

Planning, Property & Services Meeting

5th January 2020

6:30pm via Zoom

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

Present: Councillors P. Astell (in the Chair), T Astell, D Boynton, I Gow, D Horsley, D Tucker, C Wildey and A Willis

In Attendance: Councillor L Johnson, Matthew Snowden (Deputy Town Clerk), Libby Woodhouse (Administrative Assistant)

113/20: Introduction

113.1: The Chair to explain that the meeting is being live-streamed on You Tube via Zoom.

The Chair explained that the meeting is live-streamed on You Tube.

113.2: The Chair to explain meeting protocol in terms of using remote technology.

The Chair reminded the meeting of the protocol in use for remote technology.

114/20: Apologies for Absence

There were no apologies for absence.

115/20: Declarations

115.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations of interest.

115.2: To note dispensations given to any member of the council in respect of the agenda items below.

There were no dispensations.

116/20: To note the minutes of Planning, Property and Services Committee held on Tuesday 24th November 2020 (signed and approved at Full Council on 30th November 2020).

Resolved: To note the minutes of this meeting had been approved and signed at Full Council on 30th November 2020.

The Chair wished to note in accordance with Minute 109/20 of that meeting, when lockdown circumstances allow, the Committee should proceed proactively with consulting young people and approaching ERYC in order to upgrade the skatepark as soon as possible. It is 17-18 years old and is in need of major refurbishment.



117/20: Delegated Responses

Due to no meetings taking place in December, the Deputy Town Clerk, in consultation with the Chair of Planning Property and Services, submitted delegated responses to planning applications with deadlines before 5th January 2020 (see attached).

The Committee noted the delegated responses detailed below.

DELEGATED PLANNING – DECEMBER 2020

The following delegated responses were submitted by the Deputy Town Clerk in consultation with the Chair of Planning, Property and Services

Planning Ref	Address	Ward	Application Details	Delegated Response
20/03689/PLF	27 Lairgate Beverley HU17 8ET	SMW	Alterations to and change of use of existing shop and storage space to form 7 residential apartments including installation of new and replacement doors and windows, construction of a pitched roof over existing flat roof and installation of refurbished and repositioned external stairs	Whilst Beverley Town Council does not object in principle to this application, it would urge East Riding of Yorkshire Council to ensure these apartments are classified as affordable and that appropriate materials are used (as highlighted by the conservation report). The Town Council would also appreciate confirmation what parking will be available for residents.
20/03251/PLF	214 Grovehill Road Beverley HU17 0ES	MS	Erection of a single storey extension to rear	Beverley Town Council has no objection to the kitchen extension aspect of this application, which has been amend to reduce the length. However, looking at the evidence of the application and comments submitted by neighbouring residents, the Town Council express concern regarding the aspect of the extension that fills the full width of the property boundaries, as this will have a negative impact on the quality of life experienced by direct neighbours.
20/03636/PLB	8 Newbegin Beverley HU17 8EG		Internal and external alterations including re-roofing and new staircase	Beverley Town Council has no objections to this application.
20/03755/VAR	Former Fullers Quality Bakers 288 Grovehill Road Beverley HU17 0JE	MS	Variation of Condition 6 (opening hours) of application 17/03649/PLF (Change of use from Bakery A1 to Hot Food Takeaway A5 and installation of flue and extraction system) to allow business to operate 11:00-21:30 seven day a week	Beverley Town Council has no objections to this application.
20/03831/PLF	26 Thurstan Road Beverley HU17 8LP	SMW	Erection of single storey extension to rear following demolition of existing detached garage	Beverley Town Council has no objections to this application.
0/03943/TCA	12 New Walk Beverley HU17 7AD	SMW	NTH BAR WITHOUT CONSERVATION AREA - Remove 1 no. Yew tree (T1) due to tree being suppressed by neighbouring	Beverley Town Council has no objection to this application, on the condition the work is carried out at a time that will have the



			tree, is of low amenity value and to allow space for the creation of a Beech hedge	least negative impact on wildlife.
20/03983/TCA	Hurn Cottage 6 Langholm Close Beverley HU17 7DH	SMW	NTH BAR WITHOUT CONSERVATION AREA - Crown reduce 1 no. Conifer tree by 1.5 metres and remove dead trunk	Beverley Town Council has no objection to this application, on the condition the work is carried out at a time that will have the least negative impact on wildlife.
20/03823/PLB	Theatre House 92 Walkergate Beverley HU17 9BT	SMW	Replacement of existing french windows to rear with double-glazed units	Beverley Town Council has no objections to this application.
20/03660/PLF	Laura Ashley 36 - 40 Toll Gavel Beverley HU17 9AR	SMW	Change of use from a retail shop (Class E) to a mixed-use restaurant (Class E) and take away (Sui Generis), installation of external extraction duct to rear following removal of existing flue, alterations to shop front and installation of faux foliage panels to front elevation	Beverley Town Council has no objection to the change of use and proposed flue (providing the Conservation Officer recommendations are followed), but expresses great concern regarding the proposal for a fake grass wall across the front of the building. This will dramatically change the character of this conservation area and will be out of keeping with all other premises. The Town Council is concerned that approval would set precedence for similar proposals in the future. Therefore, Beverley Town Council strongly objects to this element of the application.
20/04048/TCA	Park Lodge York Road Beverley HU17 8DP	SMW	NTH BAR WITHOUT CONSERVATION AREA - Crown reduce 1 no. Poplar tree by 2.5 metres to allow privacy from neighbouring tennis courts; Crown reduce 1 no. Holly tree by 4 metres to allow privacy from neighbouring tennis courts; Crown reduce Laurel trees and hedges to the front left of the property by 4 metres to allow privacy from neighbouring tennis courts	Beverley Town Council has no objection to this application, on the condition the work is carried out at a time that will have the least negative impact on wildlife.
20/03783/TCA	24 St Giles Croft Beverley HU17 8LA	SMW	WESTWOOD AREA CONSERVATION AREA - Crown reduce 1 no. Norwegian Maple tree to 3-3.6 metres in height and reduce crown width; Crown reduce 1 no. Magnolia tree to 3 metres in height and tidy crown by removing straggly branches; Crown reduce 1 no. Flowering Cherry tree to 2.4-3 metres in height; Crown reduce 1 no. Laburnum tree to 3-3.6 metres in height and reduce width of crown to prevent branches overhanging the conservatory; Crown reduce 1 no. Eucalyptus tree to 0.9 metres in height to provide additional light in the garden, and less shading of other plants	Beverley Town Council has no objection to this application, on the condition the work is carried out at a time that will have the least negative impact on wildlife.



