

2023-2024 BUDGET

	Items	Reserves	Precept	Officer Comment
101	Staff Costs - Personnel			
4000	Salaries (104 staff hours 37 TC, 22 ATC, 20 RFO and 25 SSA)		£95,000.00	Includes revised staffing structure of Town Clerk, RFO, Assistant Town Clerk and Support Service Assistant and potential NJC annual increment
4001	Employers NI (not all staff)		£14,060.00	Employers contribution for NI 14.8%
4002	Employers Pension 19.3%		£18,335.00	The employer contribution is under review and notification is expected at end of January 2023 Currently 19.3%
4005	Staff Contingency/Human Resources Contract	£7,500.00		This contingency for sickness and overtime. Working from Home Allowance if required and Human Resources Contract (approx £2500) to be taken from this budget line
4006	Working from home Allowance			Removed budget line
4025	Officer Training Memberships		£1,750.00	Training of ILCA and CiLCA, Membership SLCC and more face to face training by ERNLLCA and Conferences. New member of staff
4030	Officer Travel		£250.00	Reduced travel due to remote training
102	Administration - Full Council			
4130	Insurance		£6,000.00	End of 3 years agreement in May 2023 - source 3 quotes. Includes building insurance for Well Lane office with the Landlord.
4400	Stationery		£500.00	
4405	Photocopier		£2,000.00	5 year lease ends in 2024
4440	Telephone		£1,300.00	Enreach system
4441	New telephone line			Remove budget line now Enreach system installed.
4442	Internet Access		£780.00	Kingston Communications contract renewed for 3 years to 2026
4443	Staff Mobiles		£300.00	Reduce this line as £15 per month for 5 sims - 2 spare sim cards for new staff.
4455	Postage		£400.00	Budget sum remained the same - annual allotment rent letters
4460	Subscriptions		£3,200.00	NALC, ERNLLCA, RBS financial package, National Allotment Magazine, Chamber of Trade
4465	Publicity and Promotion		£0.00	Kingfisher Media book in hotel rooms across UK advertising Beverley.
4480	Computer Equipment	£1,000.00		New line for IT purchases.
4481	IT support, 365 + back up		£2,800.00	IT support for office, 18 x 365 Licences and remote back up.
4490	Website		£1,250.00	Annual Hosting Fee and support
4555	Legal Expenses	£15,000.00		Potential future legal fees as recommended by Personnel Committee
4560	Data Protection Fees		£500.00	ERYC assistance with requests from public.
4580	Audit Fees		£2,900.00	21/22 audit challenge awaited for 2 objections (£2000 to be taken from potential general reserves left at year end of 22/23)
4581	Bank Charges/annual cred card		£360.00	Increased this line as bank charges are approx £30 per month but have free internet banking.
4582	Payroll Processing Fees		£450.00	Reduced pay roll fees as did not set up the payroll company paying staff directly.
105	Accommodation - Full Council			
4100	Office Rent		£14,000.00	Lease ends in June 2024.
4105	Room Hire		£1,000.00	Full Council, Annual Town Meeting and Mayor Making
4110	Business Rates Office			No rates payable as 12 Well Lane has a business rate relief as advised by the ERYC and Valuation Agency
4120	Utilities and Office Maintenance		£4,200.00	PAT testing, general repairs of building e.g. toilet leak, lock repairs, cleaning equipment/refreshments
4175	Alarm Maintenance		£500.00	Annual Maintenance charge for CCTV camera and alarm system
4180	Storage Rent		£5,700.00	Unit 2 and Well Lane garage
110	Civic and Democratic - Full Council			
4010	Mace Bearer		£1,200.00	Annual Honorarium
4026	Councillor Training Conference		£2,000.00	Increased training due to elections in 2023.
4090	Twinning		£1,000.00	Hospitality for Civic visitors from Twin Towns
4500	Mayoral Allowance		£1,500.00	
4505	Mayoral Ticket Events		£200.00	
4510	Members Allowances			Budget for potential of all councillors' claiming
4511	Councillors Travel		£400.00	Increase Travel due to training following elections in 2023.
4520	Maintenance and upgrades		£500.00	Maintenance of robes/chains
4530	Civic Budget		£4,000.00	
4535	Election Provision	£12,000.00	£12,000.00	Increased due to elections in 2023 - £24000 for 4 by- elections and £2000 for polling cards.
4830	Awards Evening	£3,000.00		
115	Grants - Full Council			
4808	Partnership Grants Ongoing		£22,080.00	8 partnership grants.
4810	Grants Fund	£29,340.00		
201	Town Maintenance Services - Planning Environment & Services			
4230	Skatepark	£41,419.00		Skatepark annual rental of £73, annual skatepark inspection and maintenance costs
4245	Plant barrier/brick container			Line to be removed as all floral under Centre 205 Floral.
4265	Street Furniture	£3,998.00		EMR used for bench repair and additional street lighting SLA due to increased power costs.
4266	Cycle Racks	£1,000.00		Keep and run competition for coronation bike racks/Library Gardens
4267	Town Entry Signs	£15,000.00		Acting Clerk liaising on project with East Riding College.
4270	Grit Bins New	£935.00		3 bins ordered and will spend 2022/23 budget - Potentially 4 repair and new grit bins in 2023/24.
4271	Litter Bins New			3 bins ordered and will spend 2022/23 budget - Potentially 4 new litter bins in 2023/24.
4274	Grit Bins Refills		£1,500.00	£1400 - billed in March 2023.
4285	Maintenance Contractors	£2,000.00	£15,000.00	JB Rural Maintenance services - allotments and town. Half of allotment income allocated to this for JB work on allotments
4291	Dog Waste Dispensers Scheme			Two more orders required (in total £2500) together with maintenance costs for dispenser units
4300	Transport costs-Van	£1,654.14		Fuel if van is used but covers Service, MOT, Tax and Insurance from EMR
4306	Flag Poles	£1,500.00		Site plan awaited from Councillor - potential to place a flagpole on the Town Hall site and allocate full amount to that (and to include purchase of various flags)
4307	Tree Project - St John			To be removed
4635	Beverley Beck Project	£1,500.00		Town Council's contribution to Commuted Sums application - Acting Clerk liaising with Team.
4650	Streetlighting SLA		£27,000.00	Increased SLA Street Lighting cost to £23500 in 2022/23 by virements
4651	Streetlighting Improvements			Moneys vired from this line to pay for increased costs of SLA - Street Lighting
4625	Historic Lamps	£1,000.00		To build for a fund for maintenance costs of the Historic Lamps
4670	Toilet Campaign			Was £10000 - Moneys vired from this line for other projects - reallocate to Town Hall FROM pes
4675	Benches Project			To be removed? Merge with Street Furniture
205	Town Events and Projects - Full Council			
	Pancake Race			If Council does not plan the Pancake Race in 2024, budget line to be removed.
4603	Great Get Together			
	Jubilee			
4806	Beverley Event			£10,000 Beverley Bash

