



Town Clerk: Mr Matthew Snowden
Office Address: 12 Well Lane, Beverley, East Yorkshire, HU17 9BL
Tel: 01482 874096 **Email:** clerk@beverley.gov.uk **Website:** www.beverley.gov.uk

Thursday 24th August 2023

To all members of the Planning Environment and Services Committee

Dear Councillor,

Planning Environment and Services Committee

You are hereby summoned to attend the Planning Environment and Services Committee Meeting of Beverley Town Council to be held at **6.30 pm on Tuesday 5TH September 2023** at the Town Council Offices at 12 Well Lane, Beverley.

Yours faithfully,

Matthew Snowden
Town Clerk

Recordings: Members of the public are entitled to record meetings. The Town Council's full policy regarding Recording of Meetings can be found on the website: <https://www.beverley.gov.uk/policies-procedures/>

AGENDA

- 1. To Receive Apologies for Absence**
- 2. Declarations:**
 - (a)** To record declarations of interest by any member of the council and officers in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b)** To note dispensations given to any member of the council and officer in respect of the agenda items below.
- 3. Previous Minutes**

To approve the minutes for the meeting held 18th July 2023 (see attached)
- 4. Delegated Planning Applications**

To note the delegated planning responses (see attached) – please note that due to the August meeting recess, a larger than usual number of applications have been responded to using delegated powers.

5. Planning and Environment Applications

The Committee's views are sought on the following planning and environmental planning applications on which the Town Council has been consulted by the Local Planning and Environment Authority.

Item	Planning Ref	Address	Application Details	Suggested Responses/Notes (if any)
(a)	23/01786/STREM	Land North of Minster Way Woodmansey HU17 0SY	<u>Erection of 136 affordable dwellings following hybrid permission 20/01988/STVAR (All matters to be considered)</u>	Note Extension for responses given until 6 th September.
(b)	23/01942/PLB	71 Keldgate Beverley HU17 8HU	<u>Works to roof to include installation of purlin supports; replacement of tiles, lead flashing and membrane and replacement chimney pots; and; repointing on parapet and chimney and decorating rainwater goods</u>	Suggested Response Beverley Town Council has no objection to this application.
(c)	23/02238/PLB and 23/02280/PAD	PIZZAEXPRESS 37 North Bar Within Beverley HU17 8DB	<u>Listed Building Consent for the display of 1 set of halo illuminated fascia text, 1 set of non illuminated entrance text behind window, 2 non illuminated projection signs, 1 internally illuminated roundel behind window, 1 illuminated plaque to entrance, 1 illuminated delivery sign behind window</u>	Suggested Response Beverley Town Council has no objection to this application.
(d)	23/02297/PLF and 23/02298/PLB	Crafty Coffee Shop Unit 1 117 - 119 Walkergate Beverley HU17 9BP	<u>Installation of a dutch canopy to front elevation</u>	Suggested Response Beverley Town Council has no objection to this application and hopes the installation will provide an opportunity to tidy up the cables, etc. that are currently in situ.
(e)	23/02483/PLF	14 Springdale Way Beverley HU17 8NU	<u>Erection of a single storey extension to front</u>	Suggested Response Beverley Town Council has no objection to this application.
(f)	23/02225/PLB	20 Railway Street Beverley HU17 0DX	<u>Replacement of 3 wooden windows to rear (like for like), replacement of grey concrete pantiles with low pitch crest G10 tiles and installation of roof light to single storey extension to rear (retrospective)</u>	Suggested Response Beverley Town Council has no objection to this application.
(g)	DC/2001/ RZUBF9BJOWOU1	106 Norwood Grove Beverley HU17 9JP	<u>Erection of porch to front following demolition of existing</u>	Suggested Response Beverley Town Council has no objection to this application.

6. Allotments

(a) Allotment Taps

To receive information following the successful installation of “no back flow” valves to allotment taps (Assistant Town Clerk to report).

(b) Asbestos

- (i)** To consider extending the current contract with Grade 3 Ltd Asbestos Services to remove newly discovered asbestos they have uncovered (Assistant Town Clerk to report).
- (ii)** To consider the virement of £1,750 from the Allotment Taps budget line to the Allotment Maintenance budget line to afford further asbestos removal works.

7. Skate Park

To receive an update from the Town Clerk, following a site meeting with the Leisure Centre Manager and ERYC Ward Members on 23rd August 2023 (Town Clerk to report and see attached).

8. Christmas Lights

To receive an update from the Town Clerk following a meeting with ERYC Lighting Team regarding plans for Christmas Lights 2023, and make any resolutions that may be required (see attached).

9. North Bar Illumination

To receive an update on ERYC’s plans to illuminate North Bar (Town Clerk to report).

10. Exclusion of the Public and Press

To consider the exclusion of the press and public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

11. Planting Contractor

(a) Update on Watering Contractor Queries

To receive and consider an update regarding queries regarding current watering contractor agreements (Town Clerk to report).

