

Town Clerk: Ms. Helen Watson FSLCC
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Wednesday 10th November 2021

To all members of the Policy and Finance Committee

Dear Councillor,

Policy and Finance Committee

You are hereby summoned to attend the Policy and Finance Committee Meeting of Beverley Town Council to be held remotely via Zoom on **Monday 15th November 2021** to commence at 6.30pm. **Please note that all Councillors are invited to attend this meeting, as the main item for discussion will be the 2022-23 Budget.**

Yours faithfully,



Matthew Snowden
Acting Town Clerk

Notes About the Meeting

- **Delegation of Duties:** From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making.
- **Observing Meetings:** Members of the public can view live-streams of meetings via the Town Council's YouTube Channel: <http://tiny.cc/ra3xtz>
- **Recordings:** Members of the public are entitled to record meetings. The Town Council's full policy regarding Recording of Meetings can be found on the website: <https://www.beverley.gov.uk/policies-procedures/>

AGENDA

1. Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoom, detail the meeting protocol in terms of using remote technology and make a rollcall of Councillors and Officers.

2. To Receive Apologies for Absence.

3. Declarations:

(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council in respect of the agenda items below.

4. **To note the minutes of the Policy and Finance Committee Meeting held on Monday 11th October 2021** (previously circulated, approved and signed Full Council on Monday 25th October 2021).

5. **Payments:**
 - (a) To review Current Account payments made between 1st October 2021 and 31st October 2021 (see attached).

 - (b) To review Credit Card payments made between 1st October 2021 and 31st October 2021 (see attached).

6. **Civic Policy and Protocol**
To receive an update on the new Civic Policy and Protocol (Acting Town Clerk to report).

7. **Budget for the 2022-23 Financial Year**
 - (a) **Presentation:** To receive a short presentation regarding the budget process (Acting Town Clerk).

 - (b) **Budget Discussion:** To consider the draft budget for the 2022-23 and make revisions and suggestions, to enable officers to formulate a final draft budget to be presented to Full Council on Monday 29th November 2021 (see attached and Acting Town Clerk to report).

Current Account

List of Payments made between 01/10/2021 and 31/10/2021

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/10/2021	kcom	DD	70.15	Code4440 FC11.1.21	Telephone
01/10/2021	kcom	DD	54.00	Code 4442 FC 110121	Internet access
01/10/2021	Geoff Simpson Holdings	DD	420.00	Code 4180 FC110121	Unit 2 rent
01/10/2021	Hallbeck IT	DD	184.19	Code 4481 FC110121	Remote, Licence and Backup
01/10/2021	Linley Simpson	DD	80.00	Code 4180 FC110121	Garage Rental
08/10/2021	KR L Group Limited	DD	198.78	Code 4405 FC110121	Photocopier/Helpine
14/10/2021	Allstar Business	DD	23.73	Code 4300 FC 110121	Fuel card
19/10/2021	Eon next	DD	97.67	Code 4660 FC110121	Camera Sat Market
19/10/2021	Eon next	DD	46.44	code 4660 FC110121	Camera 1
19/10/2021	Yorkshire Bank Credit Card	Clear	419.54		To clear card
22/10/2021	Siemens Financial Services	DD	370.81	Code 4405 FC 110121	Photocopier Lease
22/10/2021	RBL	DEBIT CARD	157.26	Code 4647 FC Sept 21	Tommy Planter
22/10/2021	Eon next	DD	107.13	Code 4660 FC 110121	Electricity Camera 6
25/10/2021	TC Group	EP	42.00	Code 4582 FC 110121	Payroll
26/10/2021	Allotment Holder	EP	50.00	Code 565 C 110121	Bond Refund Plot S54
26/10/2021	Supper Club - lemgo	EP	32.00	code 4530 FC110121	Supper Club Lemgo
26/10/2021	Countrywise Water Coolers Ltd	EP	14.41	Code 4120 FC 110121	Water Cooler
26/10/2021	Simply Shredding	EP	56.16	Code 4120 F C 110121	9 boxes/bags confidential waste
26/10/2021	Beverley Consolidated Charity	EP	600.00	Code 4201 FC11.1.21	Sept-Mar Queensgate rent
26/10/2021	East Riding Council	EP	476.40	Code 4555 FC 110121	Data/FOI SLA
26/10/2021	E Woodhouse	EP	10.35	Code 4030 FC 110121	Travel June-Sept
26/10/2021	JB Rural Services	EP	864.00	Code 4285 FC 110121	September hours
26/10/2021	JB Rural Services	EP	612.00	Code 4285 FC 110121	August hours
26/10/2021	Blachere Illumination UK Ltd	EP	1,951.80		SI53751/70/78/Blachere Illumin
26/10/2021	G K Beaulah	EP	853.56	Code 4530 FC Sept 21	Shields for BTC/Civic/Awards
26/10/2021	Anti Freeze (York) Limited	EP	420.00		Kitchen Allot clearance
26/10/2021	G K Beaulah & Co Ltd	83	853.56		Shields
26/10/2021	Anti Freeze (York) Limited	EP	684.00	Code 4647 FC 110121	September watering visits
26/10/2021	G K Beaulah	EP	-853.56	Code 4530 FC 110121	Shields
26/10/2021	Glasdon UK Limited	EP	1,252.80		Biodegradable bags 30000
26/10/2021	W Boyes & Co Limited	EP	2.00	Code4120 FC 11.01.21	Cleaning Materials

