

Wednesday 29th September 2021

To all members of the Planning Property and Services Committee

Dear Councillor,

Planning Environment and Services Committee

You are hereby summoned to attend the Planning Environment and Services Committee Meeting of Beverley Town Council to be held remotely via Zoom on **Tuesday 5th October 2021** to commence at 6.30pm.

Yours faithfully,



Matthew Snowden
Acting Town Clerk

Notes About the Meeting

- **Delegation of Duties:** From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegate all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making.
- **Observing Meetings:** Members of the public can view live-streams of meetings via the Town Council's YouTube Channel: <http://tiny.cc/ra3xtz>
- **Recordings:** Members of the public are entitled to record meetings. The Town Council's full policy regarding Recording of Meetings can be found on the website: <https://www.beverley.gov.uk/policies-procedures/>

AGENDA

1. Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoom, detail the meeting protocol in terms of using remote technology and make a rollcall of Councillors and Officers.

2. To Receive Apologies for Absence.

3. Declarations:

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items below.

4. To Note the minutes of the Planning Property and Services Committee Meeting held on Tuesday 7th September 2021 (previously circulated and approved at Full Council on Monday 20th September 2021).

5. Delegated Responses

To note the delegated responses submitted by the Acting Town Clerk and in consultation with the Chair of Planning Property and Services (see attached).

6. Planning and Environment Applications

The Committee's views are sought on the following planning and environmental planning application on which the Town Council has been consulted by the Local Planning and Environment Authority.

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Suggested Responses/Notes (if any)
21/03391/PLF	14 St Giles Croft Beverley HU17 8LA	SMW	Erection of single storey extension to rear following demolition of existing conservatory	SUGGESTED REPONSE: Beverley Town Council has no objection to this application.
21/03261/STREM	Land North Of Minster Way Woodmansey HU17 0SY	WOODS	Erection of 72 dwellings (phase 2a) with associated access, parking and infrastructure following approved application 20/01988/STVAR (all matters to be considered)	
21/02952/PLF	18 Woodlands Beverley HU17 8BX	SMW	Erection of single storey extension to rear	SUGGESTED REPONSE: Beverley Town Council has no objection to this application.
21/03309/PLF	42 Warton Avenue Beverley HU17 0JB	MN	Change of Use of land to domestic garden and erection of fence to side boundary including replacement of gates following removal of existing hedges.	SUGGESTED REPONSE: Beverley Town Council has no objection to this application.
21/03449/PLF	4 Goths Lane Beverley HU17 9DY	MN	Erection of first floor extension to side and pitched roof porch to front.	SUGGESTED REPONSE: Beverley Town Council has no objection to this application.
21/03527/TCA	29 Newbegin Beverley HU17 8EG	SMW	WESTWOOD AREA CONSERVATION AREA - Fell 1 no. Copper Beech tree due to poor condition of tree. Dieback and damage to branches where they cross over.	SUGGESTED REPONSE: Beverley Town Council has no objection to this application, on the condition the work is carried out at time that has the least negative impact on wildlife and that two new suitable trees are planted to compensate for the loss of the felled tree – if it is not possible to do so on site, the Town Council encourages the applicant to liaise with the ERYC Tree Officer to provide two trees to be planted elsewhere.
21/03428/PAD	Highgate Dental Practice 17 Wednesday Market Beverley HU17 0DJ	MS	Installation of non illuminated hanging sign and Installation of internally illuminated fascia sign	SUGGESTED REPONSE: Beverley Town Council has no objection to this application.
21/02570/PAD and 21/02571/PLF	Filmore & Union 31 Saturday Market Beverley HU17 8BE	SMW	Display of non-illuminated individual acrylic letters (Retrospective Application)	SUGGESTED REPONSE: Although Beverley Town Council has no objection to this application itself, it express disappointment that yet again a town centre business has carried out work and then applied retrospectively for planning approval.
21/03626/TPO	16 Westwood Way Beverley HU17 8GE	SMW	TPO - BEVERLEY NO. 36 - 2006 (REF 996) G1. WESTWOOD AREA CONSERVATION AREA - Crown reduce 3 no. Holly trees by 2.4-3 metres and crown thin by 15% and shape due to no works being carried out on these trees in 15 years	SUGGESTED REPONSE: Beverley Town Council has no objection to this application, on the condition the work is carried out at time that has the least negative impact on wildlife.