(b) Autumn/Winter 2023 Planting Quotes

To consider quotes for the autumn/winter planting services for the forthcoming season (please note that we are still awaiting quotes at the time of writing – these will be circulated to Councillors as soon as they are available).

(c) Planting 2024

To consider and resolve how best to tender out for quotes to provide planting and watering services for Summer to Winter 2024.

Minutes of the Planning, Environment & Services Committee

18th July 2023

6:30pm at the Town Council Offices, Well Lane, Beverley

Present: Councillors A Healy (Chair), D Boynton, C Giles, D Horsley, A Ramsdale and A Rebecchi

In Attendance: Matt Snowden (Town Clerk)
Peter Dack (Beverley in Bloom)

NOTE: Item 8 on the agenda (CCTV) was moved to the end to enable it to be considered in closed business due to discussion contractual issues.

2123: To Receive Apologies for Absence

The Committee received apologies for absence from Councillor B Morgan and Councillor E Whitaker.

22/23: Declarations:

(a) To record declarations of interest by any member of the council and officers in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

(b) To note dispensations given to any member of the council and officer in respect of the agenda items below.

There were no dispensations requested or given.

23/23: Previous Minutes

To note the minutes for the meeting held 20th June 2023, previously circulated, approved and signed at Full Council on 10th July 2023

The Committee noted the minutes of the meeting held on 20th June 2023 which had been approved and signed at the Full Council meeting on 20th July 2023.

24/23: Delegated Planning Applications

The Committee noted the following delegated planning responses made by the Town Clerk.

Item	Planning Ref	Address	Application Details	Delegated Response
(a)	23/01608/PLB and 23/01607/PLF	The Old Coaching House 43 North Bar Within Beverley East Riding Of Yorkshire HU17 8DG	Erection of first floor extension with a Juliet Balcony and construction of an external spiral staircase following to rear following removal of existing conservatory and removal of internal French doors	Beverley Town Council has no objection to this application and notes the sympathetic design.

(b)	23/01184/PLF	Thornlea 4 Westwood Gate Beverley East Riding Of Yorkshire HU17 8LZ	<u>Erection of single storey extension to side and rear (AMENDED PLANS)</u>	Beverley Town Council notes the amended plans and hopes they amicably address concerns raised by the neighbour.
(c)	22/04096/PLF and 23/00558/PLB	Joules 59 Saturday Market Beverley East Riding Of Yorkshire HU17 8AA	<u>External and internal alterations, including replacement of timber doors onto Lairgate, replacement windows to side and rear and refurbished windows to front rear and side, to facilitate conversion of first and second floors from retail (E) to 3 flats</u>	Beverley Town Council welcomes the addition of bicycle and bin storage as requested in our previous comments and therefore has no objection to the application.
(d)	23/01748/TCA	Minard 3 Langholm Close Beverley East Riding Of Yorkshire HU17 7DH	<u>NTH BAR WITHOUT CONSERVATION AREA - Fell 1 no. Monterey Cypress tree (T1) due to failing limbs and proximity to wall; Fell 1 no. Yew tree (T2)</u>	Beverley Town Council has no objection to the application on the conditions that work is carried at a time which will have the least negative impact on wildlife, and that for every one tree felled two new suitable specimens are planted (if this is not possible onsite, then elsewhere at the advice of the ERYC Tree Officer).
(e)	23/01507/PLB and 23/01506/PLF	19-22 Saturday Market Beverley East Riding Of Yorkshire HU17 8BB	<u>Change of use of first and second floors of 19 and 20 Saturday Market from Retail Use Class E(a) to Café E(b), partial removal of party walls and internal walls to first and second floor levels and erection of stud walls within and between 19, 20, 21 and 22 Saturday Market, removal of internal staircase to 19 Saturday Market, installation of an external fire escape staircase and enlargement of an existing window opening to create a fire door at first floor level to rear of 19 Saturday Market following demolition of single storey extension and re-roofing of existing roofs to 19 and 20</u>	Whilst the Town Council has no objection in principle to this application, it does express concerns that the change of use to that of café space will increase the amount of waste and recycling. There are already significant issues along Playhouse Passage regarding this problem (bins, foot waste, etc). Therefore, can the applicant clarify how and where this waste will be stored without impinging on the alleyway.
(f)	23/01544/PLB and 23/01543/PLF	54 North Bar Without Beverley East Riding Of Yorkshire HU17 7AB	<u>Erection of a single storey glazed extension to rear with cavity brick boundary wall following demolition of existing fence, increase in height of existing external wall to create a parapet wall and opening of existing window to create a new entrance</u>	Beverley Town Council has no objection to this application.

