



Minutes of Full Council Meeting

26th September 2022
6:30pm at East Riding College, Beverley

Present: Councillors L Johnson (Chairman), T Astell, D Boynton, I Gow, A Healy, D Healy, D Horsley, D Jack, G Johnson, C Wildey and A Willis

In Attendance: Libby Woodhouse (Temporary Assistant Town Clerk).
Carol Oliver (Temporary Assistant RFO)
Two members of the public.

57/22: Introduction

The Chairman to welcome those present to the meeting, and to pause for a minute's silence to remember and give thanks for the life and service of Her late Majesty Queen Elizabeth II who died on 8th September 2022.

The Chairman reported on the death of HM Queen Elizabeth II and wished to send condolences to the Royal Family and also best wishes to His Majesty King Charles III. Two minutes' silence were observed to remember and give thanks for the life and service of Her late Majesty Queen Elizabeth II.

58/22: Public Forum

An opportunity for members of the public to address the Town Council (should there be any members of the public present to do so).

A member of the public – wished to repeat his queries made on 7th July and 15th August as to why the Town Council had incorrectly completed the 2019/2020 AGAR and that he had not received an answer to his specific questions. He will send these again.

A member of the public – wished to repeat that he had not received a reply to specific questions he had put as to why members of the Council had knowingly made wrong declarations on the 2019/2020 AGAR.

59/22: Apologies

To Receive Apologies for Absence.

The Council received apologies of absence from Councillors P Astell, C Hopkins and D Tucker.

60/22: Declarations of Interest:

(a) To record declarations of interest by any member of the council and officers in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

There were no declarations of interest.

(b) To note dispensations given to any member of the council and officers in respect of the agenda items below.

There were no dispensations.

61/22: To approve and sign Full Council Meeting Minutes (see attached):

(a) Full Council Meeting of Monday 15th August 2022

Proposed: Councillor Boynton **Seconded:** Councillor A Healy

Resolved: That the Minutes of the Full Council Meeting of 15th August 2022 are approved and signed as a true and correct record.

(b) Full Council Meeting of Monday 22nd August 2022

Proposed: Councillor L Johnson **Seconded:** Councillor D Jack

Resolved: That the Minutes of the Full Council Meeting of 22nd August 2022 are approved and signed as a true and correct record.

62/22: To approve and sign Committee Meeting Minutes:

The Council noted that there are no Committee Meeting Minutes to approve

63/22: Mayor's Announcements and Correspondence

To receive information about and consider any potential future Mayoral Events (Cllr L. Johnson to report – see attached).

(a) To receive an update of Mayoral Engagements (attached)

The Council noted the update of Mayoral Engagements.

(b) To consider the purchase of thin summer Robes

The Chairman requested that the Council consider purchasing summer robes due to the excessive heat this year and that current robes are made of thick wool baize. Officers will gain samples and prices for Council consideration from Michaels of Bristol.

(c) To approve a budget for receptions for Lemgo visitors (6th October), Nogent visitors (mid-December) and Japanese visitors (17th January 2023)

Visitors from Lemgo were due on 6th October and there may also be visits from Nogent and Japan in December and January.

Proposed: Councillor L Johnson **Seconded:** Councillor T Astell.

Resolved: To budget £1000 for civic receptions for these visits.

64/22: To receive any reports and updates from Councillors serving on external bodies and partnership ambassadors.

Councillor D Horsley – reported that he had not been able to attend the Nogent meeting due to the wrong email address for him being used.

Councillor D Horsley – had tried to contact the representative from the 2 Churches, 1 Town Partnership however no response had been received.

Councillor L Johnson – reported that East Riding Theatre has had discussions with the Memorial Hall with regard to working together as a “Cultural Quarter”.

Councillor T Astell – had met with the Deputy Chief Constable and this was a very fruitful meeting. The Police would like to attend future meetings as a mechanism for reporting.

Councillor Willis – reported on Beverley against Poverty and that Jo from Cherry Tree has reported that there is very real hardship and some are struggling for food. Extra funding is being sought and BAP is encouraged to apply for a grant.

AGG

65/22: Correspondence:

- (a) **To consider the training courses available through ERNLLCA (attached).**

The Council noted the training courses and wished to comment that more evening ones were required.

- (b) **ERNLLCA AGM – 22nd September 2022 at 7 pm via zoom – emailed to Councillors on 5th Sept 2022.**

Noted.

- (c) **Visit East Yorkshire Remarkable East Yorkshire Tourism Awards (REYTA's) – Remarkable Tourism Event of the Year.**

It was noted that the application for the Jubilee Event in this category could not be completed in time.

