



Minutes of Full Council Meeting

19th July 2021

6:30pm at St Nicholas Parish Hall, Holme Church Lane, Beverley

Present: Councillors L Johnson (in the Chair), P Astell, I Gow, C Hopkins, A Healy, D Healy, D Horsley & C Wildey

In Attendance: Matthew Snowden (Acting Town Clerk), Libby Woodhouse (Administrative Officer) and Peter Nendick (Macebearer).

There was one member of the public present.

37/21: Introduction

37.1: The Chair to welcome those present to the meeting.

The Mayor welcomed everyone to the meeting.

37.2: The Acting Town Clerk to give a short Covid-19 health and safety overview.

The Acting Town Clerk gave Covid-19 health and safety requirements.

38/21: To Receive Apologies for Absence.

Apologies of absence were received from Councillors T Astell, D Boynton, D Jack, D Tucker & A Willis.

39/21: Declarations:

39.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations of interest

39.2: To note dispensations given to any member of the council in respect of the agenda items below.

There were no dispensations.

40/21: To confirm and sign the following Minutes of Full Council held on Monday 7th June 2021.

Proposed: Councillor Wildey **Seconded:** Councillor A Healy

Resolved: That the Minutes of the Full Council Meeting held on Monday 7th June 2021 are approved and signed as a true and correct record.

41/21: To confirm and sign the following Committee Minutes:

41.1: Policy and Finance Committee held on 21st June 2021

Proposed: Councillor Johnson **Seconded:** Councillor Gow

Resolved: That the Minutes of the Policy and Finance Committee Meeting held on 21st June 2021 are approved and signed as a true and correct record.

41.2: Planning, Property and Services Committee held on 22nd June 2021

Proposed: Councillor P Astell **Seconded:** Councillor Gow

Resolved: That the Minutes of the Planning, Property & Services Committee Meeting held on 22nd June 2021 are approved and signed as a true and correct record.

41.3: Grants Committee held on 7th July 2021 (see item 11 below)

Proposed: Councillor Hopkins **Seconded:** Councillor Johnson

Resolved: To move the adoption of these Minutes to agenda Item 11.

42/21: To note and confirm the following Working Group Minutes:

42.1: Christmas Lights held on 16th June 2021

Proposed: Councillor P Astell **Seconded:** Councillor A Healy

Resolved: That the Minutes of the Christmas Lights Working Group on 16th June 2021 are approved and signed as a true and correct record.

42.2: Christmas Lights held on 13th July 2021

Proposed: Councillor P Astell **Seconded:** Councillor A Healy

Resolved: That the Minutes of the Christmas Lights Working Group held on 13th July 2021 are approved and signed as a true and correct record.

The Mayor wished to record thanks and best wishes to Peter Jacobson at ERYC and wish him a speedy recovery from illness.

43/21: Mayor's Announcements and Correspondence

To receive information about and consider any potential future Mayoral Events (Cllr L. Johnson to report):

43.1: Mayoral Awards Night

The Mayor explained that the previous Mayor had wished to an Awards Evening and she wished to carry this on. There are three Honorary Freeman/Freewomen to award and it is important to recognise those who have gone the extra mile during the Covid period by awarding Good Neighbour Awards. The community will be asked to nominate people/groups in September and this will be publicised. An Awards Ceremony will be held in November at East Riding Theatre, date to be confirmed.

43.2: Event for SEND children

The Mayor wished to support an event to be held by a local Pizza Restaurant for SEND children and their parents and carers resident within Beverley. The Mayor wished to support the event by contributing to the cost of transport on the day to be taken from the Civic budget. Further details will be supplied when these are known.

43.3: Mayor of Beverley's Treasure Hunt

The Mayor reported that arrangements are well underway for a summer treasure hunt which will take place from the first week in August until the beginning of September in support of SCOPE. Questions and maps will cost £1 and will be available from SCOPE where the treasure hunt will start.

Completed forms are to be brought back to SCOPE where the treasure hunt ends. Three winners will be drawn from the correct answers who will win a prize.

43.4 Pride Flags

The Mayor reported that the Pride Flags will be erected throughout the town centre at the beginning of August to businesses who wished to take part. There were 39 last year and so far, 55 had been requested this year.

