

Minutes of Christmas Lights Working Group

16th June 2021

1 pm via Zoom

(Due to the COVID-19 pandemic it was not possible for the Working Group to meet in person)

Present: Councillor D Jack, D Horsley and A Willis and Mrs Joy Jack (Christmas Lights Appeal Group).

In Attendance: Matthew Snowden (Acting Town Clerk) and Libby Woodhouse (Administrative Officer)

Delegation of Duties: From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making.

1/21: Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoom, detail the meeting protocol in terms of using remote technology and make a rollcall of Councillors and Officers

The Chair explained the meeting is being live-streamed on You Tube via Zoom.

Councillor Jack reported that P Jacobson is unwell and the Committee wished him well for a speedy recovery.

2/21: To receive apologies for absence

Apologies were received from Prue Blake and Peter Jacobson.

3/21: To note the minutes of the last meeting held on the 14th April 2021 (see attached)

The Working Group noted the Minutes of the Meeting held on 14th April 2021.

4/21: To receive the statement of finances.

The Acting Town Clerk reported that there was £30,000 allocated for Christmas and Year-Round lighting. Items suggested for purchase through this Working Group will go to the Planning, Property & Services Committee next week for approval.

5/21: Purchases:

To receive an update on purchases made following the previous meeting

RECOMMENDED: *The Working Group recommends the following purchases are approved at the Planning, Property and Services Committee Meeting of 22nd June 2021:*

(a) *Swaby's Yard – one lighting installation to match the other two purchased last year.*

