

## Minutes of the Full Council Meeting

**11<sup>th</sup> September 2023**  
**6:30pm at the East Riding College, Beverley**

**Present:** Councillors D Boynton (in the Chair), P Astell, C Giles, A Healy, D Healy, D Horsley, G Johnson, B Morgan and A Ramsdale.

**In Attendance:** Matthew Snowden (Town Clerk)  
Libby Woodhouse (Assistant Town Clerk and Civic Officer)  
1 members of the public  
Officers from Connexin

The Mayor had sent apologies to the meeting and as Deputy Mayor, Councillor D Boynton took the Chair and welcomed everyone to the meeting.

### **62/23: Public Forum**

**An opportunity for members of the public to address the Town Council (should there be any members of the public present to do so).**

A member of the public reported on a photograph competition for 13–18-year-olds which is a joint venture between Beverley and twin town Nogent sur Oise and their twin town of Fuceccio in Italy. The twin towns had received European funding to develop this initiative to consider what is unique to Beverley but also what aspects link the towns. It is all about equality and diversity. The competition will comprise a photograph being taken and 50 words to describe it. The competition will be judged in the summer term and the winners from the 3 towns will be exhibited. Support was requested at this stage but not financial.

The Chairman explained that this is an agenda item later in the meeting where it will be considered.

The member of the public left the meeting.

### **63/23: Apologies**

**To Receive Apologies for Absence.**

The Council received apologies of absence from Councillors T Astell, L Johnson, J Rebecchi, P Regina and E Whitaker.

### **64/23: Declarations of Interest:**

- (a) Declarations: To record declarations of interest by any member of the council and officers in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

**Councillor P Astell** – declared a non-pecuniary interest as he is an ERYC Ward Member who sits on the ERYC Planning Committee.

- (b) Dispensations: To note dispensations given to any member of the council and officers in respect of the agenda items below.**

There were no dispensations.

## 65/23: Connexin

### (a) Presentation: To receive a presentation from Connexin (10 minutes maximum).

- Three Officers from Connexin gave a presentation explaining that they were reaching out to Councils to explain their work and answer any concerns they may have.
- Connexin is a Hull based company which aims to connect the real world with the digital world, working with Ofcom to provide competitive broadband connection in terms of price and speed. Connexin is rolling out their network in this area.
- It is Government policy to raise competitive networks and as such there are no planning requirements or consultations with residents however, they prefer to keep the community informed, answer questions and look at objections raised.
- Connexins prefer to work with utility and broadband companies to access current infrastructure and use existing ducting via Openreach or KCOM. However, these companies are resisting which is causing problems. Connexins would prefer to get an agreement to use infrastructure rather than install poles.
- Connexin are working with local Councils to provide as much information to Councillors and residents as possible as planning permission and consultation is not required. They are working with local planning authorities in terms of the location of heritage assets, tree preservation orders and conservation areas.
- There are three phases in Beverley which are to take place between October 2023 and into 2024. Advanced Notice of Work notices will be placed on streets and houses affected which will provide contact details. Following work there will be a Right to Object where there have been identified problems which will be looked at and resolved if necessary.
- Connexin also work with local Charities and partnerships.

### (b) Questions and Answers: For Connexin to answer any questions Councillors may have.

Connexin provided answers to questions raised by Councillors and left detailed packs and leaflets.

### (c) Issues and Resolutions: To consider any further issues or resolutions relating to the Connexin presentation that Councillors may wish to raise.

**Proposed:** Councillor D Healy **Seconded:** Councillor P Astell

**Resolved:** *That the Council writes to Ofcom to use their best endeavours and make reasonable efforts to encourage existing companies to share infrastructure with Connexin to prevent a proliferation of telegraph poles which should be a last resort. The Council will also write to Graham Stuart MP to request his support.*

The Chairman thanked the Connexin Officers and they left the meeting.

## 66/23: Minutes from the Previous Meeting

To confirm and sign minutes from the meeting of Full Council held on Monday 10<sup>th</sup> July 2023 (see attached).

**Proposed:** Councillor P Astell

**Seconded:** Councillor Horsley

**Resolved:** *That the minutes of the Full Council meeting of 10<sup>th</sup> July 2023 are approved and signed as a true and correct record.*

## 67/23: Minutes from Committee Meetings

To confirm and sign the following minutes (see all attached):

### (a) Planning Environment and Services Committee held on Tuesday 18<sup>th</sup> July 2023 (to note only).

The Council noted the minutes of the Planning Environment and Services Committee of 18<sup>th</sup> July 2023 which had been approved and signed at the Planning Environment and Services Committee of 5<sup>th</sup> September 2023.