(g)	23/01671/PLF	22 Westwood Road Beverley East Riding Of Yorkshire HU17 8EJ	<u>Erection of single storey extension to side and rear, installation of roof lantern into existing flat roof extension to rear and construction of dormer to rear and installations of roof lights to front</u>	Beverley Town Council has no objection to this application.
(h)	23/01479/PLF	Beverley R U F C Norwood Beverley East Riding Of Yorkshire HU17 9HT	<u>Installation of 4 lighting masts with LED lighting to the required 100lux for rugby training</u>	Beverley Town Council has no objection to this application and supports the recommended comments made by ERYC Public Protection regarding ensuring the protection of the amenity of nearby residents from light spill/glare.
(i)	23/00562/PAD	The Sun Inn 1 Flemingate Beverley East Riding Of Yorkshire HU17 0NP	<u>Display of 2 externally illuminated fascia signs, 4 non illuminated window vinyls and 3 externally illuminated amenity boards with poster cases</u>	Beverley Town Council has no objection to this application.
(j)	23/01676/PLF	Minard 3 Langholm Close Beverley East Riding Of Yorkshire HU17 7DH	<u>Increase in roof height to create first floor accommodation together with the erection of two storey extensions to side, two storey extension to rear and single storey canopies to the rear, application of render to property and installation of railings and electronic gate to front boundary (revised scheme to 21/04679/PLF)</u>	Beverley Town Council has no objection to this application.
(k)	23/01547/PLB	Bar Chambers 40 North Bar Within Beverley East Riding Of Yorkshire HU17 8DL	<u>Installation of a new door following removal of existing window to rear</u>	Beverley Town Council has no objection to this application.
(l)	23/01655/PLB	117 - 119 Walkergate Beverley East Riding Of Yorkshire	<u>Proposed works to side bay roof and rear flat roof to include insulation, new roof covering, removal/renewal of roof lights and repairs and replacement of existing gutter and fallpipes to rear</u>	Beverley Town Council has no objection to this application.

25/23: Planning and Environment Applications

The Committee's views are sought on the following planning and environmental planning applications on which the Town Council has been consulted by the Local Planning and Environment Authority.

Resolves: That the Committee submits the following responses to the planning applications given below.

Item	Planning Ref	Address	Application Details	Reponses
(a)	23/01352/LOBVAR	Land North of Minster Way Woodmansey HU17 0SY	<p><u>Application to modify the planning obligation in a Section 106 Legal Agreement dated 25th January 2019 relating to planning permission 16/02784/STPLF and Section 106 Legal Agreement dated 17 June 2020 relating to planning permission 16/02784/STPLF & 19/02301/STVAR to amend the definition of charge in clause 1</u></p> <p>were in complex legal terminology and therefore could disenfranchise members of the public from commenting. In addition, Town Councillors are concerned that the proposed change to the legal agreement could result in a reduction to the number of affordable properties within the development and therefore requests the matter be called in to an appropriate ERYC planning committee for further consideration by the Planning Authority.</p>	<p>Beverley Town Council expresses concern that despite the Town Clerk seeking clarification from ERYC regarding this application on 6th June, a response was not forthcoming until an ERYC Ward Member intervened by contacting a more senior officer and receiving a reply on 17th June. The Town Council is also concerned that the nature of this application and the reply</p>
(b)	23/01658/PLF	14 Eastgate Beverley HU17 0DT	<p><u>Change of use of first floor of existing outbuilding to holiday accommodation, installation of 2 false doors following partial removal of existing window at first floor front, construction of roof lights in roof at front and rear and alterations to existing first floor side window (Resubmission of 23/00132/PLF)</u></p> <p>Statement, section D), that on-street parking permits will be provided. Even with just one additional car, this will exacerbate parking issues already experienced in the Eastgate and wider area. Therefore, parking for those renting the accommodation should be available via the two parking spaces already available on site.</p>	<p>Whilst Beverley Town Council has no objection in principle to the design and acknowledges the revisions to address the issue of overlooking other properties, it expresses concern that the other previous refusal issue regarding parking is still not fully addressed. The applicant explains (see Design and Heritage</p>
(c)	23/01677/PAD	Hodgson Sealants Ltd Belprin Road Beverley HU17 0LN	<p><u>Display of internally illuminated 'light box' sign at flat roof level to south-west corner of 2 storey office building</u></p>	<p>Beverley Town Council has no objection to this application.</p>

(d)	23/01860/PLF	29 Manor Road Beverley HU17 7AR	<u>Construction of two dormers windows to front and one dormer window to rear</u>	Beverley Town Council has no objection to this application.
(e)	23/01653/STREM	Land North off Minster Way Woodmansey HU17 0SY	<u>Erection of 106 dwellings and associated infrastructure following planning permission (20/01988/STVAR) (Access, Appearance, Landscaping, Layout and Scale to be considered)</u> blocks by different companies, there is still no evidence that facilities such as doctor surgeries, dental practices, community spaces, small retail units, etc. are being factored into the overall scheme. Many local services, such as GPs and dentists, are already at or over capacity - such large residential developments will only serve to exacerbate these issues further. Whilst ERYC has attempted to reassure the Town Council by saying such aspects will be positively addressed, there is still no evidence of this, as each individual application is purely for housing. Please can ERYC clarify when such matters will be positively address and guarantee their insistence that future applications compulsorily factor such facilities. Developments should endeavour to build and enhance cohesive and engaging communities, rather than provide spaces in which people just exist.	Whilst the Town Council does not object in principle to the access, appearance, landscaping, layout and scale, it once again raises concerns regarding wider infrastructure issue. Due to the nature of this very large area being developed in
(f)	23/01727/PLF	Land East off Marjon Thurstan Close Beverley HU17 8LU	<u>Change of use of double garage to self-contained holiday let</u>	Beverley Town Council objects to this application as not only will this development fundamentally change the area, but it is also an overdevelopment of the site. The Town Council is also concerned about the limited road access and, if given permission, it could exacerbate parking issues.
(g)	23/00344/PLB	13 Railway Street Beverley	<u>Installation of three double glazed timber windows and infill brickwork to replace existing external escape doors at first and second floor level and removal of existing external staircase to rear</u>	Beverley Town Council appreciates the unsuitable nature of the current staircase and the need to remove it. It also appreciates that the proposed windows will improve the appearance of the building and enable emergency exit from the flats. However, can the applicant confirm how residents will get down from the upper floor windows without a replacement staircase or does legislation not require such a facility?