Time: 14:20

Current Account

List of Payments made between 01/10/2021 and 31/10/2021

Date Paid	Pavee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
26/10/2021	Allotment Holder	EP	50.00	Code 565 FC 11.01.21	Bond Refund Plot 22A
26/10/2021	ER NLLCA	EP	72.00	Code 4026 FC 110121	Cllrs Training-Finance
26/10/2021	HMRC	EP	1,113.70	4000 4001 FC 110121	Tax and Ni
26/10/2021	East Riding Pension	BAGS	1,438.78	4000 4002 FC110121	Pension contributions
26/10/2021	Salaries	EP	4,738.12	4000 FC 110121	Salaries
26/10/2021	Blachere Illumination	EP	-1,951.80	Code4640 FC 110121	Faulty - returned
28/10/2021	Realchristmastrees	EP	400.00	Code4640 FC Oct 21	16 Ft Tree Cross Street
28/10/2021	Timpsons	EP	8.90	Code4120 FC Jan 21	Keycutting
28/10/2021	Wudhus Limited	EP	338.00	Code 4120 - ATC Emer	Emergency Garage Door Repair
31/10/2021	kcom	EP	67.93	Code 4440 FC 110121	Telephone
31/10/2021	kcom	EP	81.90	Code 4442 FC110121	Internet
Total Payments			16,508.71		

Yorkshire Bank Credit Card

List of Payments made between 01/10/2021 and 31/10/2021

Date Paid	Pavee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
19/10/2021	Zephyr	CREDIT CAR	38.40	code 4481 FC111021	Zoom subscription
19/10/2021	Google Play	CREDIT CAR	1.59	code 4481 FC 111121	Clerk email storage
19/10/2021	Amazon Business	CREDIT CAR	269.97	Code 4443 Per Jan 21	Three mobile telephones
19/10/2021	Amazon Business	CREDIT CAR	79.99	Code 4455 FC 110121	Postage
19/10/2021	Google Play	CREDIT CAR	1.59	Code 4481 FC 110121	Helen email storage
19/10/2021	Virgin Money	CREDIT CAR	28.00	Code 4455 FC11.121	Annual Fee

Total Payments 419.54

Budget for the 2022-23 Financial Year

This meeting is just one part of the budgeting process. This draft budget is not the FINAL draft budget, but an initial working model. The discussions and decisions made at this Policy and Finance Committee meeting will direct and influence what the FINAL draft looks like – this will be presented at Full Council on Monday 29th November 2021.

This year, officers have endeavoured to show councillors not just the budget in terms of immediate spends and cost lines, but also the Council's WHOLE budget, including allocated reserves, such as the £350,000 invested with CCLA (which is earmarked for the eventual purchase of property), alongside other reserves allocated for specific purposes, etc.

