

Town Clerk: Ms. Helen Watson FSLCC
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Wednesday 10th February 2021

To All Councillors

Members of the Planning, Property and Services Committee: Councillors P. Astell (Chairman), T. Astell, D. Boynton, I. Gow, D. Horsley, D. Tucker, C. Wildey and A. Willis

Dear Councillor

PLANNING, PROPERTY AND SERVICES COMMITTEE

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held remotely via Zoom on **Tuesday 16th February 2021** to commence at 6.30pm.

Yours faithfully,



Matthew Snowden
Deputy Town Clerk

During the current crisis relating to COVID-19, for health and safety reasons, and to ensure physical social-isolation guidance can be followed, meetings will be held digitally via online video technology. Members of the public can attend via the link published on the Town Council website.

AGENDA

1. Introduction

- (a) The Chair to explain that the meeting is being live-streamed on You Tube via Zoom.
- (b) The Chair to explain meeting protocol in terms of using remote technology.

2. Apologies for Absence

3. Declarations

- (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items below.

4. To approve and sign the minutes of Planning, Property and Services Committee held on Tuesday 26th January 2021 (see attached).

5. Delegated Reponses

Reponses delegated to the Deputy Town Clerk and submitted in consultation with the Chair of Planning Property and Services.

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Delegated Response
21/00019/PLB	The Old Hall Vicar Lane Beverley HU17 8DF	SMW	Replacement of a set of single glazed and a set of double glazed french doors with hardwood double glazed french doors and a first floor single glazed sash window with a double glazed sash window to side and a first floor single glazed sash window with a double glazed hardwood sash window to rear	Beverley Town Council has no objection to this application, but only on the condition the concerns of the Conservation Officer are satisfactorily addressed.
20/04286/PLB	Bar House 67 North Bar Within Beverley HU17 8DG	SMW	Repair of 4 garden wall piers fronting North Bar Without and York Road	Whilst the Town Council has no objection in principle to this submission, it agrees with the comments made by the Conservation Officer that more specific technical details are required to make a final response.

6. Planning and Environment Applications

The Committee's views are sought on the following planning and environmental planning application on which the Town Council has been consulted by the Local Planning and Environment Authority.

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Suggested Reponses/Notes
20/04154/PLF	53 Minster Moorgate Beverley HU17 8HP	MS	Erection of single storey extension to rear following demolition of existing, replacement dormer with full glazed dormer and installation of rooflight to rear	SUGGESTED COMMENTS Beverley Town Council has no objection to this application, but only on the condition the matters of the Conservation Officer are satisfactorily addressed.
21/00139/PLF	34 Chestnut Avenue Beverley HU17 9QU	SME	Erection of a single detached garage and studio/office following demolition of existing garage	SUGGESTED COMMENTS Beverley Town Council has no objection to this application.
20/04304/REG3	East Riding Leisure Beverley Flemingate Beverley HU17 0LT	MS	Erection of a detached building to house heat and electricity technologies and installation of two combined heat and power (CHP) units to the roof of existing changing room with associated landscaping and infrastructure (Revised scheme following refusal of 19/02368/REG3)	NOTES There are a lot of documents related to this application, so it is worth looking at them in detail before the meeting.
21/00337/LOBVAR	Evans Halshaw Vauxhall Swinemoor Lane Beverley HU17 0LJ	MN	Application to modify the planning obligation in a Section 106 Legal Agreement dated 13 January 1995 relating to planning permission 313-1329-D in order to allow a reduction in the height of retained hedges	SUGGESTED COMMENTS Beverley Town Council has no objection to this application.

