



Minutes of the Planning, Environment & Services Meeting

24th May 2022

6:30pm via Zoom

(Due to the COVID-19 pandemic it was not possible for Council to meet in person)

Delegation of Duties: From May 2020 to 6th May 2021, the Emergency Coronavirus Act allowed Councils to meet and make resolutions via remotely technology. However, the Government decided to discontinue this from 6th May 2021 onwards. Therefore, on 12th April 2021, Full Council resolved to delegated all decisions to the Acting Town Clerk (other than those that by law cannot be delegated). It was also resolved to continue holding meetings, but due to being unable to make direct resolutions remotely, all decisions made by Councillors will be recommendations to advise the Acting Town Clerk in their decision making

Present: Councillors P. Astell (in the Chair), A. Healy, I Gow, C Hopkins, D. Horsley, D Tucker

In Attendance: Matthew Snowden (Acting Town Clerk) and Libby Woodhouse (Administrative Officer)

1/22: Introduction

The Chair to explain that the meeting is being live-streamed on You Tube via Zoon, detail the meeting protocol in terms of using remote technology and make a rollcall of Councillors and Officers.

The Chairman welcomed everyone to the meeting.

2/22: To Receive Apologies for Absence.

Apologies of absence were received from Councillors G Johnson and C Wildey.

3/22: Declarations:

3.1: To record declarations of interest by any member of the council and officers in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations of interest.

3.2: To note dispensations given to any member of the council and officer in respect of the agenda items below.

There were no dispensations.

4/22: Previous Minutes

To approve minutes from the meeting held on Tuesday 26th April 2022 (see attached).

Proposed: Councillor Tucker

Seconded: Councillor Hopkins

Recommended: That the Minutes of the Planning, Environment and Services Committee Meeting on Tuesday 26th April 2022 are amended at Minute number 111/21 to read that Councillor Gow had been given approval by the Council to be absent from meetings due to illness, and that the Minutes will go to Full Council for approval.

5/22: Delegated Responses

To note the delegated responses submitted by the Acting Town Clerk and in consultation with the Chair of Planning Property and Services (see attached).

The Committee noted the following delegated responses.

Item	Planning Ref	Address	Ward	Application Details	Delegated Response
(a)	22/00720/PLF	6 Eastfield Close Beverley HU17 9PW	SME	Erection of two storey extension to side following demolition of existing garage	Beverley Town Council has no objection.
(b)	21/04675/PLB and 21/04674/PLF	61 Westwood Road Beverley HU17 8EN	SMW	Erection of single storey extension to side following associated demolition works (AMENDED PLANS AND DESCRIPTION)	Beverley Town Council welcomes the amended application and has no objection.
(c)	22/01165/PLB	19 - 21 Flemingate Beverley HU17 0NP	MS	Internal alterations including construction of partition walls to ground floor and removal of internal walls to first floor, installation of replacement rainwater goods to front and rear, installation of replacement roof lights and blocking up ground floor window to rear and associated alterations	Beverley Town Council supports the requests of the conservation officers for more details regarding various aspects of this application before making a final comment.
(d)	22/01363/TPO	Land And Trees East Of Otterbirch Wharf Waterside Road Beverley	MS	TPO - BEVERLEY NO 24 - 2000 (REF 570) Fell Tree (T1) not just pollarding as the root system will continue to cause future problems	Beverley Town Council has no objection to this application, on the condition work is carried out a time that has the least negative effect on wildlife and that for every one tree felled, two are planted to replace it.
(e)	22/01380/TCA	Westwood House Westwood Road Beverley HU17 8EN	SMW	BEV WESTWOOD CONSERVATION AREA - Fell 2 no. Conifer trees (T1 & T2) and 1 no. Holly tree (T3) as they are poor specimens and are taking away light from mature Yew trees which would benefit from extra space; Fell 1 no. Conifer tree (T4) as it has outgrown its location next to a very old wall	Beverley Town Council has no objection to this application, on the condition work is carried out a time that has the least negative effect on wildlife and that for every one tree felled, two are planted to replace it.
(f)	22/01344/TPO	Morton House Morton Lane Beverley	MSE	TPO - COTTAGE HOSPITAL, BEVERLEY - 1987 (REF 432) G1 - Remove 5 no. Holly trees (T8, T26, T27, T39 & T44), 1 no. Hawthorn tree (T11) and 1 no. Cypress tree (T20) due to poor quality and to allow space for adjacent trees to develop; Crown reduce 1 no. Holly tree (T46) by 1 metre to allow to re-sprout due to congested location	Beverley Town Council has no objection to this application, on the condition work is carried out a time that has the least negative effect on wildlife and that for every one tree felled, two are planted to replace it.
(g)	22/01363/TPO	Land And Trees East Of Otterbirch Wharf Waterside Road Beverley	MS	TPO - BEVERLEY NO 24 - 2000 (REF 570) Fell Tree (T1) not just pollarding as the root system will continue to cause future problems	Beverley Town Council has no objection to this application, on the condition work is carried out a time that has the least negative effect on wildlife and that for every one tree felled, two are planted to replace it.
(h)	22/01109/VAR	Land East Of Cartwright Lane Substation Cartwright Lane Beverley HU17 8NB	SMW	Variation of Condition 11 (approved plans) of planning permission 21/01633/PLF (Erection of two dwellings and associated works)	Beverley Town Council has no objection to this application.

6/22: Planning and Environment Applications

The Committee's views are sought on the following planning and environmental planning application on which the Town Council has been consulted by the Local Planning and Environment Authority.