44/21: Reports from Councillors serving on external bodies:

To receive brief reports (if any) from Councillors who represent the Town Council on external bodies.

44.1 Chamber of Trade:

Councillor D Healy had not been invited. Councillors D Healy and P Astell can officially attend however Councillors A Healy and Wildey would also like to attend. The Acting Town Clerk will liaise with the Secretary.

44.2 Memorial Hall

The Acting Town Clerk will liaise with the Chair of Trustees as there had not been any meetings.

44.3 ERNLLCA

Councillor P Astell has been attending meetings. The Acting Town Clerk will find out about the Chairs and Clerks liaison meetings

44.4 Beverley Town Working Group

This group meets once a fortnight and will be reported later in the meeting.

45/21: Finances – Quarter 1

To review Quarter 1 (April 2021 – June 2021) income and expenditure against budget (see attached):

The Council considered the cash and investments reconciliation, quarterly balance comparisons and the income and expenditure sheets which included budget monitoring figures for quarter 1 to 30th June 2021.

The Acting Town Clerk explained:

The Beverley in Bloom account had been closed and the funds transferred into the current account.

He will proceed with the CCLA investment as soon as possible to transfer £350,000 as approved however new business accounts had been difficult to open. This will make the earmarked reserves more clear.

Current account balances had increased from £704,000 to £795,000 as the precept and allotment rents had been received and the Council was only three months in to the year with committed expenditure yet to be spent and the CCLA investment still to be made.

He will liaise with Councillors Hopkins and Tucker to sign the quarter end documents and undertake the internal control checklist which will be reported back to the next meeting.

Proposed: Councillor Johnson **Seconded:** Councillor D Healy

Resolved: To approve the Quarter 1 financial documentation.

Beverley Town Council 2021/22

Bank - Cash and Investment Reconciliation as at 30 June 2021

| | <u>Account Description</u> | <u>Balance</u> |
|---------------------------------------|---------------------------------------|-------------------|
| Bank Statement Balances | | |
| 1 | 30/06/2021 Current | 775,609.55 |
| 2 | 31/03/2021 Reserves Account-deposit | 25,466.56 |
| 3 | 31/01/2021 Events Account | 0.00 |
| 4 | 31/03/2021 Beverley in Bloom Account | 956.52 |
| 5 | 08/08/2020 Field to Table | 0.00 |
| 6 | 31/03/2021 Youth Support Account | 1,500.67 |
| 7 | 30/06/2020 Skatepark Account | 0.00 |
| 8 | 31/12/2021 Christmas Lights Account | 0.00 |
| 9 | 31/03/2021 Petty Cash | 0.00 |
| 10 | 24/05/2021 Yorkshire Bank Credit Card | 0.00 |
| 11 | 31/03/2021 Beverley Building Soc Bond | 83,953.18 |
| | | 887,486.48 |
| Receipts not on Bank Statement | | |
| 1 | 30/06/2021 K35A In323 | 25.00 |
| | | 25.00 |
| Closing Balance | | 887,511.48 |
| All Cash & Bank Accounts | | |
| 1 | Current Account | 775,634.55 |
| 2 | Reserves Account - deposit | 25,486.56 |
| 3 | Events Account | 0.00 |
| 4 | Beverley in Bloom Account | 956.52 |
| 5 | Field To Table | 0.00 |
| 6 | Youth Support Account | 1,500.67 |
| 7 | Skatepark Account | 0.00 |
| 8 | Christmas Lights Account | 0.00 |
| 9 | Petty Cash | 0.00 |
| 10 | Yorkshire Bank Credit Card | 0.00 |
| 11 | Beverley Building Society Bond | 83,953.18 |
| | Other Cash & Bank Balances | 0.00 |
| | Total Cash & Bank Balances | 887,511.48 |