(h)	23/00486/PLB	28 Saturday Market Beverley	<u>Listed Building Consent to display a non-illuminated acrylic pin lettering and logo fixed to existing high level fascia board, non-illuminated vinyl lettering applied to existing low level fascia board, a non-illuminated vinyl logo applied to existing hanging sign and bracket, vinyl numbers above front entrance door and the painting of the masonry, door, shutters, exterior sills, clips, damp proof and corbels (retrospective)</u>	Whilst Beverley Town Council has no objection to the application, it is very disappointed that the applicant failed to gain planning consent before carrying out the work. The Town Council appreciates this that being a retrospective application cannot be used as an objection, but it reminds the applicant that out of respect to the planning system and the public, any future applications should be submit in advance.
(i)	23/01490/PLB	Bar Chambers 40 North Bar Within Beverley HU17 8DL	<u>Installation of a heritage plaque to front elevation</u>	Beverley Town Council is pleased to supports this application.
(j)	23/01733/VAR	White Lodge St Giles Croft Beverley HU17 8LA	<u>Variation of Condition 10 (Approved Plans (dwelling)) of planning permission 22/03090/PLF (Erection of a dwelling and car port) to reduce the footprint of the dwelling in order to better suite the site requirements and reduce building within the areas of poor ground conditions</u>	Beverley Town Council has no objection to this application.
(k)	23/01931/TPO	Westways Seven Corners Lane Beverley HU17 7AJ	<u>TPO - YORK LODGE - 1973 (REF 449) G5 (G2). NTH BAR WITHOUT CONSERVATION AREA - Crown lift 1 no. group of Yew and Cypress (G2) by 1.5m to 2m, and side reduce (G2) by 1.5m to provide clearance from property and access to gate</u>	Beverley Town Council has no objection to this application, on the condition work is carried out at a time of year that will have the least negative impact on wildlife.
(l)	23/0207/TCA	The Old Guildhouse 19 Ladygate Beverley HU17 8BH	<u>BEVERLEY MARKETS AREA CONSERVATION AREA - Crown reduce 1 no. Ash tree (T1) due to pigeons affecting the ground and vehicles</u>	Beverley Town Council has no objection to this application, on the condition work is carried out at a time of year that will have the least negative impact on wildlife.
(m)	23/01985/TCA	66 Keldgate Beverley HU17 8HY	<u>MINSTER AREA CONSERVATION AREA - Crown reduce 1no Conifer tree by 3m in height and reduce crown width to bring the tree back within the property boundary in order to remove overhang and excessive height</u>	Beverley Town Council has no objection to this application, on the condition work is carried out at a time of year that will have the least negative impact on wildlife.

(n)	23/02079/TCA	21 Railway Street Beverley HU17 0DX	<u>BEVERLEY RAILWAY CONSERVATION AREA - Crown lift to 1NO. Sycamore tree (T1) by 6m to reduce overhang to neighbouring properties</u>	Beverley Town Council has no objection to this application, on the condition work is carried out at a time of year that will have the least negative impact on wildlife.
-----	--------------	---	---	--

26/23: Japanese Knotweed Update

To receive a verbal update regarding ongoing work to address the Japanese Knotweed issue on the Keldgate Allotments (Town Clerk to report).

The Town Clerk reported that work had commenced on site and that allotment tenants on Keldgate had been informed.

27/23: Skate Park:

(a) To consider the removal of the bins (Town Clerk to respond).

Proposed: Councillor A Healy

Seconded: Councillor C Giles

Resolved: *That due to being damaged beyond repair, the bins on the skate park be removed and that the maintenance contractors carry out a thorough weekly litter-pick. In addition, the Town Clerk will inform the Leisure Complex manager of this.*

(b) To consider the removal of the fence. (Town Clerk to respond).

Proposed: Councillor D Boynton

Seconded: Councillor J Rebecchi

Resolved: *That the Town Clerk looks into the feasibility and costs relating to removing the fencing around the Skate Park, alongside how to consult facility users on this matter, and report back to a future meeting.*

(c) Councillors to raise questions they may have regarding the Skate Park.