- (d) **East Riding of Kingston Upon Hull Local Access Forum – emailed to Councillors on 31st August 2022.**

Noted.

- (e) **NALC Dementia Friendly Communities Survey – emailed to Councillors on 5th Sept 2022.**

Noted.

- (f) **East Riding Policy & Partnerships - £110m Fund to level up rural communities – emailed to Councillors on 14th September 2022.**

Noted.

66/22: External Audit:

- (a) **To review the actions from the Notices of Conclusions of Audit from the 2019/2020 and 2020/2021 External Audits deferred from Full Council of 15th August 2022 (attached)**

Proposed: Councillor Boynton **Seconded:** Councillor T Astell

Resolved: *That the Council is satisfied with the Action Plan from the 2019/2020 audit and 2020/2021 audit and that issues are being addressed.*

- (b) **2021-2022 External Audit:**

- i) **To note that External Auditors, PKF Littlejohn have deemed two objections eligible for further investigation from the 2021/2022 external audit (attached);**

The Council discussed the two eligible investigations and thanked the staff for the hard work in responding to them. It was noted that individual Councillors had made their own decisions at a lawfully convened meeting based on the advice of the RFO and Internal Auditor at the time. A new Internal Auditor since then has given a new level of focus.

- ii) **To approve the Council's response to those objections to include a review of the Action Plans (attached)**

Proposed: Councillor L Johnson **Seconded:** Councillor T Astell

Resolved: *To approve the response to PKF Littlejohn to Objection 1 following consideration of the Action Plans.*

Proposed: Councillor Boynton **Seconded:** Councillor D Healy

Resolved: To approve the response to PKF Littlejohn to Objection 2 following consideration of the Action Plans.

(c) To review the option to opt-out of the SAAA Central External Audit Appointment Arrangements (attached)

Proposed: Councillor L Johnson **Seconded:** Councillor Gow

Resolved: That the Town Council does not opt-out but remains in the SAAA Central External Audit Appointment Arrangement.

67/22: To review the Civility and Respect Statements and resolve to sign up to the Civility and Respect Pledge (attached)

Proposed: Councillor T Astell **Seconded:** Councillor Willis

Resolved: That the Council reviews the Civility and Respect Statements and signs up to the Civility and Respect Pledge in full.

68/22: To consider funding a Concert for Ukraine (attached)

Proposed: Councillor T Astell **Seconded:** Councillor C Wildey

Resolved: To purchase a full colour advertisement page in the programme in the sum of £330 in support of the Concert.

69/22: To approve the Council's Risk Assessments

(a) Corporate Risk Register (attached)

Proposed: Councillor T Astell **Seconded:** Councillor Boynton

Resolved: To approve the Corporate Risk Register.

(b) Site/Function Specific Register, (attached) and

Proposed: Councillor T Astell **Seconded:** Councillor Willis

Resolved: To approve the Site/Function Specific Register.

(c) Office Based Risk Register (attached)

Proposed: Councillor Jack **Seconded:** Councillor Boynton

Resolved: To approve the Office Based Risk Register.

70/22: To consider the Community Tree Planting Fund (attached)

Councillor A Healy had requested this on the agenda. She reported that this was an excellent fund and that this might be something that the Council could consider moving forward and could be consider by the Planning, Environment and Services Committee.

AGG

71/22: Platinum Jubilee:

- (a) **To receive the debrief notes from 16th June 2022 (attached).**

Resolved: That the debrief notes are received and approved.

- (b) **To consider the financial debrief of the Jubilee Event including a review of the Jubilee expenditure against budget (attached).**

Resolved: That the financial debrief and statements concerning the Jubilee Event are approved and referred to the Policy & Finance Committee for virement decisions.

72/22: To approve a response to the ERYC consultation on Champney Gardens (attached).

Proposed: Councillor Jack **Seconded:** Councillor Willis

Resolved: That the Council likes the plans and is happy with the proposals although does not wish to see the Gardens close.

73/22: To note the Historical Gas Lamps Catalogue by the Civic Society (attached)

Proposed: Councillor Jack **Seconded:** Councillor Johnson

Resolved: To thank the Civic Society and promote the successful completion of this work on the Town Council's website.

74/22: To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to business contracts/legal proceedings shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Resolved: To exclude the public from the meeting on the grounds that confidential information in relation to business contracts/legal proceedings shall be disclosed.

75/22: To note financial business transactions and make any necessary approvals.

Proposed: Councillor Wildey **Seconded:** Councillor A Healy

RESOLVED: To approve the movement of funds to complete the transaction, approve necessary further disbursements and approve an initial action plan following completion of the transaction.

The meeting finished at 8.30 pm

Signed: _____


Date: _____