The budget sheet is colour-coded to help show different years:

- Green = last year - 2020/21
- Orange = this year - 2021/22
- Blue = next year - 2022/23, with the budget line totals in the column bordered in red. The totals in that column are made up from the amounts in the four column that follow it, helping to illustrate that the overall budget consists of money from these four sources, these being:
 - **The Precept**
 - This is the amount paid via the Council Tax levied on the residents of Beverley.
 - This year it is £272,894 – currently on the 2022/23 Draft it stands at £318,940 (but could be offset by using new reserves (see further down this page).
 - **Earmarked reserves that have already been approved and underspends that we are carrying forward**
 - Previous budgets did not show these ongoing earmarked reserves, whilst underspends were placed in reserves to be allocated later if required.
 - Following the advice of the Internal Auditor and referencing JPAG and the Local Government Act, this year we have included the earmarked reserves, as they are ongoing and therefore part of the overall budget.
 - For example, this year £1000 was allocated for bike racks. Because we have not yet been able to make this project a reality the money has not been spent, so that allocated reserve continues to be in place in the next financial year for that purpose.
 - In terms of underspend, we have carried these forwards on the same budget lines rather than putting them on mass into unallocated reserves. This will help to subsidise budget lines – i.e. rather than starting each budget line afresh, using carryover to subsidise where possible.
 - A clear example of this is the budget line for stationary – this year we budgeted £1,500 but we anticipate only spending £1,000 by the end of the financial year. Therefore, there will be an underspend of £500. Anticipating the need for a stationary budget of £1,000 in the next financial year, we have suggested precepting £500 and carrying forward the £500 underspend, therefore that total of £1,000 is covered next year.

- **New reserves to allocate**

- This is the money that comes partly from underspends we do not need to carry over, but mainly the released £68,250 that comes from reducing the General Reserves (emergency running costs) from 6 months worth to 3 (as advised by our Internal Auditor and in line with JPAG).
- This totals £71,750.
- At the meeting, Councillors must recommend to what this sum should be allocated – it might be to cover some of the items allocated to the precept thereby offsetting them, or to budget lines that currently have no financial allocation such as Pride and Food Festival. Alternatively, parts of this sum could be allocated to new projects/items or added to a current budget line where we are working toward a major spend, such as the Skate Park.
- Allocating this money will be a major aspect of the meeting.

- **Income**

- This is all from allotment rents.
- Two thirds of it is allocated to the Maintenance Contractors budget line and one third to Allotments Upkeep.

Taking all of the above into consideration, the total currently drafted BUDGET for 2022/23 is £1,053,657... but remember, this includes the £350K invested with CCLA, £68,250 released from General Reserves (3 months worth of running costs), the precept, previously allocated reserves, carried forward underspend and newly released reserves that need allocating.

The precept, which will be levied on the resident of Beverley, is just one part of that financial jigsaw.

The above may all seem complicated, but this amount of detail is needed to be completely transparent and shows how every penny is allocated/earmarked/ringfenced.

At the meeting, things will hopefully be clear, as the Acting Town Clerk takes Councillors through the budget line by line and answer questions as we go. As stated above, the final draft will come before Full Council, as officers will have to make revisions to the document based on the outcomes of this committee meeting.

