

Minutes of the Planning, Property & Services Meeting

20th July 2021

6:30pm via Zoom

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

Delegation of Duties: From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making

Present: Councillors P Astell (in the Chair), A Healy, D Horsley, D Tucker, I Gow, A Willis and C Wildey.

In Attendance: Matthew Snowden (Acting Town Clerk) and Libby Woodhouse (Administrative Officer)

26/21: Introduction

The Chair explained that the meeting is being live-streamed on You Tube via Zoom and detailed the meeting protocol in terms of using remote technology.

The Acting Town Clerk explained Delegation of Duties.

27/21: To Receive Apologies for Absence.

Apologies of absence were received from Councillor D Boynton

28/21: Declarations:

28.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations of interest

28.2: To note dispensations given to any member of the council in respect of the agenda items below.

There were no dispensations.

29/21: To approve and sign the minutes of the Planning Property and Services Committee Meeting held on Tuesday 22nd June 2021.

The Committee noted the Minutes of the Planning, Property and Services Committee held on Tuesday 22nd June 2021.

30/21: Delegated Reponses

Reponses delegated to the Acting Town Clerk and submitted in consultation with the Chair of Planning Property and Services.

The Committee noted the delegated responses made by the Acting Town Clerk in consultation with the Chair of the Planning, Property and Services Committee to the planning applications as listed.

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Delegated Response
21/01930/PLB	23 Railway Street Beverley HU17 0DX	MS	Refurbishment of existing scullery outbuilding including internal insulation, floor insulation and boarding over existing tiled floor, modify one external door opening and brick up another to match, remove internal partitions and form new. Create new WC and lobby. Form new opening between kitchen and living room on ground floor. Re-arrange upper floor accommodation, including remodelling top floor bedrooms and new bathrooms and en-suite	Beverley Town Council has no objection to this application.
21/01180/PLB and 21/01179/PLF	10, 12 & 14 Butcher Row Beverley HU17 0AB	SMW	Erection of single-storey extension to the rear of 12-14 Butcher Row, internal alterations to link 10 Butcher Row to 12-14 Butcher Row and use of the linked building as a restaurant	Whilst the Town Council has no objection to the application, it regrets the loss of a tree as detailed within the submission. Beverley Town Council therefore recommends that the applicant liaises with ERYC to arrange either the planting of or financial contribution toward replacements, with two trees introduced for every one tree felled.
21/01760/PLF and 21/02362/PLB	49 North Bar Without Beverley HU17 7AG	SMW	Erection of a single storey extension and associated works to rear following demolition of the existing glazed roof extension and erection of an outbuilding in rear garden	Beverley Town Council has no objection to this application, on the condition that any trees that are felled are either replaced by suitable specimens elsewhere on site or the applicant makes a contribution to ERYC's tree planting scheme.
21/01949/PLF	29 Manor Road Beverley HU17 7AR	SME	Erection of a single storey extension and construction of a dormer window to rear	Beverley Town Council has no objection to this application.
21/01806/PLF	15 Holme Church Lane Beverley HU17 0QP	MS	Erection of a single storey extension to side	Beverley Town Council has no objection to this application.
21/01656/PLF	Outbuilding South Of Potts Of Beverley 18 Flemingate Beverley HU17 0NR	MS	Change of use from store to holiday cottage	Beverley Town Council has no objection to this application.
21/01552/PLF	5 Flemingate Beverley HU17 0NP	MS	Erection of a single storey extension to rear following demolition of existing	Beverley Town Council has no objection to this application, but only on the condition the concerns of the ERYC Conservation Officer

				are positively addressed and that they are satisfied with the resolutions.
21/01705/PLF	The Tiger Inn Lairgate Beverley HU17 8JG	MS	Erection of a timber pergola structure to existing external drinking area (retrospective application)	Beverley Town Council has no objection to this application.
21/01896/PLF	Whelholme House 175 Grovehill Road Beverley HU17 0ET	MN	Erection of single storey extension to rear and removal of chimney following demolition of existing single storey extension to rear	Beverley Town Council has no objection to this application.
21/02376/TCA	10 Cross Street Beverley HU17 9A	SMW	GUILDHALL AREA CONSERVATION AREA - Crown lift 1 no. Beech tree (T1) by 2 metres all around to clear adjacent property roofs and create a balanced skirt to tree	Beverley Town Council has no objection to this application, on the condition work is carried out at a time that has the least negative impact on wildlife.
21/01900/CLE	367 Grovehill Road Beverley HU17 0JG	MN	Certificate of Lawfulness for existing use of garage as retail shop	Beverley Town Council has no objection to this application.
21/02486/TPO	Delta 60 Mill Lane Beverley	SME	TPO - BEVERLEY NO. 31 - 2004 (REF 840) T1 - Crown lift 1 no. Sycamore tree to 4-5 metres, crown reduce by 5 metres and crown clean to clear car park and rebalancet	Beverley Town Council has no objection to this application, on the condition work is carried out at a time that has the least negative impact on wildlife.
21/01830/PLF	Land North Of 8 Newbegin Beverley HU17 8EG	SMW	Erection of a two storey building consisting of garage/parking area, first floor living accommodation and roof deck above and an associated car parking space on land off Cross Key Mews, erection of 1.8m high fence with access gates to 8 and 8A Newbegin following removal of access gates and boundary wall	Whilst Beverley Town Council has no objection in principle to this application, but is disappointed that part of this application is retrospective.
1/02461/PLF	187 Grovehill Road Beverley HU17 0ET	MN	Erection of single storey extension to rear, following removal of the existing single storey element of the building	Beverley Town Council has no objection to this application, on the condition the extension does not have a negative impact on neighbours.
21/02131/PLB	Block J County Hall Cross Street Beverley	SMW	Replace 2 glazed areas in existing roof with clay plain tiles	Beverley Town Council has no objection to this application.
21/02046/PLF and 21/02047/PLB	70 Beckside Beverley HU17 0PD	MS	Erection of a single storey extension to rear	Beverley Town Council has no objection to this application.

