



## Planning, Property & Services Meeting

30<sup>th</sup> June 2020

6:30pm via Zoom

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

**Present:** Councillors P. Astell (Chair), T. Astell, I. Gow, D. Horsley, Cllr L. Johnson (substitute) D. Tucker, C. Wildey, A. Willis.

**In Attendance:** Matthew Snowden (Deputy Town Clerk), Helen Watson (Town Clerk)  
One member of the public

### 34/20 Apologies for Absence

Apologies were received from Cllr D. Boynton – Cllr L. Johnson attended as his substitute.

### 35/20 Declarations

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

No declarations were given.

- (b) To note dispensations given to any member of the council in respect of the agenda items below.

No dispensations were given.

### 36/20 To note the minutes of Planning, Property and Services Committee held on Tuesday 9<sup>th</sup> June 2020 (previously approved at Full Council on 22<sup>nd</sup> June 2020).

**Proposal:** That the minutes of the Planning, Property and Services Committee held on Tuesday 9<sup>th</sup> June 2020 be noted.

**Proposed:** Cllr P. Astell      **Seconded:** Cllr I. Gow

**Resolved:** That the proposal be approved.

**37/20 Planning Applications** - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Delegated Response / Notes / Proposed Committee Responses (where applicable)
20/01582/PLB and 20/01583/PAD	Pure Medical Aesthetics Clinic And Academy Ltd 26A North Bar Without Beverley HU17 7AB	SMW	<a href="#">Display of 1 no. non-illuminated fascia sign and 1 no. non-illuminated projecting sign, installation of a projecting sign bracket and repainting of shop frontage and door surround</a>	<b>Delegated Response:</b> Beverley Town Council has no objection to this application, on the condition the bracketed projecting sign is made from material that is in keeping with the Conservation Area and facade of the property (e.g. wood as opposed to a synthetic).
20/01579/PLB and 20/01578/PLF	26 Railway Street Beverley HU17 0DX	MS	<a href="#">Erection of a single story extension to rear and associated alterations</a>	<b>Delegated Response:</b> Beverley Town Council has no objection to this application.
20/01577/PLF	16 Westwood Way Beverley HU17 8GE	MSW	<a href="#">Erection of a single storey extension to rear</a>	<b>Committee Response:</b> Beverley Town Council has no objection to this application, on the condition the neighbouring property is not negatively affected by the partial hedge removal to facilitate this extension.
20/01678/PLF	42 Kings Square Beverley HU17 9HH	SMW	<a href="#">Erection of a single storey extension to side and rear</a>	<b>Committee Response:</b> Beverley Town Council has no objection to this application.
20/01089/PLF	Land East Of Harness Cottage Cross Keys Mews Beverley HU17 8GR	SMW	<a href="#">Conversion of an existing garage to a dwelling with associated parking and external bin store</a>	<b>Committee Response:</b> Beverley Town Council has no objection to this application.
20/01780/PLF	9 Highgate Beverley East Riding Of Yorkshire HU17 0DN	MS	<a href="#">Erection of a single storey extension to rear, construction of pitched roof dormer at front and construction of dormer window to rear to allow loft conversion</a>	<b>Committee Response:</b> Beverley Town Council has no objection to the majority of this application, on the condition the front dormer window is made from materials in keeping with other such windows on Highgate. However, the Town Council objects to the size of the rear dormer window, which is out of keeping with the locale (which is a Conservation Area and has several listed buildings close to this property) and overlooks a number of other residential properties resulting in loss of privacy.

**38/20 Environmental Planning Applications** - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Environment Authority.

Planning Ref	Address	Ward	Application Details (click on the description to link to the documents on Planning Portal)	Delegated Response / Notes / Proposed Committee Responses (where applicable)
20/01663/TC	29 Woodlands Beverley East Riding Of Yorkshire HU17 8BT	MS	<a href="#">WESTWOOD AREA CONSERVATION AREA - Crown reduce 4 no. Blackthorn trees by 1 metre to remove rubbing branches and increase light into neighbouring properties</a>	<b>Delegated Response:</b> Beverley Town Council has no objection to this application, on the condition any bird or wildlife living in the tree be considered and work takes place at a time when such creatures will not be negatively affected.
20/01719/TCA	10 St Martins Court Beverley HU17 8JB	MS	<a href="#">MINSTER AREA CONSERVATION AREA - Fell 1 no. Pine tree, 1 no. Bay tree and 1 no. Conifer due to trees outgrowing their location and overhanging neighbouring garden; Re-shape 1 no. Holly tree with no reduction in height</a>	<b>Committee Response:</b> Beverley Town Council has no objection to this application, on the condition any bird or wildlife living in the tree be considered and work takes place at a time when such creatures will not be negatively affected.