Matthew Snowden
Acting Town Clerk
10/11/21

Code	Item	PREVIOUS BUDGET 20/21		CURRENT BUDGET 21/22		NEXT BUDGET 22/23					Explanations	
		Budget 2020/2021	Actual 2020/21	2021/22 Budget	Projected Spend 31/03/22	Proposed BUDGET 2022/2023	Precept 2022/23	Earmarked Reserves (already approved) and carried over underspend from 21/22	NEW Reserves to Allocate in 2022/23	Income (Allotment Rents currently the only income detailed)		
101	Staff Costs											
4000	Salaries	£92,000.00	£76,356.00	£80,000.00	£87,000.00	£91,000.00	£91,000.00	£ -	£ -	£ -	£ -	Anticipating 2% NJC pay award and endeavouring to cover all staffing eventualities
4001	Employers NI (not all staff)	£13,894.00	£6,108.00	£9,100.00	£9,100.00	£10,000.00	£10,000.00	£ -	£ -	£ -	£ -	
4002	Employers Pension 19.3%	£19,596.00	£14,876.00	£15,000.00	£18,000.00	£18,000.00	£18,000.00	£ -	£ -	£ -	£ -	
4005	Staff Contingency	£ -	£1,040.00	£2,000.00	£2,000.00	£9,500.00	£2,000.00	£7,500.00	£ -	£ -	£ -	Including overtime
4025	Officer Training and Memberships	£2,500.00	£833.00	£2,500.00	£750.00	£2,000.00	£250.00	£ 1,750.00	£ -	£ -	£ -	Includes SLCC membership for officers £1000 and other training
4030	Officer Travel	£1,000.00	£90.00	£1,000.00	£100.00	£400.00	£0.00	£ 400.00	£ -	£ -	£ -	2021/22 Underspend of £500 moved to "NEW Reserves to Allocate" rather than being carried over on this budget line
102	Administration											
4130	Insurance	£5,000.00	£3,904.00	£5,000.00	£5,000.00	£5,000.00	£5,000.00	£ -	£ -	£ -	£ -	Overall Council insurance, plus £450 for Well Lane insurance and £100 for Unit 2 insurance
4400	Stationery	£2,500.00	£173.00	£1,500.00	£1,000.00	£1,000.00	£500.00	£ 500.00	£ -	£ -	£ -	Reduced due to some continued home-working and increased email use
4405	Photocopier	£4,200.00	£3,247.00	£4,500.00	£2,500.00	£2,500.00	£500.00	£ 2,000.00	£ -	£ -	£ -	Annual Lease of £1100 - usage reduced due increased use of digital documents
4440	Office Telephone lines	£1,500.00	£1,204.00	£1,500.00	£1,000.00	£1,000.00	£500.00	£ 500.00	£ -	£ -	£ -	Decreased usage of one of the office phonelines and increased use of email.
4442	Internet Access	£750.00	£486.00	£750.00	£780.00	£780.00	£780.00	£ -	£ -	£ -	£ -	
4443	Staff Mobiles	£650.00	£216.00	£650.00	£500.00	£500.00	£350.00	£ 150.00	£ -	£ -	£ -	Three new staff mobiles and SIM contracts, plus additional mobile with Clerk
4455	Office Postage	£1,500.00	£391.00	£1,000.00	£700.00	£700.00	£400.00	£ 300.00	£ -	£ -	£ -	Includes stamps, special postage and Amazon Prime (£80 per annum)
4460	Subscriptions	£2,700.00	£2,904.00	£2,800.00	£3,381.00	£3,900.00	£3,900.00	£ -	£ -	£ -	£ -	Includes: ERNLLCA /NALC (£1900) Open Spaces (£45), Allotment Society (£66), Pear Technology (£225), RBS updating £500 for Kingfisher Media and other avenues to promote the town of Beverley
4465	Publicity and Promotion	£ -	£ -	£ -	£ -	£1,000.00	£1,000.00	£ -	£ -	£ -	£ -	
4481	IT Support/365/Back up	£1,000.00	£3,704.00	£2,500.00	£2,720.00	£2,800.00	£2,800.00	£ -	£ -	£ -	£ -	Includes: Zoom (£500), Hallbeck, IT support/365 Licences/Off site back up (£2220)