Quarterly balance comparisons

| Account | Opening Balance | End of Quarter 1 (to 30th June) | End of Quarter 2 (to 30th September) | End of Quarter 3 (to 31st December) | Final Quarter (to 31st March) |
|---------------------------|--------------------|---------------------------------|--------------------------------------|-------------------------------------|-------------------------------|
| Current Account | £704,119.73 | £775,094.55 | | | |
| Youth Support Account | £1,500.67 | £1,500.67 | | | |
| Deposit Reserve Account | £25,466.56 | £25,466.56 | | | |
| Beverley Building Society | | | | | |
| Postal Business Account | £83,953.18 | £89,953.18 | | | |
| Beverley in Bloom | £956.52 | £956.52 | | | |
| Totals | £815,996.66 | £892,014.96 | £0.00 | £0.00 | |

| | | |
|---------------------------|---------|---------|
| Mayor of Beverley | £713.44 | £713.44 |
| Mayor of Beverley Charity | £635.00 | £635.00 |

Detailed Income & Expenditure by Account 30/06/2021

Month No: 3

Account Code Report

| | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Expenditure | Funds Available | % Spent |
|--------------------------------------|------------------|---------------------|--------------------|-----------------|-----------------------|-----------------|--------------|
| Income Detail | | | | | | | |
| 1080 Income Allocations | 3,615 | 6,537 | 7,096 | 549 | | | 92.2% |
| 1090 Income Bonds not refunded | 624 | 0 | 0 | 0 | | | 0.0% |
| 1220 Income Food Festival | 48 | 0 | 0 | 0 | | | 0.0% |
| 1260 Income Rates refund | 7,593 | 0 | 0 | 0 | | | 0.0% |
| 1265 Income Small Business Grant | 10,000 | 0 | 0 | 0 | | | 0.0% |
| 1470 Income Photocopying | 76 | 0 | 20 | 20 | | | 0.0% |
| 1670 Interest Received | 388 | (0) | 0 | 0 | | | 0.0% |
| 1900 Precept | 291,414 | 136,447 | 272,894 | 136,447 | | | 50.0% |
| Total Income | 313,758 | 142,984 | 280,000 | 137,017 | | | 51.1% |
| Expenditure Detail | | | | | | | |
| Total Direct | 0 | 0 | 0 | 0 | 0 | | 0.0% |
| Expenditure Detail | | | | | | | |
| 4000 Salaries | 76,356 | 19,501 | 80,000 | 60,499 | | 60,499 | 24.4% |
| 4001 Employers NI (not all staff) | 6,108 | 2,612 | 9,100 | 6,488 | | 6,488 | 28.7% |
| 4002 Employers Pension 19.3% | 14,876 | 5,262 | 15,000 | 9,738 | | 9,738 | 35.1% |
| 4003 Officer Overtime (pd the sale) | 893 | 0 | 0 | 0 | | 0 | 0.0% |
| 4005 Staff Contingency | 1,040 | 2,000 | 2,000 | 0 | | 0 | 100.0% |
| 4010 Mace Bearer | 1,200 | 1,200 | 1,200 | 0 | | 0 | 100.0% |
| 4025 Officer Training/Conference | 833 | 223 | 2,500 | 2,277 | | 2,277 | 8.9% |
| 4026 Councillor Training/Conference | 293 | 75 | 2,000 | 1,925 | | 1,925 | 3.8% |
| 4030 Officer Travel | 90 | 9 | 1,000 | 991 | | 991 | 0.9% |
| 4095 Hansatic League | 568 | 0 | 0 | 0 | | 0 | 0.0% |
| 4100 Office Rent | 14,080 | 3,500 | 14,000 | 10,500 | | 10,500 | 25.0% |
| 4106 Room Hire | 160 | 0 | 2,000 | 2,000 | | 2,000 | 0.0% |
| 4110 Office Rates | 2,580 | 6,000 | 6,000 | 0 | | 0 | 100.0% |
| 4120 Utilities/Maintenance | 1,669 | 338 | 4,500 | 4,162 | | 4,162 | 7.5% |
| 4130 Insurance | 3,904 | 4,407 | 5,000 | 693 | | 693 | 88.1% |
| 4175 Assets Maintenance | 237 | 107 | 500 | 393 | | 393 | 21.4% |
| 4180 Handyperson Accum Unit 2/Well | 5,098 | 1,210 | 5,400 | 4,190 | | 4,190 | 22.4% |
| 4200 Allocations Upkeep | 3,360 | 96 | 0 | (96) | | (96) | 0.0% |
| 4201 Allocations Rent Cost Queens | 2,400 | 600 | 1,200 | 600 | | 600 | 50.0% |
| 4202 Allocations Rent Keldgate/Laing | 188 | 188 | 200 | 12 | | 12 | 94.0% |
| 4203 Allot Bond (messy) plot work | 115 | 0 | 0 | 0 | | 0 | 0.0% |
| 4205 Waterpipe/maint at Sparkmill | 152 | 0 | 0 | 0 | | 0 | 0.0% |
| 4230 Skatepark | 2,678 | 0 | 0 | 0 | | 0 | 0.0% |
| 4245 Plant barrier/brick container | 487 | 0 | 0 | 0 | | 0 | 0.0% |
| 4270 Ball/Utter Bins | 0 | 0 | 2,500 | 2,500 | | 2,500 | 0.0% |
| 4273 Skip Hire | 197 | 0 | 0 | 0 | | 0 | 0.0% |