Proposed: Councillor J Rebecchi

Seconded: Councillor D Boynton

Resolved: *That the Town Clerk liaise with ERVAS to find out what progress was being made regarding the cross-council approach they were taking to secure funding to provide youth workers. The Clerk to also arrange an informal meeting with the manager of Beverley Leisure Complex to discuss the skatepark and potential options for its future.*

28/23: North Bar Illumination

To consider working with ERYC and other partners to assess the feasibility of restoring and maintaining lights to illuminate North Bar (Town Clerk to report).

Proposed: Councillor D Boynton

Seconded: Councillor D Horsley

Resolved: *That the Town Clerk liaises with ERYC to ascertain if this project is feasible, both technically and financially, and to report back to a future meeting.*

Mr Peter Dack (representing Beverley in Bloom) was invited to speak to the committee and explain his concerns regarding the current watering of Beverley in Bloom displays, which are paid for by the Town Council as part of a contract with an external company.

29/23: To consider the exclusion of the press and public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Proposed: Councillor A Healy **Seconded:** Councillor D Boynton

***Resolved:** That the press and public be excluded from the meeting on the grounds that confidential information in relation to business contracts and staffing matter shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).*

30/23: Beverley and District Allotment Society
To approve a new Tenancy Agreement relating to Plot 1A for the Beverley and District Allotment Society (see attached report and Tenancy Agreement).

Proposed: Councillor A Healy **Seconded:** Councillor A Ramsdale

***Resolved:** To approve the proposed Tenancy Agreement relating to Plot 1A for the Beverley and District Allotment Society, with the revision/removal of sections of the contract referring to family members being able to take on the plot in the event of the tenant's death, due to this agreement being with a group not an individual.*

31/23: Correspondence from Beverley in Bloom
To consider correspondence form the Chair of Beverley in Bloom in relation to Town Council contracts (see attached and Town Clerk to report).

Proposed: Councillor J Rebecchi **Seconded:** Councillor C Giles

***Resolved:** That Beverley Town Council thanks Beverley in Bloom for everything they do to brighten the town. That the Town Clerk liaises with Beverley in Bloom to ascertain exactly what sort of watering is required for each location and that Town Council Officers liaise with the watering contractor to raise these matters.*

31/23: CCTV
To receive a verbal update following a meeting with ERYC regarding the future of CCTV provision in the town (Town Clerk to report).

Proposed: Councillor D Boynton **Seconded:** Councillor A Healy

***Resolved:** That the Town Clerk continues to investigate options with ERYC regarding monitoring costs and to report back with potential ways forward at the next suitable meeting.*

Meeting finished at 8:24pm.

Signed Date

Item 4 – Delegated Planning – August 2023

Item 4

Item	Planning Ref	Address	Application Details	Delegated Response
(a)	23/01682/PLB	Browns Of Beverley 6 Wednesday Market Beverley HU17 0DG	<u>Refurbishment of existing windows and installation of new window to first floor second bedroom; relocation of an existing door opening to a revised location to facilitate the proposed layout; enlargement of an existing door opening; revision of existing opening/lintel to allow safe headroom; removal of later date semi-temporary partitions; lifting and relaying of all existing timber floor finishes on a new acoustic substrate; formation of new insulated stud wall lining to all external walls; installation of new door openings and new partitions; insulation to all roof voids; installation of new electrical/plumbing/central heating system; formation of a dwelling and fitting of any mandatory ventilation/extraction system</u>	Beverley Town Council appreciates the consideration being taken in terms of the materials used to sympathetically refurbish this locally well-known building and has no objection to the application.
(b)	22/03986/PLF	20 Hammond Road Beverley HU17 0BP	<u>Erection of a two storey extension to north-eastern side elevation following removal of existing outbuilding, erection of a detached single garage and construction of 1.125m high brick wall with piers and railings to north-western front boundary</u>	Beverley Town Council reconfirms it has no objections to this application.
(c)	23/01133/PLF	6 Norwood Dale Beverley HU17 9HE	<u>Erection of two storey extension to rear following demolition of existing single storey extension and installation of window to side elevation</u>	Beverley Town Council reconfirms it has no objections to this application.
(d)	23/01778/VAR	55 Wood Lane Beverley HU17 8BS	<u>Variation of Condition 2 (materials) and Condition 6 (approved plans) of planning permission 20/03330/PLF - Erection of a single storey extension, construction of dormer window to rear and installation of window to gable to allow for changes to materials</u>	Beverley Town Council has no objections to this application.
(e)	23/01797/PLB	30 Highgate Beverley HU17 0DN	<u>Internal remodelling works to raise floor in kitchen area and increase door opening between kitchen and utility; remove chimney at ground floor level to create open plan room off the kitchen and dining area; alterations to staircase; strip out bathroom install new timber floor and timber joists for ceiling; raise bathroom floor and create new opening and infill existing and install new suite</u>	Beverley Town Council has no objections to this application.
(f)	23/02123/TCA	45 North Bar Without Beverley HU17 7AG	<u>NTH BAR WITHOUT CONSERVATION AREA - Fell 1no Golden Rain tree (T1); Fell 1no Cotoneaster (T2) as trees have outgrown location and overhang on the driveway, footpath and interfere with overhead utility lines</u>	Beverley Town Council has no objection to this application, on the condition for every one tree felled, two new suitable specimens are planted. If this is not possible on site, the applicant to liaise with the ERYC Tree Officer to donate them to be planted elsewhere.
(g)	23/02116/TCA	Bostonair Group Limited Norwood House Norwood Beverley HU17 9ET	<u>NORWOOD CONSRVATION AREA - Fell 1 NO. Ash Tree due to the having dieback</u>	Beverley Town Council has no objection to this application, on the condition for every one tree felled, two new suitable specimens are planted. If this is not possible on site, the applicant to liaise with the ERYC Tree Officer to donate them to be planted elsewhere.