4485	Purchase of New IT Equipment	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
4441	Purchase of New telephone system	£ -	£ -	£ -	£ -	£2,000.00	£ -	£2,000.00	£ -	£ -	£ -	Due to other work pressures, this will likely be unspent in 2021/22 and therefore carried over into 2022-23.
4490	Website	£0.00	£2,095.00	£1,120.00	£1,620.00	£1,120.00	£1,120.00	£ -	£ -	£ -	£ -	
4555	Legal Expenses	£2,500.00	£5,322.00	£2,500.00	£460.00	£9,500.00	£2,960.00	£6,540.00	£ -	£ -	£ -	
4560	Data Protection Fees	£ -	£ -	£ -	£ -	£460.00	£460.00	£ -	£ -	£ -	£ -	
4580	Audit Fees	£2,500.00	£9,585.00	£2,500.00	£2,500.00	£3,450.00	£2,650.00	£ 800.00	£ -	£ -	£ -	£800 reserved for payment of 2020-21 External Audit, for which we have yet to be charged
4581	Bank/Credit Card Charges	£ -	£ -	£30.00	£50.00	£150.00	£150.00	£ -	£ -	£ -	£ -	Charged from 1st Nov 2021/credit card charge of £28
4582	Payroll Processing Fees	£550.00	£665.00	£600.00	£600.00	£600.00	£600.00	£ -	£ -	£ -	£ -	
105	Accommodation											
4100	Office Rent	£14,000.00	£14,080.00	£14,000.00	£14,000.00	£14,000.00	£14,000.00	£ -	£ -	£ -	£ -	
4105	Room Hire	£2,160.00	£160.00	£2,000.00	£700.00	£1,300.00	£ -	£ 1,300.00	£ -	£ -	£ -	
4110	Business Rates	£5,500.00	£2,560.00	£6,000.00	£0.00	£6,000.00	£6,000.00	£ -	£ -	£ -	£ -	Unsure if the 2021/22 will be paid - we anticipate it will still come under Covid relief, but it may be requested before end of Financial Year - therefore cannot carryover to 2022-23
4120	Utilities and Maintenance	£4,500.00	£1,669.00	£4,500.00	£3,000.00	£3,300.00	£1,800.00	£ 1,500.00	£ -	£ -	£ -	Including: Office electricity, water, PAT testing, covid items, refuse collections, water cooler, key cutting, shredding, cleaning
4175	Alarm Maintenance	£1,000.00	£237.00	£500.00	£200.00	£500.00	£200.00	£ 300.00	£ -	£ -	£ -	
4180	Storage Rent	£5,200.00	£5,098.00	£5,400.00	£5,400.00	£5,400.00	£5,400.00	£ -	£ -	£ -	£ -	Unit 2 and Well Lane garage
110	Civic and Democratic											
1236	Income Civic	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
4010	Mace Bearer	£1,200.00	£1,200.00	£1,200.00	£1,200.00	£ 1,200.00	£1,200.00	£ -	£ -	£ -	£ -	
4026	Councillor Training/Conferences	£0.00	£293.00	£2,000.00	£400.00	£ 1,600.00	£ -	£ 1,600.00	£ -	£ -	£ -	
4500	Mayoral Allowance	£1,500.00	£1,500.00	£1,500.00	£1,500.00	£ 1,500.00	£1,500.00	£ -	£ -	£ -	£ -	
4505	Mayoral Ticket Costs	£200.00	£0.00	£200.00	£200.00	£ 200.00	£200.00	£ -	£ -	£ -	£ -	
4510	Members Allowances	£3,500.00	£1,750.00	£3,500.00	£1,500.00	£ 3,500.00	£1,500.00	£ 2,000.00	£ -	£ -	£ -	
4511	Councillors Travel	£1,500.00	£355.00	£1,500.00	£100.00	£ 400.00	£ -	£ 400.00	£ -	£ -	£ -	2021/22 Underspend of £1000 moved to "NEW Reserves to Allocate" rather than being carried over on this budget line
4520	Robes Maintenance	£300.00	£0.00	£300.00	£300.00	£ 350.00	£350.00	£ -	£ -	£ -	£ -	
4530	Civic Budget	£4,000.00	£1,678.00	£4,000.00	£4,700.00	£ 4,000.00	£4,000.00	£ -	£ -	£ -	£ -	
4535	Election Provision	£4,000.00	£8,961.00	£4,000.00	£6,000.00	£ 28,500.00	£4,000.00	£24,500.00	£ -	£ -	£ -	£14000 In reserves and allocated £8000 FC 10.21. £2500 polling cards