21/03578/PLF	16 Woodlands Beverley HU17 8BX	SMW	<u>Erection of single storey extension to the rear with roof terrace and rear dormer replacement and construction of new boundary wall.</u>	SUGGESTED REPONSE: Beverley Town Council has no objections to this application. As the proposal has been designed in conjunction with an application for the neighbouring property, this indicates both parties the adjoining parties are happy with this submission.
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7. Skate Park

To receive an update following the consultation event held by ERVAS on Friday 13th August 2021 and subsequent meetings (Acting Town Clerk to report).

8. Meeting with Paul Palmer (ERYC Project Manager – Grounds and Forestry)

To receive updates from the Acting Town Clerk on the following matters discussed with Paul Palmer:

- (a) Swinemoor History Garden
- (b) Mudhills Play Area Upgrade
- (c) Benches (Queen Elizabeth Field)
- (d) Tommy Planters – potential locations

9. Meeting with Youth Offending Services

To receive updates from the Acting Town Clerk following a meeting with the Beverley Youth Offending Restorative Justice Officers in relation to taking on an allotment space.

10. Allotment Updates

To receive updates from the Acting Town Clerk on the following allotment-related matters:

- (a) Waiting List Update
- (b) Heritage Open Day
- (c) Compost Toilet (Community Allotment)
- (d) R-evolution Leaving Queensgate
- (e) Allotment Wall Repairs Required
- (f) Skip Removal from Compound
- (g) Taps
- (h) Trees on Sparkmill

11. Lord Roberts Road Toilets

To receive any updates (should there be any).

12. To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the wellbeing of staff and members of the public shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Motion: That the public be excluded from the meeting on the grounds that confidential information in relation to the wellbeing of staff and members of the public shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

13. Incident on Allotment Site

To receive information regarding an incident that took place on one of the Town Council's allotment sites and consider appropriate actions to take.

14. Incident of Anti-Social Behaviour

To receive information regarding anti-social behaviour incidents reported by a member of the public (Chair and Acting Town Clerk to report).

Delegated Planning – August 2021

No	Planning Ref	Address	Ward	Application Details	Delegated Response
1	21/03304/PLB and 21/03303/PLF	117 - 119 Walkergate Beverley	SME	<u>Installation of replacement windows and doors to front with timber-framed glazed bi-fold doors and timber-framed glazed shop entrance door</u>	Beverley Town Council has no objection to this application.
2	21/03296/PLF	8 St Marys Terrace Beverley HU17 8EH	SMW	<u>Erection of a timber sliding gate to rear</u>	Beverley Town Council has no objection to this application.
3	21/03210/PLF	Hurn House 33 New Walk Beverley HU17 7DR	SMW	<u>Erection of carport</u>	Beverley Town Council has no objection to this application.
4	21/03298/PLF	96 Lairgate Beverley HU17 8JQ	MS	<u>Erection of single storey extension to front and single storey and two storey extensions to rear</u>	Beverley Town Council has no objection to this application.
5	21/03067/PLB	14 North Bar Without Beverley HU17 7AB	SMW	<u>Installation of replacement sash windows and door to front</u>	Beverley Town Council has no objection to this application.
6	21/03219/PLF	12 New Walk Beverley HU17 7AD	SMW	<u>Erection of single storey detached outbuilding to front for use as a summer house.</u>	Beverley Town Council has no objection to this application.
7	21/03203/PLF	24 St Marys Terrace Beverley HU17 8EH	SMW	<u>Erection of single storey extensions to rear and construction of dormer window to rear to form a loft conversion</u>	Beverley Town Council reconfirms that it has no objection to this application.
8	21/02296/PLF and 21/02297/PLB	19 North Bar Within Beverley	SMW	<u>Change of use of part of the building from office to single residential unit (Amended Plans and Description)</u>	Beverley Town Council has no objection to this application on the condition the concerns of the Conservation Officer are positively addressed.
9	21/01180/PLB and 21/01179/PLF	96 Minster Moorgate Beverley HU17 8HR	SMW	<u>Erection of single-storey extension to the rear of 12-14 Butcher Row, internal alterations to link 10 Butcher Row to 12-14 Butcher Row and use of the linked building as a restaurant, and retention of existing flue to rear (AMENDED PLANS AND DESCRIPTION)</u>	Town Council reconfirms it has no objection to the application, on the provision the developer agrees to liaise with ERYC Tree Officers to ensure a replacement tree is planted elsewhere to compensate for the removal of the tree that is on site.