**(b) Personnel Committee held on Wednesday 26<sup>th</sup> July 2023.**

**Proposed:** Councillor D Healy

**Seconded:** Councillor A Healy

**Resolved:** *That the minutes of the Personnel Committee of 26<sup>th</sup> July 2023 are approved and signed as a true and correct record.*

**(c) Policy and Finance Committee held on Monday 31<sup>st</sup> July 2023.**

**Proposed:** Councillor P Astell

**Seconded:** Councillor Ramsdale

**Resolved:** *That the minutes of the Policy and Finance Committee of 31<sup>st</sup> July 2023 are approved and signed as a true and correct record.*

**68/23: Mayor's Announcements and Correspondence**

**To receive information about and consider any potential future Mayoral Events (see attached).**

It was reported that a weekly Zoom meeting is being held, when possible, between the Mayor and Officers. Engagements were reported and the Civic Service and Civic Dinner ideas are being looked at.

**69/23: Reports and Updates**

- (a) Councillors on External Bodies: To receive (if any) reports from Councillors representing the Town Council to external bodies.**

**Councillor Boynton** – reported that the Rugby Club was quiet following the Pride event.

- (b) Ward Councillors: To receive reports and updates from Ward Councillors.**

**Councillor P Astell** – reported as a Ward Councillor that ongoing issues with Woodmansey Mile, Long Lane and the bridle bridge are currently being looked at and will be addressed.

**Councillor Boynton** – reported that the household recycling centre planning application is being brought forward again and the action group is active and vociferous against the proposals. Councillor D Healy explained that the issue of transparency with other sites looked at is still an issue.

**Councillor D Healy** – reported that ERYC will be replacing the posts and chains at North Bar Without

**70/23: Risk Management Schemes**

**To review and approve the Council's Risk Management Schemes (see all attached)**

- (a) Corporate Risk Register**
- (b) Function and Site-Specific Risk Register**
- (c) Office Based Risk Register**
- (d) New Town Hall**

Officers explained and answered questions regarding the Risk Management Schemes. Amendments will be made to the Function and Site-Specific Risk Register in relation to recent developments at the Skatepark.

**Proposed:** Councillor P Astell

**Seconded:** Councillor A Healy

**Resolved:** *To approve the Risk Management Schemes with amendments to the Skatepark and that the Town Hall Working Group will consider the Town Hall Risk Management Scheme in relation to insurance requirements.*

**71/23: Virement**

**To consider and confirm virements following the informal meeting to discuss finances (see attached).**

The Town Clerk explained the need for the virements that had been considered by Councillors as an informal meeting. The Council noted that due to potential legal costs some projects have to be deferred or cannot continue.

**Proposed:** Councillor P Astell

**Seconded:** Councillor Morgan

**Resolved:** *That the Town Council approves £400 to be paid to college students for work undertaken to the Town Entry Sign project which will now be deferred, subject to the intellectual property being owned by the Council.*

**Proposed:** Councillor A Healy

**Seconded:** Councillor D Horsley

**Resolved:** *That the Town Council approves the virements to budget headings as recommended in the attached documentation.*

**72/23: Community Governance Review**

**To consider and resolve how best to respond to the Community Governance Review regarding proposed changes to the Beverley Town Council parish boundaries.**

Following discussion, Councillor P Astell, as the Ward Councillor on the ERYC Local Governance Review Panel which is looking at Town and Parish Council boundary revisions, explained the position.

**Proposed:** Councillor P Astell

**Seconded:** Councillor A Healy

**Resolved:** *That the Town Council accepts the ERYC proposals for boundary changes which will include new development south of Beverley, but requests that ERYC consider the number of Councillors required are kept to the existing numbers for the existing Wards and that the number of Councillors for the new Beverley South Ward are kept the same as those currently serving on Woodmansey Parish Council for that area. The Town Clerk to write the response and a press release.*

**73/23: Pride Flags**

**To consider the following motion from Cllr Linda Johnson in relation to communications received from members of the public criticising the Town Council's decision to display Pride flags in the town (see attached):**

**Motion:** *That this Council fully supports any inclusive events that happens within the town. This Council believes in inclusivity, diversity and equality and supports any events including the erection of Pride Flags.*