### 39/20 Community Allotment

The Committee was informed that a group who run a community plot on the Kitchen Lane allotment has secured funding to purchase and install a composting toilet on the adjoining Queengate site. However, Councillors expressed concern as permission had not been sought from the Town Council for this, tenants neighbouring the proposed location for the facility were concerned and there were other insurance and hygiene issues that need to be considered.

**Proposal:** Whilst the Committee does not oppose the idea of a composting toilet in principle, it is concerned that official processes have not been followed and members require more information before they can consider approving installation. As the Town Council does not own the Queengate site on which the group hope to place the toilet, permission will have to be sought from the landowners who lease the land to the Council. Therefore, the Deputy Town Clerk will write to the group explaining that work on this project should be put on hold and ask them to submit further information (e.g. proposed location, hygiene management plans, etc.) to the Committee, with the matter then being considered at a future meeting.

**Proposed:** Cllr P. Astell      **Seconded:** Cllr I. Gow

**Resolved:** *That the proposal be approved.*

### 40/20 Trailer

The Town Clerk provided the Committee with four quotes for a trailer that will be used, amongst other things, to transport the sit-on lawn mower between sites.

**Proposal:** That the Committee agrees for the Town Clerk and Handyperson, in consultation with the Committee Chair, to select and purchase the most suitable of the trailers quoted, as all fall well within the allocated budget approved by Full Council. In addition, the Town Clerk and Handyperson to arrange installation of a trailer bar to the Town Council van.

**Proposed:** Cllr P. Astell      **Seconded:** Cllr A. Willis

**Resolved:** *That the proposal be approved.*

#### 41/20 Planters and Barrier Containers

**Proposal:** That due to the successes of the planters in the town centre and around Swinemoor Estate, the Councillor to consider expanding this project in 2021 to include other areas such as Model Farm and to consider baskets on lamp columns where appropriate.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr I. Gow

**Resolved:** *That the proposal be approved.*

#### 42/20 Open Spaces

This item to be deferred to the July meeting of the Planning, Property and Services Committee.

#### 43/20 Dog Waste Bag Dispensers

The Deputy Town Clerk explained that East Riding of Yorkshire Council could soon start installing these devices and that a map of locations had been sent to the committee Chair for final approval.

#### 44/20 Skate Park

It was reported that since the relaxation of lockdown regulations relating to the COVID-19 pandemic, skate park usage had increased, but unfortunately so too had the amount of waste being left on the site, including fly tipping of furniture.

**Proposal:** To move forward with the project to refurbish and improve the skate park, the Deputy Town Clerk to write to Alan Menzies (ERYC Director of Planning and Economic Regeneration) asking what funds are available for Beverley via Commuted Sums and what has been spent from this source in Beverley over the past five years. In addition, due to the current problems experienced at the skate park, the Deputy Town Clerk to also liaise with the local Police Community Support Officers to request they include visits to the facility as part of their rounds.

**Proposed:** Cllr P. Astell                      **Seconded:** I. Gow

**Resolved:** *That the proposal be approved.*

#### 45/20 Flagpoles

**(a) To receive an update regarding the freestanding flagpoles and their flags.**

It was reported that the East Riding of Yorkshire Council had agreed to the flagpoles in principle, but more information was required regarding how they will be safely secured to their locations.

**(b) To receive an update regarding the wall-mounted flagpoles.**

It was reported that to date 35 responses from local businesses regarding permission to install these flagpoles had been received.

**Resolved:** *That the Town Clerk purchases 50 flagpoles and an associated range of flags to mark Pride.*

**46/20 Tree Planting**

**Proposal:** That Cllrs P. Astell and I. Gow will finalise proposed locations and then Cllr P. Astell will liaise with the Deputy Town Clerk who will complete the ERYC tree planting funding bid.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr I. Gow

**Resolved:** *That the proposal be approved.*

**47/20 Benches**

There was nothing to report.

**The meeting finished at 7:40pm**

**Signed:**  \_\_\_\_\_

**Date:** 21/07/20