Recommended: That the Committee approves the following responses to the planning applications listed.

Item	Planning Ref	Address	Ward	Application Details	Suggested Reponses/Notes (if any)
(a)	22/01383/PLF	D And S Retail 9 Ladygate Beverley HU17 8BH	SMW	<u>Change of Use from Offices (Class E) to Dwelling (Class C3)</u>	Beverley Town Council has no objection to this application.
(b)	22/01018/PLF	The Grandstand Beverley Westwood York Road Beverley HU17 8QZ	SMW	<u>Erection of new stables following demolition of existing, erection of a stable managers office, accommodation/welfare blocks for stable staff and construction of a new vehicular access following relocation of existing cattle grid on York Road</u>	Beverley Town Council believes this application will be of benefit to an important local business which generates significant economic benefit to the town. Therefore, Beverley Town Council has no objection to this application, on the condition that the proposals will not adversely impact the surrounding Westwood and pasture land or access to them.
(c)	22/01248/PAD	Minster House 23 Flemingate Beverley East Riding Of Yorkshire	MS	<u>Display of 1 internally illuminated fascia sign, and 2 non-illuminated fascia signs</u>	Beverley Town Council has no objection to this application.
(d)	22/01532/TPO	Grayburn Garden House Newbegin Beverley HU17 8EG	SMW	<u>TPO - NEWBEGIN BAR HOUSE BEVERLEY 1972 (REF 450) AND BEVERLEY WESTWOOD CONSERVATION AREA - Yew (T1) and Yew (T2) - crown lift to 4m to maintain clearance from wall and to allow light into garden</u>	Beverley Town Council has no objection to this application, on the condition work is carried at a time that has the least negative effect on wildlife.
(e)	22/01539/TCA	15 Westwood Road Beverley HU17 8EN	SMW	<u>BEVERLEY WESTWOOD CONSERVATION AREA - Fell 1 no. Eucalyptus (T1) - small tree unsuitable for retention in current location as it is starting to damage adjacent building and is overhanging property to the south</u>	Beverley Town Council has no objection to this application, on the condition work is carried at a time that has the least negative effect on wildlife. In addition, that for every one tree felled, two new trees of a suitable variety are planted.
(f)	21/04143/PLB and 21/04237/REG3	ERYC Council County Hall Cross Street Beverley HU17 9BA	SMW	<u>Installation of air source heat pumps to blocks A, F and J, and installation of replacement aluminium windows to block F</u>	Beverley Town Council has no objection to this application and welcomes East Riding of Yorkshire Council's continued work to improve the environmental sustainability of County Hall.

(g)	22/01295/PLF	13 Conington Avenue Beverley HU17 0JF	SMW	<u>Erection of single storey extension to rear following removal of existing lean to.</u>	Beverley Town Council has no objection to this application.
(h)	22/01516/PLB	Former Grants Bistro 22 North Bar Within Beverley HU17 8AX	SMW	<u>Internal alterations to create 2 commercial units at ground floor, 2 self-contained apartments to first and second floor including fixing shut 2 ground floor doors, removal of kitchen equipment and remodelling of toilets to form kitchen/wc for commercial unit 2 at ground floor; installation of glazed screen and door and internal stud partitions and doors to flat 1 on first floor; creation of access from 1st floor with stairs to form living room and kitchen for flat 1; removal of existing stud partition and introduction of new stud partition to create flat 2 on second floor; and alterations to 3 windows at second floor by removing internal boxing</u>	Beverley Town Council has no objection to this application on the condition should any issues be raised by the conservation officer that these are amicably resolved.
(i)	22/00667/PLB and 22/00668/PLF	6 Minster Moorgate Beverley HU17 8HR	MS	<u>Erection of single storey extension to rear following demolition of part external wall, installation of insulation, removal and replacement of roof slates with matching slates to main house roof and window replacing patio doors at rear (part retrospective) (AMENDED PLANS)</u>	Beverley Town Council reconfirms that it has no objection to this application.
(j)	22/01227/PLF	44 Kings Square Beverley HU17 9HH	SME	<u>Erection of single storey extension to side</u>	Beverley Town Council has no objection to this application.
(k)	22/01544/PLF	10 Westwood Way Beverley HU17 8GE	SMW	<u>Erection of single storey extension to rear and conversion of garage into additional living accommodation and storage with garage door to front</u>	Beverley Town Council has no objection to this application, on the condition the extension does not have a negative effect to neighbouring properties.

7/22: Unit 2 Assets

To receive information regarding Unit 2 and the assets stored in that location.

The Acting Town Clerk reported that Unit 2 held has a storage facility on Holbeck Road is in a messy state and needs clearing out before assets can be recorded. It is proposed that this will take place in August with the Acting Town Clerk, the Administrative Officer and JB Rural who can take items away for disposal. The large fake Christmas Tree will need to be disposed of in another manner as it is too large for JB Rural to dispose of.

8/22: Maintenance Services

To consider how best to review the maintenances services bought-in by the Town Council

The Acting Town Clerk reported that after a year of maintenance services being provided by JB Rural, this could be reviewed. A review will be undertaken by the Officers and the Chair and Vice Chair of the Committee to determine what is required by the Council and how best to achieve this.

9/22: Allotment Issue Updates

To receive (if any) updates regarding matters pertaining to the allotments.

The Acting Town Clerk thanked the Administrative Officer for work undertaking the allotment rents which is a major task given there are 250 tenants.

The meeting finished at 6.51 pm

Signed:  _____

Date: 30/05/22 _____