**Proposed:** Councillor D Healy

**Seconded:** Councillor A Healy

**Resolved:** *To defer this agenda item until such time as Councillor L Johnson is able to attend.*

**74/23: Twinning**

**To consider and resolve the following matters:**

- (a) Art Competition:** **To consider a request to support an arts competition to support friendship between Beverley, Nogent and prospective twin towns.**

**Proposed:** Councillor A Healy

**Seconded:** Councillor P Astell

**Resolved:** *That the Town Council supports this project and the photo competition.*

- (b) Twinning Meeting:** **To consider and resolve how best to address requests from the Lemgo and Nogent Twinning Associations to meet with members of the Town Council to discuss how they can work together and share updates on future twinning plans (Town Clerk to report).**

**Proposed:** Councillor A Healy

**Seconded:** Councillor P Astell

**Resolved:** *That Councillors Giles and Ramsdale hold a meeting with representatives from the Nogent and Lemgo Twinning Associations to discuss the requests.*

**75/23: Remembrance Sunday Refreshments**

**To consider a request for the Town Council to organised refreshments following the Remembrance Day Service and Wreath Laying, with a potential external donation to cover any costs (Town Clerk to report).**

**Proposed:** Councillor P Astell

**Seconded:** Councillor A Healy

**Resolved:** *To accept the offer from Wilkin Chapman to fund refreshments and provide volunteers for refreshments following the Remembrance Day Service and that the Council accept the offer from Mr and Mrs D Jack to provide soup in return for a donation to an armed forces charity. Officer time to be considered.*

**76/23: D-Day 80**

**To consider taking part in the national scheme to commemorate the 80<sup>th</sup> anniversary of D-Day (see attached and also visit <https://www.d-day80beacons.co.uk/> for more information).**

**Proposed:** Councillor P Astell

**Seconded:** Councillor Boynton

**Resolved:** *That the Council refers this event to the Planning, Environment and Services Committee for consideration.*

**77/23: Fairtrade**

**To consider a request that the Town Council reaffirms its support for Beverley to be a Fairtrade Town (see attached).**

**Proposed:** Councillor A Healy

**Seconded:** Councillor G Johnson

**Resolved:** *That this Council reaffirms its support for Beverley to be a Fairtrade Town.*

**78/23: Exclusion of the Press and Public**

**To consider the exclusion of the press and public from the meeting on the grounds that confidential information in relation to members of staff and business contracts shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).**

**Resolved:** *That the press and the public are excluded from the remainder of the meeting on the grounds that confidential information in relation to members of staff and business contracts shall be disclosed (Public Bodies (Admissions to Meetings) Act 1960).*

**79/23: Office Accommodation**

**To consider matters relating to office accommodation, between the end of the current office lease and the completion of the new Town Hall (see attached).**

**Proposed:** Councillor A Healy

**Seconded:** Councillor Boynton

**Resolved:** *To approach the current landlord to see if they are willing to negotiate a one or two year extension to the lease and if so to gain costs for Full Council to consider.*

**Resolved:** Councillor A Healy

**Seconded:** Councillor G Johnson

**Resolved:** *Using Standing Order 25a, to suspend Standing Order 3w to allow the meeting to continue for a further 30 minutes*

**80/23: Town Hall Business Plan Brief**

To consider a brief to secure the services of a business consultant to produce a business plan for the new Town Hall Project, as resolved at Full Council on 10<sup>th</sup> July 2023: ***“Resolved: That the Chairman of the Town Hall Working Group [Cllr David Boynton] liaises with Councillors with expertise to put together a brief for a business consultant to be considered by Full Council at the meeting of 11<sup>th</sup> September 2023”*** (see attached).

The Council noted that a Business Plan is required for the applications process for a Public Works Loan.

**Proposed:** Councillor D Healy

**Seconded:** Councillor P Astell

***Resolved:** To tender for a business consultant to produce a business plan for the New Town Hall project as attached.*

**81/23: Finance and Support Service Assistant**

To receive an update and make resolutions regarding the post of Finance and Support Service Assistant (see attached).

The Town Clerk thanked Councillor Giles for her support and updated the Council on the recent application and interview process.

**Proposed:** Councillor D Healy

**Seconded:** Councillor Morgan

***Resolved:** To approve the reviewed job description and to re-advertise for the post of Administration and Support Assistant and that the Council approves recommendations 1 to 9 of the report from the Interview Panel for this agenda item.*

**Meeting finished at 8.45 pm.**

**Signed:**\_\_\_\_\_

**Dated:**\_\_\_\_\_