door	Beverley Town Council has no objection to this application.
20/00215/ PLF	Foxes Covert 2 Melrose Park Beverley HU17 8JL	MS	Erection of two storey extension to side	Beverley Town Council has no objection to this application.
20/00192/ PLF	Land South East Of Unit 4 Flemingate Centre Beverley HU17 0NQ	MS	Erection of an extension to create a building for changing facilities following removal of existing cycle shelter and re-configuration of existing car parking area to create 10 additional car parking spaces with associated works	Beverley Town Council has no objection to this application.
19/03931/ PLF and 19/03932/ PLB	4 Beckside North Beverley HU17 0PR	MS	Construction of roof extension and erection of dormer window to rear	Beverley Town Council has no objection to this application.
20/00122/ PLF	24 Foley Avenue Beverley HU17 8FA	SMW	Erection of single storey extension to rear	Beverley Town Council has no objection to this application.
20/00159/ PLF	19 Willow Grove Beverley HU17 8DS	SMW	Erection of single storey extension following demolition of existing utility room, alterations to existing pitched roof over kitchen and repositioning of a roof light in main roof to rear	Beverley Town Council has no objection to this application.

#### 157/19: Environmental Planning Applications

Planning Ref	Address	Ward	Application Details	Comments
20/00288/ TCA	5 Old Manor Lawns Beverley HU17 0NB	MS	MINSTER AREA CONSERVATION AREA - Crown thin 2 no. Sycamore trees (T1 and T15) by removing major dead wood; Crown thin 1 no. Beech tree (T17) by 20%; Fell 2 no. Sycamore trees (T22 and T23) due to twin stems rubbing and poor form; Crown thin 1 no. Horse Chestnut tree (T25) by 20% due to reduce the weight on the stems; Crown thin 1 no. Sycamore tree (T36) by 20%; Side reduce 1 no. Sycamore tree to allow branches to clear lamp post; Crown thin 1 no. Sycamore tree (T69) by 20% to reduce weight on the stems	Beverley Town Council has no objection to this application.



## 158/19: Allotments Update

**158.1 To receive an update regarding allotment waiting lists (Deputy Town Clerk to report).**

*Resolved: To accept the waiting list as follows:*

**Within BTC Boundary**

33 applicants on waiting list

- 7 of the 33 have been offered allotments and the Town Council is awaiting their responses
- 10 of the 33 already have half plots and are awaiting second half
- 16 of the 33 have either not yet been offered allotments or do not already have half a plot

**Outside BTC Boundary**

14 applicants on waiting list

**158.2 To note the Allotment Tenancy Renewal Letters and Agreements in preparation for the circulation of annual rental letters to tenants.**

**Proposed:** Cllr P. Astell

**Seconded:** Cllr I. Gow

*Resolved: That allotment rents will remain the same for the 2020/21 Financial Year, but that Officers should use their discretion to support tenants who may find it difficult to afford their rent in one payment and may require flexible instalments. In addition, the months during which bonfires are prohibited will be extended to include September (currently this is 1<sup>st</sup> June to 31<sup>st</sup> August – the new dates will be 1<sup>st</sup> June to 30<sup>th</sup> September).*

## 159/19: Hanging Baskets and Planters

**159.1 To consider the hanging baskets scheme local businesses buy in to.**

**Proposed:** Cllr I. Gow

**Seconded:** Cllr C. Wildey

*Resolved: That the hanging basket schemes should continue and remain at £60 to local businesses, with the Town Council subsidising any additional costs.*

*Resolved: That Councillors will circulate flyers to businesses at the appropriate time and Cllr I. Gow will investigate the possibility of providing those that support the scheme with interviews on Beverley FM.*

**159.2 To consider additional communal planters for the town.**

**Proposed:** Cllr T. Astell

**Seconded:** Cllr I. Gow

*Resolved: That the Deputy Town Clerk will research prices and styles of three-tiered planters, which will be considered at a future meeting of the Planning, Property and Services Committee.*

**160/19: Town Entry Signs:** To consider a request from Mike Hildyard, Chair of the Beverley Civic Society, to improve town entry signs.

**Proposed:** Cllr P. Astell

**Seconded:** Cllr I. Gow

**Resolved:** That the Deputy Town Clerk liaises with Mike Hildyard to arrange a meeting to discuss potential improvements to town entry signs.





**161/19: Street Lighting:** To reconsider a request for a new street light on a passageway that branches off Burden Road following clarification of location.

**Proposed:** Cllr I. Gow

**Proposed:** Cllr D. Boynton

**Resolved:** That after much consideration, Town Councillors feel that the cost of the scheme would be disproportionate to the number of residents it would directly benefit and is therefore not viable.

**162/19: Litter Bins:** To receive an update on litter bin issues.

**Proposed:** Cllr P. Astell

**Seconded:** Cllr I. Gow

**Resolved:** That following a resident request for a bin close to the Barmston Drain exit off the Swinemoor, the Deputy Town Clerk and Handyman investigate possible locations, liaise with East Riding of Yorkshire Council and feedback to the committee when more information is in place.

**Resolved:** That the Deputy Clerk follows up the issue of the missing waste bin opposite Armstrong's Social Club and liaises with East Riding of Yorkshire Council and East Riding College, to discover who originally installed the bin.

**163/19: Dog Waste Bag Dispensers.**

**Proposed:** Cllr I. Gow

**Seconded:** Cllr P. Astell

**Resolved:** That the Town Council purchase as many black dispensers as possible from Glasdons, which are currently priced at £64.09 each (full price is £91.56). As they only have a limited stock, the Town Council will purchase all that are available at the current time. Planning, Property and Services Committee will subsequently consider whether to wait for a new stock of black dispensers to become available or purchase items in other colours. In addition, dog waste bags for the dispensers will be purchased (£33.14 for 1000 bags). Purchase of further items will continue on an operational, rolling basis.

**Resolved:** In regard to installing dispensers, the Deputy Town Clerk and Handyman will visit all the proposed locations, take measurements and liaise with East Riding of Yorkshire Council for final permissions.

**Resolved:** Although it is possible to purchase banding equipment to affix the dispensers to lampposts, the Town Council will first seek support from East Riding of Yorkshire Council, in the hope they will provide this service for free, as the scheme will help to support their environmental initiatives.

**Resolved:** That the Deputy Town Clerk works with the Town Clerk to design and have printed livery for the dispensers, which will include the Town Council crest and contact details.

**164/19: Spring Clean**

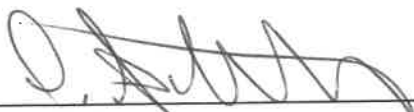
**Proposed:** Cllr P. Astell

**Seconded:** Cllr I. Gow

**Resolved:** That the Town Council, working in collaboration with Beverley in Bloom, Brighter Beverley and other organisations, to organise and encourage others to run ongoing initiatives to bring the community together and instil a sense of civic pride throughout the whole town, not just the town centre. This will be discussed further at Full Council on 24<sup>th</sup> February 2020 and Cllr P. Astell will liaise with Cllr D. Jack (Chair of Brighter Beverley) to move this forward.

**The meeting closed at 7:16pm**

Signed: \_\_\_\_\_



Dated: \_\_\_\_\_

10<sup>th</sup> MARCH 2020

