

Minutes of the Planning, Environment & Services Committee

20th June 2023

6:30pm at the Town Council Offices, Well Lane, Beverley

Present: Councillors B Morgan (in the Chair), D Boynton, C Giles, D Horsley, A Ramsdale and E Whitaker

In Attendance: Matt Snowden (Town Clerk) and Libby Woodhouse (Assistant Town Clerk and Civic Officer)
A member of the public to speak in respect of planning application 22/03284/PLF.

9/23: To Receive Apologies for Absence

The Committee received apologies for absence from Councillor A Healy. Vice Chairman Councillor B Morgan took the Chair and wished to send Councillor A Healy very best wishes for a speedy recovery from the Committee.

10/23: Declarations:

- (a) To record declarations of interest by any member of the council and officers in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Councillor Whitaker – declared a pecuniary interest in agenda item 5b, planning application 22/03732/PLF as this is where she works. Councillor Whitaker did not take part in discussion and did not vote on this planning matter.

Councillor A Ramsdale – declared a non-pecuniary interest in agenda item 5b planning application 22/03284/PLF as he knows someone who lives on Grayburn Lane.

- (b) To note dispensations given to any member of the council and officer in respect of the agenda items below.**

There were no dispensations requested or given.

11/23: Previous Minutes

To note the previous minutes for the meeting held 23rd May 2023, previously circulated, approved and signed at Full Council on 5th June 2023

The Committee noted the minutes of the meeting held on 23rd May 2023 which had been approved and signed at the Full Council meeting on 5th June 2023.

12/23: Delegated Planning Applications

To note the delegated planning responses (see attached).

The Committee noted the following delegated planning responses made by the Town Clerk.

Item	Planning Ref	Address	Application Details	Delegated Response
(a)	23/00261/REG3	Charlton House Grovehill Road Beverley	<u>Installation of automated swing gates to undercroft and pedestrian access gate to front elevation</u>	Beverley Town Council reconfirms its support for this application, which will enhance the security and wellbeing of residents.
(b)	23/00930/PLF	8 Landress Lane Beverley HU17 8HA	<u>Reconstruction of front elevation and installation of a timber window and composite door following demolition of existing</u>	Beverley Town Council has no objection to this application and is pleased to see the comments of the Conservation Officer have been positively addressed.
(c)	23/01337/PAD	Soju By Sumo 36 - 40 Toll Gavel Beverley HU17 9AR	<u>Display of internally illuminated fascia sign (revised scheme of 22/03332/PAD) (retrospective application)</u>	Beverley Town Council expresses concern that the sign has been installed before seeking or gaining permission to do so. Whilst the applicant has carried out improvements to the property to ensure it becomes a viable business, the Town Council objects to the sign in question. The Town Council agrees with the Conservation Officer and Civic Society comments that the sign detracts from the attractive design features of the windows. In addition, the Town Council suggests that removal of the sign will not negatively affect the business, due to other prominent signs already in place providing ample promotion for the restaurant.
(d)	23/01027/PLF	Mount Pleasant Cottages York Road Beverley	<u>Erection of single storey extensions to side and rear and attached double garage to front with associated external alterations</u>	Beverley Town Council has no objection to this application.
(e)	23/01336/PLF	7 Acklam Court Beverley HU17 0FN	<u>Conversion of integral garage to additional living accommodation</u>	Beverley Town Council has no objection to this application.
(f)	23/00974/PLB and 23/00973/PLF	Nannini 17 North Bar Within Beverley HU17 8AP	<u>Internal and external alterations including replacement of existing ground floor window to side (Wood Lane) with a new entrance door and glazed panel above, installation of new internal staircase from ground to first floor level, installation of new partition walls and installation of two rooflights in connection with the change of use of part of ground, first and second floors from retail to residential (one bedroom apartment)</u>	Beverley Town Council has no objection to this application, but would welcome reassurance that the apartment will be for permanent residential use (small apartments of this kind are much needed in Beverley to address housing issues), rather than occasional holiday lettings.

13/23: Planning and Environment Applications

The Committee's views are sought on the following planning and environmental planning applications on which the Town Council has been consulted by the Local Planning and Environment Authority.

Resolves: That the Committee submits the following responses to the planning applications given below.