115	Grants											
4808	Partnerships - Ongoing	£12,500.00	£15,052.00	£56,000.00	£26,880.00	£20,880.00	£20,880.00	£ -	£ -	£ -	£ -	Anticipating the maximum spend on the maximum of 8 partners being completed by end of 2021/22 Financial Year and ongoing payments in to 2022-23 as part of the three year partnership agreements.
4810	Grants - New					£29,120.00	£ -	£29,120.00	£ -	£ -	£ -	Anticipation of a minimum of 10 apps @ max £2000 for each application, plus a number of smaller grants at £500 or less in 2022-23
4815	Youth	£ -	£ -	£1,000.00	£ -	£1,000.00	£ -	£1,000.00	£ -	£ -	£ -	Council to consider purpose of this and whether to wire to another budget line e.g. Skatepark
201	Maintenance Services											
4230	Skatepark	£ -	£ -	£7,500.00		£70,927.00	£ -	£70,927.00	£ -	£ -	£ -	Whilst majority is for refurb, this also includes rent of land and ongoing repairs where required.
4270	Grit Bins - New					£850.00	£850.00	£ -	£ -	£ -	£ -	Affords 2 grit bins per year (based on number of requests per year in recent years)
4271	Litter Bins - New	£2,500.00	£ -	£2,500.00	£2,500.00	£1,000.00	£1,000.00	£ -	£ -	£ -	£ -	Affords 3 to 4 litter bins per year (based on number of requests per year in recent years)
4272	Grit Bin - Refills					£1,400.00	£1,400.00	£ -	£ -	£ -	£ -	
4285	Maintenance contractors	£3,000.00	£9,467.00	£22,000.00	£10,000.00	£15,000.00	£3,614.00	£7,000.00	£ -	£ -	£ 4,386.00	JB Rural/Other contractors
4291	Dog Waste Dispensers Scheme Refills	£ -	£86.00	£250.00	£3,376.00	£7,000.00	£4,126.00	£2,874.00	£ -	£ -	£ -	
4300	Town Council Van Expenses	£4,000.00	£1,614.00	£4,000.00	£1,500.00	£2,500.00	£ -	£2,500.00	£ -	£ -	£ -	Includes MOT, petrol card, insurance, etc - Council still unsure re future of maintenance provision so retaining the van
4650	Streetlighting - SLA	£18,000.00	£16,364.00	£18,000.00	£15,250.00	£18,000.00	£15,250.00	£2,750.00	£ -	£ -	£ -	Structural works to light columns by ERYC planned in 2022/23
4660	CCTV - Maintenance and Power	£8,200.00	£7,347.00	£8,500.00	£8,000.00	£8,000.00	£7,500.00	£500.00	£ -	£ -	£ -	
4661	CCTV - New	£ -	£ -	£30,000.00	£26,850.00	£3,150.00	£ -	£3,150.00	£ -	£ -	£ -	There are outstanding invoices which will spend the £30,000 allocated in 2022-23
4663	CCTV - Monitoring	£ -	£2,473.00	£ -	£ -	£12,000.00	£12,000.00	£ -	£ -	£ -	£ -	
4670	Toilet Campaign	£ -	£838.00	£10,000.00	£ -	£10,000.00	£ -	£10,000.00	£ -	£ -	£ -	
4265	Street Furniture	£ -	£ -	£8,000.00	£565.00	£7,435.00	£ -	£7,435.00	£ -	£ -	£ -	
4267	Town Entry Signs	£ -	£ -	£6,000.00	£ -	£15,000.00	£5,000.00	£10,000.00	£ -	£ -	£ -	
4266	Cycle Rack	£ -	£ -	£1,000.00	£ -	£1,000.00	£ -	£1,000.00	£ -	£ -	£ -	
4260	Emergency plan	£ -	£ -	£5,000.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	2021/22 allocated £5000 but Council then resolved to not continue with Emergency Plan. £3000 vired during 2022-21, leaving £2000 to go toward "NEW Reserves to Allocate" rather than being carried over on this budget line.