118/20: Planning and Applications

The Committee's views are sought on the following planning and environmental planning application on which the Town Council has been consulted by the Local Planning and Environment Authority.

Resolved: That the Committee submits the following responses to the planning applications listed.

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Delegated Response / Notes / Proposed Committee Responses
20/03624/STPLF	Land South West Of Stone Cottage Long Lane Woodmansey East Riding Of Yorkshire HU17 0RN	Woods	Erection of 145 dwellings with landscaping and associated infrastructure	Beverley Town Council has no objection to this application.
0/03625/STPLF	Land South West Of Stone Cottage Long Lane Woodmansey East Riding Of Yorkshire HU17 0RN	Woods	Erection of 255 dwellings with landscaping and associated infrastructure	Beverley Town Council has no objection to this application.
20/03920/VAR	9 Westwood Road Beverley HU17 8EN	SMW	Variation of Condition 8 (approved plans) to allow for alteration to rear rooflight of planning permission 20/01303/PLF - Erection of single storey and first floor extension to rear, construction of dormer extension with glass balustrade to rear and installation of roof light to front and rear	Beverley Town Council resolved to object to this application on the grounds that the proposals overlook the neighbouring properties and result in a lack of privacy. The Town Council objects to the loss of the fabric of such a historical property.
20/03924/PLF	27 Outer Trinities Beverley HU17 0HN	MS	Erection of single storey glazed extension to rear	Beverley Town Council has no objection to this application.
20/03937/PLF	75 Coltman Avenue Beverley HU17 9DP	MN	Erection of a single storey extension to front	Beverley Town Council has no objection to this application.
0/04130/TPO	11 Cottage Mews Beverley East Riding Of Yorkshire HU17 9HD	SME	TPO - COTTAGE HOSPITAL, BEVERLEY - 1987 (REF 432) G1 - Crown reduce 1 no. Holly tree by 10% by reducing growth back to previous pruning points to improve light to gardens and maintain the tree	Beverley Town Council has no objection to this application, on the condition the work is carried out at a time that will have the least negative impact on wildlife.
20/04167/TCA	12 York Road Beverley East Riding Of Yorkshire HU17 8DP	SMW	NTH BAR WITHOUT CONSERVATION AREA - Remove 1 no. Bay tree due to tree being too big and close proximity to the wall	Beverley Town Council has no objection to this application, on the conditions a suitable replacement tree is planted and that the work is carried out at a time that will have the least negative impact on wildlife.

119/20: Community Involvement/Garden

To receive information regarding a potential community project (Chair to report).

The Chair and Town Clerk have discussed the potential involvement of a community group and the office has made an approach to ERYC. The project will benefit Beverley and Swinemoor residents and the group can undertake planting and light work. There will be a local history theme to the project.

Resolved: *To move the project forward in consultation with the Town Clerk*

120/20: Benches

To receive an update and consider further the possibility of Beverley Town Council financially supporting the provision and maintenance of additional public benches in the town centre (Deputy Town Clerk to report).

The Chair reported that ERYC are happy for the Town Council to fund some new seats in the town centre subject to consultation with ERYC and that the maintenance is covered by the Town Council. Budget setting will need to factor in installation and maintenance. The Town Council will also approach ERYC regarding the possibility of taking on the maintenance of the existing benches – the Deputy Town Clerk will liaise with ERYC for costings of the current maintenance and report back. The Council will also look at the provision of cycle shelters.

121/20: Emergency Community Plan

To consider how best to progress with revisions to the draft Emergency Community Plan and any equipment that may need to be budgeted for within the 2021/22 Financial Year.

Resolved: *That a working group of Councillors P Astell, C Wildey, A Willis and the Deputy Town Clerk will look at the draft Emergency Community Plan and report back when appropriate.*

122/20: To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Resolved: *That the public be excluded from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).*

The live stream on YouTube was stopped at this point.

123/20: CCTV

To consider additional CCTV equipment to serve Beverley (Chair to report).

The Chair reported on the positive contribution the new CCTV cameras are having within the Town as reported by the Police.

Resolved: *That this Committee puts forward a recommendation to Full Council to purchase a further ten CCTV cameras and a 50-inch screen for monitoring - costs will be approximately £30,000 to include purchase and installation.*

The meeting finished at 7.35 pm

Signed:  _____

Date: 11/1/21 _____