(h)	23/01805/PLF	14 Routh Avenue Beverley HU17 0HT	<u>Erection of single storey outbuilding to rear</u>	Beverley Town Council has no objection to this application.
(i)	23/00343/PLF	13 Railway Street Beverley East Riding Of Yorkshire	<u>Installation of three double glazed timber windows and infill brickwork to replace existing external escape doors at first and second floor level and removal of existing external staircase to rear</u>	Beverley Town Council has no objection to this application, on the condition matters raised by the Conservation Officer are positively addressed.
(j)	23/01812/PLB and 23/02103/PLF	The Monks Walk 19 Highgate Beverley HU17 0DN	<u>Erection of 4 aluminium framed gazebos and a timber store (Retrospective Application)</u>	Beverley Town Council has no objection to this application and hopes the gazebos help to enhance the ongoing viability of the Monks Walk as a popular destination for both residents and tourists.
(k)	23/02156/TCA	3 Albert Terrace Beverley HU17 8JU	<u>WESTWOOD CONSERVATION AREA - Fell 1 NO. Palm tree in rear garden due to tree causing potential damage to property</u>	Beverley Town Council has no objection to this application, on the condition for every one tree felled, two new suitable specimens are planted. If this is not possible on site, the applicant to liaise with the ERYC Tree Officer to donate them to be planted elsewhere.
(l)	23/01777/PLF	11 Greyfriars Crescent Beverley HU17 8LR	<u>Erection of single storey extension and canopy to rear</u>	Beverley Town Council has no objection to this application.
(j)	22/03427/VAR	Grants Bistro 22 North Bar Within Beverley HU17 8AX	<u>Variation of Condition 2 (Use Class) and Condition 3 (Approved Plans) of planning permission 19/03603/PLF</u>	Beverley Town Council has no objection to this application, on the condition matters raised by the Conservation Officer are positively addressed.
(k)	22/01516/PLB	Former Grants Bistro 22 North Bar Within Beverley HU17 8AX	<u>Internal alterations to create 2 commercial units at ground floor, 2 self-contained apartments to first and second floor including fixing shut 2 ground floor doors, removal of kitchen equipment and remodelling of toilets to form kitchen/wc for commercial unit 2 at ground floor; installation of glazed screen and door and internal stud partitions and doors to flat 1 on first floor; creation of access from 1st floor with stairs to form living room and kitchen for flat 1; removal of existing stud partition to create flat 2 on second floor; and alterations to 3 windows at second floor by removing internal boxing (AMENDED PLANS AND DESCRIPTION)</u>	Beverley Town Council has no objection to this application, on the condition any matters raised by the Conservation Officer are positively addressed.
(l)	23/02204/TCA	103 Walkergate Beverley HU17 9BP	<u>BEVERLEY MARKET CONSERVATION AREA - Crown lift 1 NO. Ornamental cherry tree by 1 metre due to low hanging branches causing access issues to viechiels getting into School Lane car park.</u>	Beverley Town Council has no objection, on the condition work is carried out at a time of year that will have the least negative impact on wildlife.

