



## Full Council Meeting

19<sup>th</sup> October 2020

6:30pm via Zoom

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

**Present:** Councillors: T. Astell (Chair), P. Astell, I. Gow, D. Healy, C. Hopkins, D. Horsley, D. Jack, L. Johnson, M. Pinder, D. Tucker, C. Wildey, A. Willis

**In Attendance:** Helen Watson (Town Clerk), Matthew Snowden (Deputy Town Clerk), 6 members of the public

### 75/20: Introduction

**75.1: The Chair to explain that the meeting is being live-streamed on YouTube via Zoom.**

The Mayor introduced the meeting and explained that whilst Councillors were meeting via Zoom, proceedings would be livestreamed to the public through the Town Council's YouTube Channel.

**75.2: The Chair to explain meeting protocol in terms of using remote technology.**

The Mayor requested all Councillors and invited guests set their microphones to mute unless invited to speak and that all virtual backgrounds should be deactivated. He also explained that Councillors are to clearly show they hands if they wish to speak and when asked to vote.

### 76/20: To Receive Apologies for Absence

Apologies were received from Cllr D. Boynton, who had to attend another meeting in his role as an elected member of East Riding of Yorkshire Council.

### 77/20: Declarations

**77.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

No Declarations of Interest were received.

**77.2: To note dispensations given to any member of the council in respect of the agenda items below.**

No dispensations were given.

**78/20: Presentation from Tim Carlisle regarding Two Churches Project**

**78.1: To receive a presentation from Mr Tim Carlisle regarding the ongoing work of the Two Churches project.**

Mr Tim Carlisle gave a short verbal presentation regarding the Two Churches project, highlighting the historic, learning and music aspects of the scheme. He explained this was a unique project in the way it was a partnership between two churches (Beverley Minister and Saint Mary's Church) and local businesses, and that whilst the churches were obviously places of worship, the project was not about religion, but tourism, heritage, music and education. Mr Carlisle also detailed the successful funding applications the individual churches had acquired and hoped the Town Council would like to work proactively in the future in the development of the Two Churches project.

**78.1: For Councillors to ask Mr Carlisle any questions they may have about the project.**

Councillors thanked Mr Carlisle for his presentation and congratulated the Two Churches project for what it has achieved to date. Councillors expressed the desire to hopefully work with the project in the future and encouraged the organisers to apply to the Town Council for funding once the grants system review and revisions have been finalised.

**79/20: To confirm and sign the following Minutes of Full Council**

**Full Council held on 7<sup>th</sup> September 2020**

**Proposal:** That the minutes from Full Council held on 7<sup>th</sup> September 2020 be signed and accepted.

**Proposed:** Cllr T. Astell                      **Seconded:** Cllr D. Horsley

**Resolved:** *That the proposal be approved.*

**80/20: To confirm and sign the following Committee Minutes**

**80.1: Policy and Finance Committee held on 2<sup>nd</sup> September 2020 (approval recommended at Policy and Finance Committee held on 12<sup>th</sup> October 2020)**

**Proposal:** That the minutes from Policy and Finance Committee held on 2<sup>nd</sup> September 2020 be signed and accepted.

**Proposed:** Cllr L. Johnson                      **Seconded:** Cllr M. Pinder

**Resolved:** *That the proposal be approved.*

**80.2: Grants Committee held on 14<sup>th</sup> September 2020**

**Proposal:** That the minutes from Grants Committee held on 14<sup>th</sup> September 2020 be signed and accepted.

**Proposed:** Cllr D. Horsley                      **Seconded:** Cllr P. Astell

**Resolved:** *That the proposal be approved.*

**80.3: Planning, Property and Services Committee held on 22<sup>nd</sup> September 2020 (approval recommended at Planning, Property and Services committee held on 13<sup>th</sup> October 2020)**

**Proposal:** That the minutes from Planning, Property and Services Committee held on 22<sup>nd</sup> September 2020 be signed and accepted.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr C. Wildey

**Resolved:** *That the proposal be approved.*

**80.4: Policy and Finance Committee held on 12<sup>th</sup> October 2020**

**Proposal:** That the minutes from Policy and Finance Committee held on 12<sup>th</sup> October 2020 be signed and accepted.

