



Town Clerk: Ms. Helen Watson FSLCC
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Wednesday 9th June 2021

To Members of the Christmas Lighting Group:

Cllrs T. Astell, D. Jack, D. Horsley, A. Willis; Cllr P. Astell (Chair of Planning, Property and Services Committee)
Prue Blake and Joy Jack (Christmas Lights Appeal Committee)
Geoffrey Sygrove (Beverley Lions); Peter Jacobson (East Riding of Yorkshire Council Street Lighting)

Christmas Lights Working Group

You are hereby invited to attend a meeting of the Christmas Lighting Working Group to be held remotely via Zoom on the **16th June 2021 at 1.00pm.**

Yours faithfully,

Matthew Snowden
Acting Town Clerk

Notes About the Meeting

- **Delegation of Duties:** From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making.
- **Observing Meetings:** Members of the public can view live-streams of meetings via the Town Council's YouTube Channel: <http://tiny.cc/ra3xtz>
- **Recordings:** Members of the public are entitled to record meetings. The Town Council's full policy regarding Recording of Meetings can be found on the website: <https://www.beverley.gov.uk/policies-procedures/>

AGENDA

1. Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoom, detail the meeting protocol in terms of using remote technology and make a rollcall of Councillors and Officers

2. To receive apologies for absence

3. To note the minutes of the last meeting held on the 14th April 2021 (see attached)

4. To receive the statement of finances.

5. Purchases

To receive an update on purchases made following the previous meeting

6. To consider plans, electrical work and purchases for the 2021 Beverley Christmas Lights

7. Switch-on Ceremony

To consider holding a Christmas Lights Switch-on Ceremony in 2021



Minutes of Christmas Lights Working Group

14th April 2021

1 pm via Zoom

(Due to the COVID-19 pandemic it was not possible for the Working Group to meet in person)

Present: Councillor D Jack, Joy Jack and Prue Blake (Christmas Lights Appeal Group).

In Attendance: Matthew Snowden (Deputy Town Clerk) and Libby Woodhouse (Administrative Assistant)

41/20: Introduction

41.1 The Chair to explain that the meeting is being live-streamed on You Tube via Zoom.

Councillor Jack took the Chair for the meeting.

The Deputy Town Clerk explained that due to a technical issue, the meeting could not be live-streamed on You Tube but would be recorded and uploaded later.

41.2 The Chair to explain meeting protocol in terms of using remote technology.

The Chair explained meeting protocol in terms of using remote technology.

42/20: To receive apologies for absence

Apologies were received from Councillors P Astell and T Astell

43/20: To note the minutes of the last meeting held on the 3rd March 2021 (see attached)

The Committee noted the minutes of the last meeting held on 3rd March 2021.

44/20: To receive the statement of finances.

The Deputy Clerk reported the Council had budgeted £30,000 for the forthcoming year. The Christmas Lights Group have £4,913.90 in their account.

45/20: To consider plans for the 2021 Beverley Christmas Lights (see attached a list of items purchased for 2020, some of which members may wish to reorder for 2021).

Councillor Jack provided the following report for the meeting:

- Peter Jacobson is repairing the Christmas Lights at the Unit and will undertake more work in May/June which is a quieter time for them.
- The uplighters at North Bar are now assets in the duty and care of ERYC. ERYC may ask BTC to fund repairs once they have assessed what needs doing. The uplighters will be white all year and will change colour or have a filter on them at Christmas.
- Solar Lighting – The Committee will try testing one string of 20 solar lights in Coronation Gardens over the summer to see how they work. This will cost £20 to include 20 lights of 80 m in length and a solar panel. The Deputy Clerk will liaise with Peter Jacobson to sort this out.

- The Christmas Lights Group will purchase as many Little Blizzards as they can with the remaining funds in their account.
- Two fittings are needed for Railway Square. The Deputy Town Clerk will price these up and Prue Blake will contact the Freemasons to see if they are willing to help fund these.
- The Deputy Town Clerk will price for one fitting for Swaby's Yard.
- The next meeting will be 16th June 2021.

The meeting finished at 1.30 pm.

Signed: _____

Date: _____