

Town Clerk: Ms. Helen Watson FSLCC
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Wednesday 24th March 2021

To all members of the Town Council Personnel Committee
Councillors P. Astell, L. Johnson, D. Healy (Chair), D. Jack

Dear Councillors Astell, Healy, Jack and Johnson

PERSONNEL COMMITTEE

You are hereby summoned to attend a meeting of the Beverley Town Council Personnel Committee to be held remotely via Zoom on Tuesday 30th March 2021 at 11.00am.

Yours sincerely



Matthew Snowden
Deputy Town Clerk

AGENDA

- 1. Introduction**
 - (a) The Chair to explain that the meeting is being live-streamed on You Tube via Zoom.
 - (b) The Chair to explain meeting protocol in terms of using remote technology.
- 2. To receive apologies for absence**
- 3. Declarations of Interest and Dispensations**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 4. To note the minutes of the Personnel Committee Meeting on 23rd February 2021.**
- 5. To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).**

Motion: that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960)
- 6. To receive and consider feedback from the Staff Appraisals held on Friday 26th March 2021.**
- 7. The Deputy Town Clerk report any staffing or wellbeing issues to the Personnel Committee.**