



Town Clerk: Ms. Helen Watson FSLCC
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Tuesday 6th July 2021

To Members of the Christmas Lighting Group:

Cllrs T. Astell, D. Jack, D. Horsley, A. Willis; Cllr P. Astell (Chair of Planning, Property and Services Committee)
Prue Blake and Joy Jack (Christmas Lights Appeal Committee)
Geoffrey Sygrove (Beverley Lions); Peter Jacobson (East Riding of Yorkshire Council Street Lighting)

Christmas Lights Working Group

You are hereby invited to attend a meeting of the Christmas Lighting Working Group to be held remotely via Zoom on Tuesday 13th July 2021 at 6:30pm

Yours faithfully,

Matthew Snowden
Acting Town Clerk

Notes About the Meeting

- **Delegation of Duties:** From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making.
- **Observing Meetings:** Members of the public can view live-streams of meetings via the Town Council's YouTube Channel: <http://tiny.cc/ra3xtz>
- **Recordings:** Members of the public are entitled to record meetings. The Town Council's full policy regarding Recording of Meetings can be found on the website: <https://www.beverley.gov.uk/policies-procedures/>

AGENDA

1. Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoom, detail the meeting protocol in terms of using remote technology and make a rollcall of Councillors and Officers

2. To receive apologies for absence

3. To note the minutes of the last meeting held on the 16th June 2021 (see attached)

4. Electrical Infrastructure

To review an update regarding the electrical infrastructure (which will dictate what can and cannot be achieved).

5. Purchases

To receive an update on purchases made following the previous meeting

6. Statement Pieces

To consider options for statement pieces for Cross Street, the Beck Head and elsewhere.



Minutes of Christmas Lights Working Group

16th June 2021

1 pm via Zoom

(Due to the COVID-19 pandemic it was not possible for the Working Group to meet in person)

Present: Councillor D Jack, D Horsley and A Willis and Mrs Joy Jack (Christmas Lights Appeal Group).

In Attendance: Matthew Snowden (Acting Town Clerk) and Libby Woodhouse (Administrative Officer)

Delegation of Duties: From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making.

1/21: Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoom, detail the meeting protocol in terms of using remote technology and make a rolcall of Councillors and Officers

The Chair explained the meeting is being live-streamed on You Tube via Zoom.
Councillor Jack reported that P Jacobson is unwell and the Committee wished him well for a speedy recovery.

2/21: To receive apologies for absence

Apologies were received from Prue Blake and Peter Jacobson.

3/21: To note the minutes of the last meeting held on the 14th April 2021 (see attached)

The Working Group noted the Minutes of the Meeting held on 14th April 2021.

4/21: To receive the statement of finances.

The Acting Town Clerk reported that there was £30,000 allocated for Christmas and Year-Round lighting. Items suggested for purchase through this Working Group will go to the Planning, Property & Services Committee next week for approval.

**5/21: Purchases:
To receive an update on purchases made following the previous meeting**

RECOMMENDED: *The Working Group recommends the following purchases are approved at the Planning, Property and Services Committee Meeting of 22nd June 2021:*

- (a) *Swaby's Yard – one lighting installation to match the other two purchased last year.*
- (b) *Station Square – two lighting installations to match as closely as possible the three re-conditioned ones purchased last year.*
- (c) *Memorial Hall – two blanket lighting installations from Blachere in the approximate sum of £400 each to match those purchased last year – total £800 approximately.*
- (d) *Cross Street and the Beck Head – to allocate a total sum of £6,000 for statement pieces at each location.*
- (e) *Cherry Tree Centre – to allocate a sum of £2,000 for lighting installations.*

The Working Group agreed the following locations did not need work at present:

- Wednesday Market – there are enough strings of lights in the store to add to the display.
- Town Centre blizzard lights – waiting for ERYC advice regarding electrical infrastructure and then the Christmas Lights group will purchase the required number
- Saturday Market – no lights are needed and Councillor Jack will check with Geoff Sygrove with regard to the Market Cross.
- Coronation Gardens – a trial string of solar powered lights had been purchased by Councillor Jack and he will put them up and monitor them.
- Well Lane – the lights are up and are staying up.
- Landress Lane – is in abeyance dependent on a change of property owner.
- Samman Road and Hull Road – are waiting for ERYC advice regarding electrical infrastructure.

6/21: To consider plans, electrical work and purchases for the 2021 Beverley Christmas Lights

Councillor Jack will speak to ERYC regarding potential plans and resultant electrical work for:

- Shops through the town centre for blizzard lighting which will be funded by the Christmas Lights Group.
- Samman Road and Hull Road
- the corner of St Mary's Primary School (the corner of Manor Road and Eden Road)

**7/21: Switch-on Ceremony
To consider holding a Christmas Lights Switch-on Ceremony in 2021**

Councillor Jack will speak to Mr G Sygrove regarding a potential switch-on ceremony.

The next meeting will be held at 6.30 pm on 13th July 2021 via Zoom.

Meeting finished at 1.35 pm.

Signed _____

Date: _____