(m)	23/00545/STRE M	Land North Of Minster Way Woodmansey HU17 0SY	<u>Provision of open space, sports pitches and landscaping on phases 2 and 3 of approved application 20/01988/STVAR (all matters to be considered) and submission of details required by Condition 6 (open space) and Condition 10 (link to existing playing fields) of planning approval 20/01988/STVAR</u>	Whilst Beverley Town Council reconfirms that it welcomes such facilities, it is still seeking clarification regarding ongoing management, public engagement, ancillary facilities and maintenance issues (see previous comment submitted 5 th April 2023). Please could either an appropriate officer from ERYC or representative from the developer contact the Town Clerk via clerk@beverley.gov.uk .
(n)	23/01886/PLF	Swinemoor Medical Centre Samman Road Beverley HU17 0BS	<u>Change of use of former Medical Centre (Use Class E) to 4 dwellings including external alterations to install windows/doors and solar panels; construction of 1.2m fence and 1.8m boundary wall and fencing and creation of a new vehicular access</u>	Beverley Town Council notes with concern that work already appears to have started on site prior to receiving planning permission. It also has some reservations that this site is being over-developed - three rather than four residential premises would have been preferable. The Town Council requests that electric car charging points be included with each parking space. There is also some confusion regarding which gardens belong to which properties (e.g. the garden behind plot 2 appears to have no access from any of the properties; do plots 1 and 4 include the gardens adjacent to them; etc.) – please could clarity be provided on this.
(o)	23/02277/TCA	The Mansion House 17 Atkinson Way Beverley East Riding Of Yorkshire £	<u>BEVERLEY WESTWOOD CONSERVATION AREA - Crown reduce 1 no. Pine tree (T2) by reducing branches projecting towards the property by 2-3 metres and crown clean by removing crossing/rubbing branches; Crown reduce 1 no. False Acacia (T5) by removing all deadwood, rebalance as required, all to ensure safety; Crown reduce 1 no. Purple plum tree (T6) by removing deadwood and light crown lift by approx. 3m; Pollard 1 no. Ash Tree (T7) to approx 12m high and/or at least 40% crown removal all round including full removal of any central branches found with decay or notable cavities</u>	Beverley Town Council has no objection, on the condition work is carried out at a time of year that will have the least negative impact on wildlife.
(p)	23/01759/PLF	49 Central Avenue Beverley HU17 8LL	<u>Erection of a single storey extension to rear and side following removal of existing conservatory and garage; installation of dormer window to rear and two dormer windows to front</u>	Beverley Town Council has no objection to this application.
(q)	23/01027/PLF	Mount Pleasant Cottages York Road Beverley	<u>Change of use of land from agricultural to residential and erection of single storey extensions to side and rear and attached double garage to front with associated external alterations</u>	Beverley Town Council reconfirms that it has no objection to this application.
(r)	23/02320/TCA	White Lodge St Giles Croft Beverley HU17 8LA	<u>BEVERLEY WESTWOOD CONSERVATION AREA - Crown reduce 1 NO. Holm oak tree (T1) by 3m to create balanced shape as the majority of crown overhangs neighbours property</u>	Beverley Town Council has no objection, on the condition work is carried out at a time of year that will have the least negative impact on wildlife.

(s)	23/02047/PLB	Browns Of Beverley 6 Wednesday Market Beverley HU17 0DG	<u>Repair works to the roof involving the replacement of worn out roof felt and roof battens; install new roof felt to appropriate specification; concealed eaves ventilation trays; new tanalised battens installed throughout; existing roof-tiles and ridge to be re-installed; any new tiling replacements needed to be matched from salvage; all lead flashings to be completed/made good; all rainwater goods to be completed/made good with like-for-like items where any necessary; existing chimney pointing; flashings and cappings to be made good</u>	Beverley Town Council has no objection to this application.
(t)	23/02381/TCA	37 Minster Moorgate Beverley HU17 8HP	<u>BEVERLEY MINSTER CONSERVATION AREA - Fell 1 NO. Apple tree (T1);; Fell 1 NO. Elderflower tree (T3); Fell 1 NO. Laurel tree (T4) and Fell 1 NO. Lilac tree (T5) as are to overgrowing their location. Crown reduce 1 NO. Apple tree (T2) by 30% between end of November and early March and replant 1 NO. Rowan tree as replacement</u>	Beverley Town Council has no objection to this application, on the condition for every one tree felled, two new suitable specimens are planted. If this is not possible on site, the applicant to liaise with the ERYC Tree Officer to donate them to be planted elsewhere.
(u)	23/00974/PLB	Nannini 17 North Bar Within Beverley HU17 8AP	<u>Internal and external alterations including replacement of existing ground floor window to side (Wood Lane) with a new entrance door and glazed panel above, installation of new internal staircase from ground to first floor level, installation of new partition walls and installation of two rooflights in connection with the change of use of part of ground, first and second floors from retail to residential (one bedroom apartment) (AMENDED PLANS)</u>	Beverley Town Council reconfirms its previous comment.
(v)	23/02416/TCA	39 Woodlands Beverley HU17 8BT	<u>BEVERLEY CONSERVATION AREA - Fell 1 NO. Sycamore (T1) as tree encroaching into neighbouring properties and to allow more light into the garden</u>	Beverley Town Council has no objection to this application, on the condition for every one tree felled, two new suitable specimens are planted. If this is not possible on site, the applicant to liaise with the ERYC Tree Officer to donate them to be planted elsewhere.
(w)	23/00563/PLB	The Sun Inn 1 Flemingate Beverley HU17 0NP	<u>Display of 2 externally illuminated fascia signs, 4 non illuminated window vinyls, 3 externally illuminated amenity boards with poster cases and the painting of exterior walls and windows</u>	Beverley Town Council has no objection to this application and hopes that by sympathetically painting the exterior and providing suitable lighting to enhance the building will help the continued viability of this historic local business.
(x)	23/02235/PLB and 23/02234/PLF	The Towers 1 St John Street Beverley HU17 8HT	<u>Erection of a single storey extension following demolition of existing, replacement of existing roof light, construction of dormer window and repair and painting to front windows and door</u>	Beverley Town Council has no objection in principle, but requests that the new dormer windows be of a design that is sympathetic to the materials and character of the property and neighbouring residences.