Item	Planning Ref	Address	Application Details	Suggested Responses/Notes (if any)
(a)	22/03284/PLF	25 Grayburn Lane Beverley HU17 8JR	<u>Erection of 6 dwellings comprising of two blocks of three terraced houses with associated access following demolition of existing dwelling and outbuildings</u>	Beverley Town Council has no objection to this application in view of the alterations made to it.
(b)	22/03732/PLF	Manor Road Surgery Beverley Health Centre Manor Road Beverley HU17 7BZ	<u>Installation of 1 air conditioning unit (Retrospective Application)</u>	Beverley Town Council has no objection to this application.
(c)	23/01359/PLF	156 Grovehill Road Beverley HU17 0ES	<u>Construction of vehicular access to front</u>	Beverley Town Council has no objection to this application.
(d)	23/01380/PLF	24 St Martins Court Beverley HU17 8JB	<u>Erection of a single storey extension to rear following demolition of existing conservatory (revised scheme to 22/00475/PLF)</u>	Beverley Town Council has no objection to this application.
(e)	23/01404/PLF and 23/01405/PLB	63 Keldgate Beverley HU17 8HU	<u>Erection of two storey and single storey extension to rear following removal of existing projection, construction of brick wall with piers and timber gate, construction of dormer windows to front and replacement of existing door and windows</u>	Beverley Town Council has no objection to this application, noting the attention to detail to ensure new dormer windows match neighbouring ones and brickwork matches established patterns, etc.
(f)	23/01133/PLF	6 Norwood Dale Beverley HU17 9HE	<u>Erection of two storey extension to rear following demolition of existing single storey extension</u>	Beverley Town Council has no objection to this application.
(g)	23/01431/PLF	2 Sage Close Beverley HU17 8WH	<u>Erection of detached two storey outbuilding to side/front</u>	Beverley Town Council has no objection to this application.
(h)	23/01430/PLB	Browns Of Beverley 6 Wednesday Market Beverley HU17 0DG	<u>Installation of a new access door to side, erection of stud partition walls to create 2 disabled/unisex WC's and erection of a stud partition wall to separate the stairwell and ground floor shop unit</u>	Beverley Town Council has no objection to this application.
(i)	23/01472/PLF	110 Highfield Road Beverley HU17 9QS	<u>Erection of single storey extension to side and rear</u>	Beverley Town Council has no objection to this application.
(j)	23/01690/TPO	The Old Fire Station	TPO - BEVERLEY NO. 30 -	Beverley Town Council has

	Surgery Albert Terrace Beverley HU17 8JW	<u>2002 (REF 688) T2 - Crown thin 1no Beech tree (T1) by 10% to account for natural shedding</u>	no objection to this application, on the condition work is carried out at a time that will have the least negative impact on wildlife.
--	--	--	--

14/23: Hedgehogs R Us Project: To consider correspondence from Hedgehogs R Us – an environmental project to support hedgehogs – through the purchase and distribution of highway surrounds (Town Clerk to report and see attached).

Proposed: Councillor Whitaker

Seconded: Councillor Ramsdale

Resolved: *That due to the financial commitments of the Council in this current year, the Council reviews the project at budget time for next year.*

15/23: Skate Park Inspection Report

To receive the annual Skate Park Inspection Report (Town Clerk to report and see attached).

Proposed: Councillor D Boynton

Seconded: Councillor C Giles

Resolved: *That the Committee notes the report, that there is no major work required and that the Town Clerk prepares a programme of works for the maintenance contractor to undertake minor work required.*

16/23: East Riding Town and Parish Council Planning Liaison Meeting

To receive information regarding this forthcoming event and delegate Councillors to attend (see attached).

Councillor A Ramsdale will attend on 4th July 2023, via Teams.

Councillor D Horsley will attend on 12th July 2023, via Teams.

17/23: To consider the exclusion of the press and public from the meeting on the grounds that confidential information in relation to business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

Proposed: Councillor D Boynton

Seconded: Councillor Horsley

Resolved: *That the press and public be excluded from the meeting on the grounds that confidential information in relation to business contracts and staffing matter shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).*

18/23: Japanese Knotwood

To consider quotes from contractors to implement measures to remedy Japanese Knotwood growth on the allotments (Officers to reports and see attached).

Proposed: Councillor E Whitaker

Seconded: Councillor D Horsley

Resolved: *To approve work to remedy the Japanese Knotweed on the allotments and approve the specifications and price by Japanese Knotweed Solutions in the sum of £2,860 plus VAT for a 5-year period of work and 2 years of monitoring, and that the Town Clerk pursues ERYC for assistance with the costs of this remedy.*

Proposed: Councillor E Whitaker

Seconded: Councillor D Boynton

Resolved: *To recommend to Full Council that the cost of £3,000 is vired from the Match Funding budget line to pay for this work.*

19/23: Asbestos Removal

To consider quotes from contractors to remove asbestos from the allotments (Officers to reports and see attached).

Proposed: Councillor D Boynton

Seconded: Councillor A Ramsdale

***Resolved:** To approve the work to remove asbestos from the allotments in the sum of £285 plus VAT by Grade 3 Ltd, a local company, and to request that additional asbestos subsequently found is also removed. To recommend to Full Council that £600 is vired from the Match Funding Budget line.*

20/23: Summer Watering Contract

To consider virement of funds to afford additional watering of planters over summer (Officers to report).

Proposed: Councillor E Whitaker

Seconded: Councillor D Horsley

***Resolved:** That the additional watering of the Beverley in Bloom planters over the summer is approved in the sum of £2,300 by Antifreeze (extension of existing contract) to be funded from the watering contingency budget line.*

Meeting finished at 7.30 pm.

Signed *D.A. Boynton* Date *10/07/23*