4651	Street Lighting Improvement	£ -	£ -	£4,000.00	£ -	£4,000.00	£ -	£4,000.00	£ -	£ -	
205	Events and Projects										
4806	Platinum Jubilee Event	£ -	£ -	£ -	£ -	£44,981.00	£25,000.00	£19,981.00	£ -	£ -	Contracted events manager 1 payment, deposits for equipment for event and website provider out of 2020-21 earmarked reserves for this project
4604	Pancake Race	£ -	£ -	£500.00	£500.00	£0.00	£ -	£ -	£ -	£ -	
4807	Pride	£ -	£ -	£10,000.00	£0.00	£0.00	£ -	£ -	£ -	£ -	
4600	Food Festival	£ -	£ -	£0.00	£0.00	£0.00	£ -	£ -	£ -	£ -	
4602	Christmas Festival of Food and Drink	£ -	£ -	£0.00	£0.00	£0.00	£ -	£ -	£ -	£ -	
4603	Great Get Together	£ -	£ -	£0.00	£0.00	£0.00	£ -	£ -	£ -	£ -	
4635	Beverley Beck Project Contribution	£ -	£ -	£ -	£ -	£1,500.00	£ -	£1,500.00	£ -	£ -	
4630	Matched Funding	£ -	£ -	£ -	£ -	£4,000.00	£ -	£4,000.00	£ -	£ -	
4307	St John of Beverley Tree Project	£ -	£ -	£ -	£ -	£554.00	£ -	£554.00	£ -	£ -	
4306	Flag Poles	£ -	£ -	£ -	£ -	£1,500.00	£ -	£1,500.00	£ -	£ -	
206	Christmas Lights										
4640	Christmas Lights - Infrastructure	£7,500.00	£13,339.00	£30,000.00	£30,000.00	£6,000.00	£6,000.00	£ -	£ -	£ -	2020-21 earmarked reserves of £30,000 will be spent by year end. 2022-23 budget for Stress Testing, new timers, new bulbs
4641	Christmas Lights - New					£0.00	£ -	£ -	£ -	£ -	To not purchase any new lights in 2022-23, but to focus on the electrical infrastructure, etc., detailed above.
4642	Christmas Lights - Power					£350.00	£350.00	£ -	£ -	£ -	
4643	Christmas Lights - SLA					£5,500.00	£5,500.00	£ -	£ -	£ -	
207	Floral Displays										
4647	Floral Displays - Planters, Barriers, plants, planting and growing	£6,000.00	£13,271.00	£25,800.00	£24,000.00	£17,000.00	£13,200.00	£3,800.00	£ -	£ -	
4648	Floral Displays - Shop Hanging Baskets					£5,000.00	£5,000.00	£ -	£ -	£ -	
4649	Floral Displays - Watering and Care					£5,000.00	£5,000.00	£ -	£ -	£ -	
210	Allotments										
1080	Income Allotments rents	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
4200	Allotments Upkeep	£2,000.00	£3,709.00	£2,000.00	£2,500.00	£3,000.00	£300.00	£ -	£ -	£2,700.00	Including new keys, fixing gates, rates, pest control, Taps (one off), skip hire
4201	Allotments Rent - Queensgate	£1,200.00	£2,400.00	£1,200.00	£1,200.00	£1,200.00	£1,200.00	£ -	£ -	£ -	
4202	Allotments Rent - Keld/Lairgate	£200.00	£188.00	£200.00	£200.00	£200.00	£200.00	£ -	£ -	£ -	
4203	Allotment Bond Virements	£ -	£ -	£ -	£ -	£0.00	£0.00	£ -	£ -	£ -	
4273	Skip	£ -	£ -	£500.00	£ -	£ -	£ -	£ -	£ -	£ -	
4204	Allotments - Water Rates	£ -	£ -	£200.00	£ -	£500.00	£500.00	£ -	£ -	£ -	
	Other Reserves										
	General Reserves	£200,000.00	£ -	£200,000.00	£136,500.00	£68,250.00	£ -	£68,250.00	£ -	£ -	Reducing from 6 months running costs down to 3, therefore releasing £68,250 into "NEW Reserves to Allocate" for 2022-23
	Property Purchase (Earmarked Reserves)	£350,000.00	£ -	£350,000.00	£350,000.00	£350,000.00	£ -	£350,000.00	£ -	£ -	CCLA
	TO ALLOCATE					£71,750.00	£ -	£ -	£71,750.00	£ -	
	TOTALS										
		£818,000.00	£258,888.00	£991,300.00	£818,782.00	£1,053,657.00	£318,940.00	£655,881.00	£71,750.00	£7,086.00	