4807	Pride	£300.00		Pride - Moneys vired from this line to pay for other costs.
4815	Youth Support	£1,000.00		Before end of 22/23 Council to decide what to do with this budget line
4820	Matched Funding	£7,750.00		To support external grant applications made by the Council
206	Christmas Displays - Planning Environment & Services			
4640	Christmas Lights Infracstructure	£2,000.00		
4641	Christmas Lights NEW	£5,000.00		To cover costs of real tree, replacement of any broken items and build reserve for future major purchase
4642	Christmas Lights POWER		£1,000.00	Increase due to power costs - awaited.
4643	Christmas Lights SLA		£6,000.00	Awaiting ERYC's invoice
207	Floral Displays - Planning Environment & Services			
4647	Summer Displays includes hanging baskets		£17,500.00	Floral Quote resolved PES 4.10.22 with a contingency for watering of £5000 (to be added).
4648	Winter Displays		£10,000.00	
4649	Watering Contineny	£5,000.00		
4650	Beverley Minster Mangers		£300.00	Previously agreed by PES
4651	Saturday Market Planters			ERYC request for BTC to provide floral displays in planters around new pedestrian zone
208	TOWN HALL			
4700	Capital Purchase	£107,500.00		£50000 has been allocated to the project management and professional fees and £50000 to the redevelopment and renovation of the property and costs for toilet project added
4701	Disbursements re purchase			Spent £9541 to purchase the Town Hall
4702	Surveys/Scoping			Spent £1450 on condition survey and asbestos survey
4703	Utilities (WATER ELECTRICITY AND RATES)		£3,500.00	Future utility and rates bills
209	CCTV - Planning Environment & Services			
4660	Town Centre Cameras			This line has been split further to show maintenance and power cost separately
4661	Wider Community Cameras			Potential purchase of 2 new Cameras
4663	Monitoring		£15,000.00	Increased - Monitoring as things currently stand anticipated rise from £12,000 to £15,000. Any new cameras will require a further additional £3,000 per year due to current monitoring system now at capacity. Therefore total of £18,000 to encompass the anticipated rise and the potential for additional need if additional cameras are purchased
4666	Maintenance		£6,500.00	
4667	Power		£1,200.00	
210	Allotments - Planning Environment & Services			
4200	Allotments Upkeep		£2,500.00	Balance of upkeep to be taken from allotments income.
4201	Allotments Rental Cost Queensgate		£1,200.00	
4202	Allotments Rent Keldgate Lairgate		£200.00	Rental to East Riding of Yorkshire Council for Keldgate Lairgate allotments
4204	Allotment Water Taps		£100.00	Potential Repair costs for taps.
	Total Expendiure		£330,915.00	Proposed expenditure 2023/2024
Income				
1470	Income Photocopying			
	Allotment Income		£7,700.00	
1870	Interest Received/predicted underspend		£30,522.00	
			£38,222.00	
1900	Precept		£292,693.00	
	Total Ear Marked Reserves	£266,396.14		
	Total General Reserves	£68,250.00		
	Total Reserves	£334,646.14		