**Proposed:** Cllr L. Johnson                      **Seconded:** Cllr D. Jack

**Resolved:** *That the proposal be approved.*



**80.5: Planning, Property and Services Committee held on 13<sup>th</sup> October 2020**

**Proposal:** That the minutes from Planning, Property and Services Committee held on 13<sup>th</sup> October 2020 be signed and accepted.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr A. Willis

**Resolved:** *That the proposal be approved.*

**81/20: To note the following Working Group Minutes**

**81.1: Christmas Lights held on 9<sup>th</sup> September 2020**

**Proposal:** That the minutes from Christmas Lights held on 9<sup>th</sup> September 2020 be noted and signed.

**Proposed:** Cllr T. Astell                      **Seconded:** Cllr D. Jack

**Resolved:** *That the proposal be approved.*

**81.2: Christmas Lights held on 23<sup>rd</sup> September 2020**

**Proposal:** That the minutes from Christmas Lights held on 23<sup>rd</sup> September 2020 be noted and signed.

**Proposed:** Cllr D. Horsley                      **Seconded:** Cllr A. Willis

**Resolved:** *That the proposal be approved.*

**81.3: Christmas Lights held on 7<sup>th</sup> October 2020**

**Proposal:** That the minutes from Christmas Lights held on 7<sup>th</sup> October 2020 be noted and signed.

**Proposed:** Cllr A. Willis                      **Seconded:** Cllr D. Jack

**Resolved:** *That the proposal be approved.*

**82/20: Mayor's Announcements and Correspondence**

The Mayor reported that he had attended the opening of a garden at the Cherry Tree Community Centre, which has been dedicated to long-standing community volunteer Rose Willoughby. He also explained that due to the Covid-19 pandemic, the East Riding of Yorkshire Council would not be holding a public Remembrance Day event, but would instead be arranging something slightly different to avoid crowds gathering.

The Mayor announced that the Town Clerk, Helen Watson, had been awarded the Society of Local Council Clerk's John Crompton Cup, which is a national award for mentoring within the sector. He offered his congratulations on behalf of the whole council.

**83/20: Reports from Councillors serving on external bodies**

Cllr C. Hopkins reported that she had recently attended a remote local networking event and she was able to link up the Beverley Hanseatic League project with Beverley FM, which resulted in the project received on-air promotion. Cllr Hopkins hopes future events will create additional positive links for the Town Council and related groups.

**84/20: Virtual Meetings Policy and Procedure**

**Proposal:** That the Virtual Meetings Policy and Procedure be signed and adopted by the Town Council.

**Proposed:** Cllr T. Astell                      **Seconded:** Cllr L. Johnson

**Resolved:** *That the proposal be approved.*

**85/20: Christmas Lights Update**

The Deputy Town Clerk reported that all the details regarding Christmas Lights were contained within the minutes approved in item 81/20 above, with the only change being red rather than multi-coloured lights now planned for Well Lane.



**86/20 Hanseatic League Update**

**Proposal:** That the Town Council agrees to cover the £85.20 expended by Mr Hamish Stewart for the production of leaflets promoting Beverley's role as a member of the Hanseatic League. In addition, the Town Council reconfirmed financial support for the design of web content for this project, as resolved at Full Council on 22<sup>nd</sup> June 2020 (minutes 29.3), which will be expended when required. The Town Council also thanked Mr Stewart for his continued work on the Beverley Hanseatic project.

**Proposed:** Cllr C. Wildey      **Seconded:** Cllr P. Astell

**Resolved:** That the proposal be approved.

**87/20: Lord Roberts Road Toilets**

Cllr D. Tucker reported back on a recent meeting between members of the Town Council with Mr Alan Menzies (ERYC), at which the forthcoming loss of the Lord Roberts Road Toilets was discussed. Cllr Tucker explained that despite this imminent closure, the meeting had been positive as there may be the possibility of the Town Council and ERYC working in partnership to provide alternative provision in the same locality. Cllr Tucker will report back to Full Council once further details regarding this have progressed and Alan Menzies has responded regarding this. Councillors expressed thanks to Cllr Tucker for his work on this matter.

**88/20: CCLA**

**Proposal:** That the decision to invest in the CCLA Public Sector Deposit Fund be postponed until the organisation has responded to questions regarding administration and management fees

**Proposed:** Cllr D. Healy      **Seconded:** Cllr P. Astell

**Resolved:** That the proposal be accepted.

**89/20: Internal Auditor**

Councillors discussed the previous Internal Auditor, system and process.

**Proposal 1:** That due to the pressing timescale, the Town Council commissions Public Sector Audit to carry the half-year internal audit and that the Town Council carries out a tendering process for the end of the year internal audit.

**Proposed:** Cllr P. Astell      **Seconded:** Cllr A. Willis  
**For:** 9      **Against:** 2      **Abstentions:** 1

**Proposal 2:** That the Town Council carries out a tendering process for an auditor to carry out the half-year internal audit.

**Proposed:** Cllr M. Pinder      **Seconded:** Cllr C. Hopkins  
**For:** 2      **Against:** 8      **Abstentions:** 2

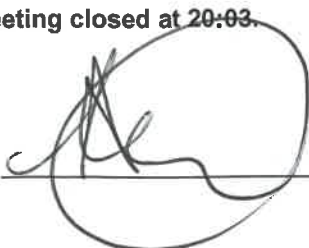
**Resolved:** That Proposal 1 be approved.

**90/20: Officer Pay Awards**

Councillors noted the statutory National Joint Council (NJC) pay award 2020-2021, with any other issues relating to officer salaries to be discussed by the Personnel Committee.

The meeting closed at 20:03.

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

