

Town Clerk: Ms. Helen Watson FSLCC
Office Address: 12 Well Lane, Beverley, East Yorkshire, HU17 9BL
Tel: 01482 874096 **Email:** clerk@beverley.gov.uk **Website:** www.beverley.gov.uk

Wednesday 18th August 2021

To Members of the Christmas Lighting Group:

Cllrs T. Astell, D. Jack, D. Horsley, A. Willis; Cllr P. Astell (Chair of Planning, Property and Services Committee)
Prue Blake and Joy Jack (Christmas Lights Appeal Committee)
Geoffrey Sygrove (Beverley Lions); Peter Jacobson (East Riding of Yorkshire Council Street Lighting)

Personnel Lights Working Group

You are hereby invited to attend a meeting of the Christmas Lighting Working Group to be held remotely via Zoom on the **1st September 2021 at 1.00pm.**

Yours faithfully,



Matthew Snowden
Acting Town Clerk

Notes About the Meeting

- **Delegation of Duties:** From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making.
- **Observing Meetings:** Members of the public can view live-streams of meetings via the Town Council's YouTube Channel: <http://tiny.cc/ra3xtz>
- **Recordings:** Members of the public are entitled to record meetings. The Town Council's full policy regarding Recording of Meetings can be found on the website: <https://www.beverley.gov.uk/policies-procedures/>

AGENDA

1. Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoom, detail the meeting protocol in terms of using remote technology and make a rollcall of Councillors and Officers.

2. To receive apologies for absence

3. To note the minutes of the last meeting held on the 13th July 2021 (previously approved at Full Council on 19th July 2021)

4. Way Forward

To receive information from the Town Clerk regarding a proposal that Christmas Lights moves from being a Working Group that feeds into the Planning Property and Services Committee, to become a Standing Committee in its own right.

5. Updates

- (a) Lights Infrastructure/Electrics (Peter Jacobson to report)
- (b) New Purchases Made (Acting Town Clerk to report)
- (c) Potential New Purchases (Acting Town Clerk to report)
- (d) Other infrastructure Issues

6. Switch-on Ceremony

To receive an update regarding the Christmas Lights Switch-on Ceremony in 2021.