31/21: Planning and Environment Applications

The Committee's views are sought on the following planning and environmental planning application on which the Town Council has been consulted by the Local Planning and Environment Authority.

Recommended: That the Acting Town Clerk make the following responses to the planning applications listed.

Councillor Wildey arrived to the meeting at 6.35 pm

Planning Ref	Address	Ward	Application Details (click on the description to link to Planning Portal)	Suggested Responses/Notes
21/01626/PLF	Eastgate Studio 11 Eastgate Beverley HU17 0DR	MS	Installation of air source heat pump to rear (Retrospective Application)	Beverley Town Council has no objection to this application.
21/01738/PLB	45 North Bar Without Beverley HU17 7AG	SMW	Erection of extension to existing garage	Beverley Town Council has no objection to this application.
21/00590/PAD and 21/02067/PLB	Highgate Dental Practice 17 Wednesday Market Beverley HU17 0DJ	MS	Construction of a new dormer, extension to existing dormer and installation of a roof light to rear, installation of a replacement 4 pane casement window and door at ground floor level to rear; installation of a platform lift including installation of ramps to ground and first floor and removal and re-positioning of internal walls and associated internal alterations	Beverley Town Council has no objection to this application.
21/02037/PLB	32 Railway Street Beverley HU17 0DX	MS	Installation of replacement window to second floor front facing window with period wooden sash	Beverley Town Council has no objection to this application.
21/01594/PLB	Tiger House 2 Vicar Lane Beverley HU17 8DF	SMW	Replacement of existing windows with matching georgian style double glazed sash windows	Beverley Town Council has no objection to this application.
21/02186/PLF	The Chalet Thurstan Close Beverley HU17 8LU	SMW	Construction of balcony with glass balustrade to rear dormer and installation of sliding doors to replace existing windows and door at ground floor level to rear	Beverley Town Council has no objection to this application.
21/02657/TCA	7 Waltham Lane Beverley HU17 8HB	SMW	WESTWOOD AREA CONSERVATION AREA - Fell 1 no. Weeping Birch tree due to the tree being very large, is disproportionate to the size of the garden, close proximity to the property, is a health hazard, leaves are blocking drains and gutters, the roots are lifting the pavers and concerns that strong winds could potentially cause significant damage to multiple properties	Beverley Town Council has no objection to this application, on the condition that any one tree that is felled is either replaced by two suitable specimens elsewhere on site or the applicant makes a contribution to ERYC's tree planting scheme.
21/02248/PLB	5 Flemingate Beverley East Riding Of Yorkshire HU17 0NP	MS	Erection of a single storey extension to rear following demolition of existing	Beverley Town Council has no objection to this application, on the condition that it does not negatively impact on neighbouring properties and that any concerns which might be raised by the ERYC Conservation Officers are positively addressed.

32/21: Skate Park

To receive an update from the Acting Town Clerk, following a recent meeting with ERVAS regarding consulting with skate park users.

This item was not discussed as it had been discussed at the Full Council Meeting of 19th July 2021.

33/21: Litter Bin Request

To consider a request from Cllr Linda Johnson, for a new litter bin to be installed close to the Neville Avenue / Grovehill Road Corner (see attached map).

Recommended: To approve the installation of a new litter bin to close to the Neville Avenue/Grovehill Road corner.

34/21: St John Ambulance Hall

The Acting Town Clerk to give an update (should there be any new information to share).

This item was not discussed as it had been discussed at the Full Council Meeting of 19th July 2021.

35/21: Planting/Bedding

To consider Winter bedding 2021 and Summer bedding 2022.

Recommended: The Acting Town Clerk to liaise with Tony with regard to the requirements for Winter 2021, and to plan for a red, white and blue theme for Summer 2022. The Acting Town Clerk to convey the Council's thanks and positive feedback received from residents.

36/21: Benches

To consider issues regarding benches (Chair to report).

Recommended: The Acting Town Clerk to get quotes for 2-3 benches to be sited on the Burden Road area, the exact locations to be considered and consultations will take place with ERYC and residents.

The Meeting finished at 6.55 pm

Signed: L. J. John

Date: 20/09/21