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Detailed Income & Expenditure by Account 30/06/2021

Month No: 3

Account Code Report

| | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Expenditure | Funds Available | % Spent |
|-------------------------------------|---------------------|------------------------|-----------------------|--------------------|--------------------------|--------------------|---------|
| 4285 External contract JB Rural Ser | 0 | 445 | 17,614 | 17,169 | | 17,169 | 2.5% |
| 4290 Town Mainl.Coats/Equip | 6,789 | 0 | 0 | 0 | | 0 | 0.0% |
| 4291 Dog Waste Bag Dispensers Schem | 86 | 0 | 250 | 250 | | 250 | 0.0% |
| 4300 Transport costs-van | 1,614 | 631 | 4,000 | 3,369 | | 3,369 | 15.8% |
| 4400 Stationery | 173 | 398 | 1,500 | 1,102 | | 1,102 | 26.5% |
| 4405 Photocopier | 3,247 | 605 | 4,480 | 3,875 | | 3,875 | 13.5% |
| 4440 Telephone | 1,204 | 114 | 1,500 | 1,386 | | 1,386 | 7.6% |
| 4442 internet Access | 486 | 90 | 750 | 660 | | 660 | 12.0% |
| 4443 Staff Mobiles | 216 | 0 | 650 | 650 | | 650 | 0.0% |
| 4455 Postage | 391 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4460 Publications/Subscriptions | 2,904 | 2,120 | 2,800 | 680 | | 680 | 75.7% |
| 4481 IT support-annual/zoom | 3,704 | 458 | 2,500 | 2,042 | | 2,042 | 18.3% |
| 4490 Webene | 2,095 | 0 | 1,120 | 1,120 | | 1,120 | 0.0% |
| 4500 Mayoral Allowance | 1,500 | 0 | 1,500 | 1,500 | | 1,500 | 0.0% |
| 4505 Dep May civic event tickets | 0 | 0 | 200 | 200 | | 200 | 0.0% |
| 4510 Members Allowances | 1,750 | 0 | 3,500 | 3,500 | | 3,500 | 0.0% |
| 4511 Councillors Travel | 355 | 0 | 1,500 | 1,500 | | 1,500 | 0.0% |
| 4520 Robes Maintenance | 0 | 0 | 300 | 300 | | 300 | 0.0% |
| 4530 Civic Budget | 1,678 | 0 | 4,000 | 4,000 | | 4,000 | 0.0% |
| 4532 Veterans/Armed Forces Day | (400) | 0 | 0 | 0 | | 0 | 0.0% |
| 4535 Election Provision | 8,961 | 0 | 4,000 | 4,000 | | 4,000 | 0.0% |
| 4585 Financial/Legal/Exp/Data® SLA | 5,322 | 0 | 2,500 | 2,500 | | 2,500 | 0.0% |
| 4580 Audit Fees | 9,585 | (1,600) | 2,500 | 4,100 | | 4,100 | (64.0%) |
| 4581 Bank Charges/annual cred card | 109 | 0 | 30 | 30 | | 30 | 0.0% |
| 4582 Payroll Processing Fees | 685 | 105 | 600 | 495 | | 495 | 17.5% |
| 4600 Food Festival | (1,735) | 0 | 0 | 0 | | 0 | 0.0% |
| 4602 Christmas Festival of Food & D | (159) | 0 | 0 | 0 | | 0 | 0.0% |
| 4640 Christmas Lighting Capital | 13,339 | 300 | 0 | (300) | | (300) | 0.0% |
| 4647 Floral Displays | 12,784 | 300 | 0 | (300) | | (300) | 0.0% |
| 4650 Streetlighting SLA | 16,364 | 0 | 18,000 | 18,000 | | 18,000 | 0.0% |
| 4660 CCTV Ann Maint and Power | 7,347 | 41 | 8,500 | 8,459 | | 8,459 | 0.5% |
| 4663 CCTV Monitoring Costs/Upgrade | 2,473 | 0 | 0 | 0 | | 0 | 0.0% |
| 4670 Total Campaign | 838 | 0 | 0 | 0 | | 0 | 0.0% |
| 4800 Beverley FM | 1,200 | 0 | 0 | 0 | | 0 | 0.0% |
| 4805 Cherry Tree | 6,000 | 0 | 0 | 0 | | 0 | 0.0% |
| 4806 Pride Event | 820 | 0 | 0 | 0 | | 0 | 0.0% |
| 4807 Town Event | 1,050 | 0 | 0 | 0 | | 0 | 0.0% |
| 4810 Grants Fund | 15,052 | 995 | 32,500 | 31,505 | | 31,505 | 3.1% |
| 4815 Youth Town Council | 0 | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| 4825 Beverley Against Poverty | 500 | 0 | 0 | 0 | | 0 | 0.0% |
| 4835 Section 137 | 5,374 | 0 | 0 | 0 | | 0 | 0.0% |