21/00161/PLF	9 North Bar Without Beverley HU17 7AG	SMW	Construction of replacement roof, installation of conservation rooflight and roof lantern, external alterations to existing single storey extension to rear (Revised Scheme of 20/01346/PLF)	SUGGESTED COMMENTS Beverley Town Council has no objection to this application.
21/00162/PLB	9 North Bar Without Beverley HU17 7AG	SMW	Removal of dividing wall between kitchen and summer room and installation of 'T' shaped steels, pointing to walls outside, tidy capping stones, replace down pipe, replace existing roof to rear and installation of new bi-fold doors following removal of existing French doors, construction of velux conservation window and roof lantern (revised scheme of 20/00328/PLB)	SUGGESTED COMMENTS Beverley Town Council has no objection to this application. NOTE This application is also related to the one above.
21/00364/TCA	Holborn House 110 Lairgate Beverley HU17 8JQ	SMW	MINSTER AREA CONSERVATION AREA - Fell 1 no. Horse Chestnut tree (T1) due to roots causing significant damage to front boundary wall and railings which cannot be repaired until the tree is removed and concerns that continuous vigorous growth would risk damage to the grade II listed house	SUGGESTED COMMENTS Beverley Town Council has no objection to this application, on the condition all works take place at time that will have the least negative impact on wildlife.
21/00309/PLB	53 Minster Moorgate Beverley HU17 8HP	MS	Erection of single storey extension to rear following demolition of existing extension and sash window, replacement of dormer window with full glazed dormer window, installation of rooflight to rear, insulated walls and floors to ground floor level, replacement of defective timber windows and internal alterations consisting of handrail and balustrade to staircase	SUGGESTED COMMENTS Beverley Town Council has no objection to this application, but only on the condition the matters of the Conservation Officer are satisfactorily addressed.
21/00392/TCA	Holly Lodge St Giles Croft Beverley HU17 8LA	SMW	WESTWOOD AREA CONSERVATION AREA - Fell 1 no. Willow tree (T1) due to low amenity value, multi stemmed at the base and is continually interfering with telecom lines; Crown reduce 1 no. Horse Chestnut tree (T2) by pruning off tertiary branches that are fouling the telecom lines	SUGGESTED COMMENTS Beverley Town Council has no objection to this application, on the condition all works take place at time that will have the least negative impact on wildlife.
21/00394/TCA	Westwood House Westwood Road Beverley HU17 8EN	SMW	WESTWOOD AREA CONSERVATION AREA - Crown reduce 1 no. Rowan tree (T1) by 2.5 metres to improve light in the garden	SUGGESTED COMMENTS Beverley Town Council has no objection to this application, on the condition all works take place at time that will have the least negative impact on wildlife.
21/00402/TCA	2 Grayburn Lane Beverley HU17 8JR	SMW	WESTWOOD AREA CONSERVATION AREA & MARKETS AREA CONSERVATION AREA - Crown lift 1 no. Yew tree by 2 metres; Crown lift 1 no. Silver Birch tree by 1 metre	SUGGESTED COMMENTS Beverley Town Council has no objection to this application, on the condition all works take place at time that will have the least negative impact on wildlife.
21/00212/REG3	St Marys CEVC Primary School Eden Road Beverley HU17 7HD	SME	Re-location of existing metal framed cycle shelter	SUGGESTED COMMENTS Beverley Town Council has no objection to this application.

21/00503/TCA	23 Woodlands Beverley HU17 8BT	SMW	<u>WESTWOOD AREA CONSERVATION AREA - Remove 1 no. Sycamore tree (T1) in order to block pave the existing parking space as excavation of the parking space will sever structural holding roots and will cause the tree to become a serious failure hazard</u>	SUGGESTED COMMENTS Beverley Town Council has no objection to this application, on the condition all works take place at time that will have the least negative impact on wildlife.
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7. Allotments Issues

(a) Keldgate Flooding: To receive an update on flooding issues on the Keldgate allotments (Deputy Town Clerk to report).

(b) Community Plot Compost Toilet: To receive an update and consider matters relating to the request from the Plot 22 Community Allotment to place a compost toilet on the plot they lease from the Town Council (Deputy Town Clerk to Report).

8. Beverley Beck Port Boards

To consider refurbishment of the five current boards and to include information relating to Beverley and its position in the Medieval Hansa League (Cllr Linda Johnson to report).

9. Emergency Community Plan

To consider forming a small working group of Councillors who have appropriate skills, knowledge and experiences to develop a new Emergency Community Plan – members of this group do not have to be on the Planning, Property and Services Committee as it is a plan for the whole council (Deputy Town Clerk to report).

10. To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Motion: That the public be excluded from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

11. To consider quotes for the following work:

(a) Skatepark Fencing Repairs: To consider a quote for repairs to the skatepark fencing - despite being locked due to the Covid-19 lockdown, the fencing and gates have been repeatedly damaged by individuals trying to gain access to the facility (quote circulated to committee members).

(b) Queensgate Allotment Drain: To consider quotes for clearing the drain on the Queensgate allotments site (quotes circulated to committee members).