Skate Park Update

The following notes are from a site meeting held on Wednesday 23rd August.

In attendance:

- Matt Snowden (Town Clerk)
- Cllr Peter Astell (ERYC and BTC)
- Cllr Alison Healy (BTC)
- Chris Armstrong (Beverley Leisure Complex Manager)
- Laura Hutchinson (ERYC Healthy Lifestyles Development Officer)

The main issues discussed:

1. The skate park is still very well used – at the site visit a dozen children and young people were actively using it.
2. The facility itself might be old, but it is still in relatively good condition – rather than a complete refurbishment, it could do with a range of remedial works to improve the facility.
3. Due to the new facilities directly surrounding the skate park and upgrading of other services on site, there will be much more legitimate use of the whole complex, which will deter antisocial behaviour (previously the skate park was isolated).
4. It was agreed that the Leisure Centre and Town Council will work together in a positive and mutually supportive way.
5. In the immediacy for health and safety reasons the damaged litterbins on the skate park will be removed, two loose pieces of fencing (acting as makeshift gates) will be removed and “do not leave dog waste” signs will be installed.
6. To promote this as a Town Council facility, a placard with the Town Council’s name will be attached to the fencing.

Proposals for PES Committee to consider and resolve:

1. Removal of the high fencing – replace with three-foot fencing (similar to play parks) with self-closing gates at the front and back to stop dogs getting in.
2. Remove the floodlighting – this has not worked for many years due ongoing damage of the electric box – better remove something that does not work rather than leave it there doing nothing – the cost to repair would be considerable and require a totally new electrical infrastructure.
3. Get an official sign, promoting the name of skate park, the fact it is the Town Council’s and some basic rules.
4. White wash the brickwork and engage with Cherry Tree Youth Service to decorate it with street art.
5. Budget annually for a fresh coat of paint, so new street art can be added.
6. Place a noticeboard in the skate park, which the Leisure Centre, ERYC, Cherry Tree, etc. can access to leave adverts for other youth-based activities.
7. Place a new litter bin on the facility - the Leisure Complex will be ordering more bins for the whole site – they will place one in the skate park and send the invoice to the Town Council – this will ensure a consistent design across the entire site.

Christmas Lights Update

The following notes are from an operational meeting held on Thursday 17th August.

In attendance:

- Matt Snowden (Town Clerk)
- Libby Woodhouse (Assistant Town Clerk)
- David Reaney (ERYC Area Lighting Engineer)
- Duncan Jack (Christmas Lights Volunteer)
- Adam Toes (ERYC Tourism Events and Projects Manager)

The main issues discussed:

1. David Reaney and Duncan Jack will go to the storage unit on Friday 25th August to test and check all Christmas lights.
2. There is an ample supply of replacement bulbs already in stock – hopefully no further bulbs will be required this year.
3. Replacement light strings may be required for the real, planted trees in Wednesday Market and Jubilee Garden – these are not overly expensive and can be afforded via the Christmas lights “infrastructure” budget line. Duncan will report back on any requirements. The Town Clerk has the delegated power to purchase items under specified financial thresholds.
4. A real Christmas tree will be purchased for Wednesday Market. ERYC will remove it ASAP after New Year to avoid birds nesting in it.
5. David and Duncan will check to make sure the Cherry Tree Community Centre can still have the popular lighting display attached to it, following some works to the façade of the building.
6. The town centre lighting infrastructure will start being installed from late September, because if it gets colder in the subsequent weeks, the officers who install them will be moved to gritting duties, etc. Starting early ensures the lights will be installed in time. The same issue may affect exactly when lights are dismantled in the New Year.
7. ERYC confirms that everything will be in place and lit in time for the Beverley Lion’s Christmas tree ceremony on Sunday 26th November.
8. This will also make sure everything is lit in time for the Made in East Yorkshire Market (Wed 6 Dec to Fri 8 Dec) and Festival of Christmas (Sun 10 Dec), both of which are important to the local economy and tourist offer.
9. To promote the above events, two banners will be placed across Toll Gavel. This means there are only two free spaces for the four cross-street lighting displays to be installed. Once the events have taken place, the banners will be removed and replaced by the remaining two displays or the rest of the festive season.
10. Adam Toes is hoping to secure funding to provide additional decoration in Saturday Market Place – rather than lights, this is likely to be synthetic festive foliage running between lamp columns, so it will have a visual impact during daylight hours.
11. The lights on Market Cross have previously remained on the structure all year, but due to essential works required to it, these will be removed, but replaced before Christmas, then removed again. These lights belong to Beverley Lions, so David and Duncan will liaise with them.
12. It was noted that it is now only the Town Council that financially supports Christmas lights in the town, but that if any business or organisations would like to contribute to it, this would be gratefully received.