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Detailed Income & Expenditure by Account 30/06/2021

Month No: 3

Account Code Report

| | Actual Last Year | Actual Year to Date | Current Annual Bud | Budget Variance | Committed Expenditure | Funds Available | % Spent |
|---------------------------------------|------------------|---------------------|--------------------|-----------------|-----------------------|-----------------|--------------|
| Total Overhead | 273,220 | 52,329 | 272,894 | 220,565 | 0 | 220,565 | 19.2% |
| Total Income | 313,756 | 142,964 | 280,000 | 137,017 | | | 51.1% |
| Total Expenditure | 273,220 | 52,329 | 272,894 | 220,565 | 0 | 220,565 | 19.2% |
| Net Income over Expenditure | 40,537 | 90,634 | 7,106 | (83,548) | | | |
| plus Transfer from EMR | 297,030 | 0 | | | | | |
| less Transfer to EMR | 323,877 | 0 | | | | | |
| Movement to/(from) Gen Reserve | 13,680 | 90,634 | | | | | |

| Earmarked Reserves June 2021 | | | |
|--------------------------------|---------------------|-----------------------|--------------------|
| Account | Ear Marked Reserves | Committed Expenditure | Closing Balance |
| EMR - Building Jan 2021 | £350,000.00 | | £350,000.00 |
| EMR - Election Costs Jan 2021 | £14,000.00 | £12,000.00 | £2,000.00 |
| EMR - Town Event Jan 2021 | £10,000.00 | | £10,000.00 |
| EMR - Gen Res 9 months oper | £200,000.00 | | £200,000.00 |
| EMR - Skatepark Jan 2021 | £7,500.00 | | £7,500.00 |
| EMR - Lighting Town Jan 2021 | £30,000.00 | £10,237.00 | £19,763.00 |
| EMR - Floral Displays Jan 2021 | £25,800.00 | £15,210.00 | £10,590.00 |
| EMR - Grants Mar 2021 | £23,500.00 | | £23,500.00 |
| EMR - CCTV Jan 21 | £30,000.00 | £18,750.00 | £11,250.00 |
| EMR - Streetlighting Imp Jan21 | £4,000.00 | | £4,000.00 |
| EMR - Street Furniture Jan 21 | £8,000.00 | | £8,000.00 |
| EMR - Cycle Racks Jan 21 | £1,000.00 | | £1,000.00 |
| EMR - Town Entry Signs Jan 21 | £6,000.00 | | £6,000.00 |
| EMR - Toilets Jan 21 | £10,000.00 | | £10,000.00 |
| EMR - Emergency Plan Jan 21 | £5,000.00 | | £5,000.00 |
| | £724,800.00 | £56,197.00 | £668,603.00 |

46/21: Travel and Subsistence Policy

To approve revisions to the Travel and Subsistence Policy as recommended by Policy and Finance Committee on 21st June 2021

Proposed: Councillor P Astell **Seconded:** Councillor Hopkins

Resolved: That the Council approves the ERYC Remuneration Panel's recommendations and that the Allowances are brought in line with those recommendations.

47/21: Grants

To consider and approve the following recommendations from the Grants Committee:

47.1: Beverley in Bloom

47.1.1: Recommendation: That Beverley in Bloom be approved as a Partner and allocated £2,600. In addition, the Town Council will provide photocopying services, Zoom meeting access and watering of Bloom floral displays. This support is valued to at least £400, hence the decision to approve £2,600 of the requested £3,000. Beverley Town Council also expressed thanks to Beverley in Bloom, which for many years has provided a valuable service to the town and Councillors hope their restructure as a truly independent group will help them to flourish in the future.

Beverley in Bloom had requested to receive in the grant sum the cost of photocopying services in the sum of £30.

Proposed: Councillor Hopkins **Seconded:** Councillor A Healy

Resolved: That Beverley in Bloom is approved as a Partner and allocated £2,630. In addition, the Town Council will provide Zoom meeting access and watering of Bloom floral displays. This support is valued to at least £370, hence the decision to approve £2,630 of the requested £3,000. Beverley Town Council also expressed thanks to Beverley in Bloom, which for many years has provided a valuable service to the town and Councillors hope their restructure as a truly independent group will help them to flourish in the future.

47.1.2: Ambassador: To select a Councillor to act as a Partnership Ambassador to Beverley in Bloom.

The Partnership Ambassador to Beverley in Bloom will be Councillor P Astell.

47.2: Cherry Tree Community Centre

47.2.1: Recommendation: That the Cherry Tree Community Centre be approved as a Partner and allocated £3,000. In addition, the Town Council requests the organisation shares with them quarterly reports regarding project impact and progression. The Town Council also hopes that this will be the start of a very positive development in addressing the lack of youth provision in the town.

Proposed: Councillor P Astell **Seconded:** Councillor C Hopkins

Resolved: That the Cherry Tree Community Centre is approved as a Partner and allocated £3,000. In addition, the Town Council requests the organisation shares with them quarterly reports regarding project impact and progression. The Town Council also hopes that this will be the start of a very positive development in addressing the lack of youth provision in the town

47.2.2: Ambassador: To select a Councillor to act as a Partnership Ambassador to Cherry Tree Community Centre.

The Partnership Ambassador to the Cherry Tree Community Centre will be Councillor Wildey

47.3: Beverley Rugby Union Football Club (RUFC)

47.3.1: Recommendation: That the Beverley Rugby Union Football Club be approved as a partner and allocated £3,000 and that the Town Council welcomes the opportunity to meet with them to receive updates. The Town Council also congratulates the club for its wider community work and the way in which the projects for which they are seeking funding are forward thinking and inclusive.

Proposed: Councillor Hopkins **Seconded:** Councillor Gow

Resolved: That the Beverley Rugby Union Football Club is approved as a partner and allocated £3,000 and that the Town Council welcomes the opportunity to meet with them to receive updates. The Town Council also congratulates the club for its wider community work and the way in which the projects for which they are seeking funding are forward thinking and inclusive.

47.3.2: Ambassador: To select a Councillor to act as a Partnership Ambassador to Beverley RUFC.

The Partnership Ambassadors to the Beverley RUFC will be Councillors D Boynton and I Gow. Councillor T Astell will be Partnership Ambassador with regard to PRIDE.

47.4: The Wombles of Beverley

47.4.1: Recommendation: That the Wombles of Beverley be allocated a Small Grant of £500. The Town Council congratulates the group not just on the wonderful work it does throughout Beverley, but also for what it has done to develop itself as a formalised organisation. Councillors encourage the group to apply for the General Grant next year, with the possibility of it becoming a full Partner after that.

Proposed: Councillor P Astell **Seconded:** Councillor Wildey

Resolved: That the Wombles of Beverley be allocated a Small Grant of £500. The Town Council congratulates the group not just on the wonderful work it does throughout Beverley, but also for what it has done to develop itself as a formalised organisation. Councillors encourage the group to apply for the General Grant next year, with the possibility of it becoming a full Partner after that.

48/21: Action Plans

To consider and approve the following project action plans:

A Working Group consisting of the Chairs of the Council's Committees, the Acting Town Clerk and the Administrative Officer had produced the plans for approval. The plans will give credence to Officers to work on projects, are clear on priorities and official workstreams are sanctioned. The Acting Town Clerk can promote and update the projects using a dedicated page on the website.

Proposed: Councillor P Astell **Seconded:** Councillor Gow

Resolved: To approve the following project action plans, with the revision that the Christmas/All Year Lights project cost will be £30,000.

48.1: Skate Park

48.2: CCTV Upgrades

48.3: Christmas/All-year Lights

48.4: Town Entry Signs

49/21: Promoting Beverley

To consider renewing the purchase of advertising space in the Kingfisher Visitor Guide for Hull and East Yorkshire (see attached – Acting Town Clerk to report).

Proposed: Councillor D Healy **Seconded:** Councillor Hopkins

Resolved: To approve the renewal of advertising space in the Kingfisher Visitor Guide for Hull and East Yorkshire to promote tourism in the town, in the sum of ££500.

50/21: Town Council Vision Strategy

To consider how best to involve all Councillors and Officers in the revision of the Town Council Vision Strategy and agree an informal meeting date at which to do this.

Councillors wished to update the Vision Strategy.

Proposed: Councillor A Healy **Seconded:** Councillor D Healy

Resolved: *To hold a Working Group Meeting to review and update the Vision Strategy for Full Council approval.*

51/21: Skate Park

To receive an update following a meeting between the Acting Town Clerk and ERVAS.

The Acting Town Clerk reported a member of the public had wished to speak at the meeting but was unable to attend but a conversation had taken place. The Acting Town Clerk had liaised with ERVAS. There was a possibility of external funding, consultations and a need for the project should be demonstrated.

There will be an initial consultation event with young people run by ERVAS on 13th August 2021 at 1 pm at the Skatepark including the provision of information, engagement with young people and development of street art. Following this, a report will be collated which will feed into funding application and quotes.

Councillors Johnson and D Healy as Ward Councillors will ask ERYC for the purpose of the land to the left of the leisure centre to inform the footprint for the skatepark.

52/21: St John Ambulance Hall

To receive an update, should any further information be available by the time of the meeting.

The Acting Town Clerk reported that there was no further information at this point in time. The Council is waiting to see if the community asset nomination has been approved. Councillor D Healy had a positive conversation with St John's Ambulance who will respond to him in due course. The Acting Town Clerk and Councillor D Healy will progress communications when possible.

53/21: Lord Roberts Road Toilets

To receive an update from the Acting Town Clerk and consider what steps, if any, to take next.

This item was deferred to the next meeting in the absence of Councillor Tucker.

54/21: To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Motion: That the public be excluded from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Proposed: Councillor Johnson **Seconded:** Councillor A Healy

Resolved: *That the public are excluded from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission to Meetings) Act 1960).*

55/21: Platinum Jubilee Event Organiser

To consider tenders from event organisers in regarding to contracting in such services to develop and deliver an event in June 2020 to mark the Platinum Jubilee of HRH Queen Elizabeth II.

The Acting Town Clerk had sent tender documents to four contractors and there had been one response. There was considerable discussion.

Proposed: Councillor Hopkins **Seconded:** Councillor P Astell

Resolved: *As it was 8.30 pm and in accordance with Standing Order 26 a, to suspend Standing Order 3 x to allow for the completion of the meeting due to the two-hour deadline.*

Proposed: Councillor P Astell **Seconded:** Councillor Hopkins

Resolved: *To differ this item pending further investigation and enquiries and convene a Full Council meeting in two weeks' time to resolve the contract.*

The Meeting finished at 20.35.

Signed

A. J. Johnson

Date

20/09/21